

1 December 2010

**SPARE**

Dear Sir

**YOU ARE HEREBY SUMMONED** to attend an **ORDINARY MEETING** of **COONAMBLE SHIRE COUNCIL** to be held in the **COUNCIL CHAMBER, COONAMBLE** on **WEDNESDAY 8<sup>th</sup> DECEMBER, 2010** commencing at 9 am.

**BUSINESS OF THE MEETING:**

1.	OPENING PRAYER.....	1
2.	ACKNOWLEDGE ORIGINAL OWNERS OF THE LAND.....	1
3.	PUBLIC QUESTION TIME.....	1
4.	APOLOGIES.....	1
5.	DEPUTATIONS/ DELEGATIONS.....	2
6.	DECLARATION – CONFLICT/PECUNIARY INTEREST.....	3
7.	CONFIRMATION OF MINUTES.....	4
8.	RESOLUTION BOOK UPDATE.....	32
9.	MAYOR’S ACTIVITY REPORT.....	39
10.	PRECIS OF CORRESPONDENCE.....	40
11.	REPORT BY GENERAL MANAGER.....	52
12.	REPORT BY DIRECTOR OF CORPORATE SERVICES.....	56
13.	REPORT BY DIRECTOR OF ENGINEERING SERVICES.....	59
14.	REPORTS FROM VARIOUS COMMITTEES.....	64
15.	REPORT BY ECONOMIC DEVELOPMENT MANAGERS.....	77
16.	REPORT BY TOURISM DEVELOPMENT MANAGER.....	82
17.	REPORT BY SALEYARD MANAGER.....	86
18.	REPORT BY CONTRACT RANGER.....	87
19.	QUESTIONS WITH NOTICE.....	91
20.	GENERAL BUSINESS.....	92
21.	APPENDIX A – DLG MISUSE OF COUNCIL RESOURCES.....	93
22.	APPENDIX B – POLICE MEDIA RELEASE.....	94
23.	APPENDIX C – MOORAMBILLA REPORT.....	95
24.	APPENDIX D – CODE OF PRACTICE CCTV.....	96
25.	APPENDIX E – UNSW STUDENT PROGRAMME OF ACTIVITIES.....	97

Yours faithfully  
**JOHN J GRIFFITHS**  
General Manager

**5. DEPUTATIONS/ DELEGATIONS**  
**COUNCIL MEETING WEDNESDAY, 8 DECEMBER 2010**

**5.1 O'Brien, Greg**

9.30am To discuss the Tourism Award won by 2828 in Gulargambone.

**5.2 Leonard, Michelle**

12noon Moorambilla Festival wrap up encompassing the past three years.

**6. DECLARATION – CONFLICT/PECUNIARY INTEREST**  
**COUNCIL MEETING WEDNESDAY, 8 DECEMBER 2010**

**7. CONFIRMATION OF MINUTES**  
**COUNCIL MEETING WEDNESDAY 8 DECEMBER 2010**

**7.1 MINUTES OF ORDINARY MEETING OF COONAMBLE SHIRE COUNCIL HELD IN THE SHIRE CHAMBER, COONAMBLE ON WEDNESDAY, 10<sup>TH</sup> NOVEMBER, 2010 COMMENCING AT 9.00 A.M.**

**PRESENT:** Cr Tim Horan, Mayor, in the Chair, with Crs. J. Canham, T. Cullen, B. O'Brien, M. Webb, D. Schieb and A. Karanouh.  
Also present were the General Manager, Mr. Griffiths, the Director of Corporate Services, Mr Warren, the Director of Engineering Services, Mr Brodbeck and Mrs Moorhouse.

#### **PRESENTATION BY DEPARTMENT OF PLANNING – DRAFT LEP 2011**

The Regional Director of Planning, Ms Lois Gray and Planning Officer, Anna Patton presented the Draft LEP 2011 to Council. They explained that the Standard Instrument LEP was not moving fast enough and there is a need for all Councils to be on a common basis. The existing provisions of the 1997 LEP have been converted to the standard instrument format with the only the Coonamble township being altered to reflect residential, commercial and industrial zones. This process is to be completed by 30 June 2011 and council may, either after that date or during the current process, review the Land Use Strategy to address the shortcomings of the Western Council's Land Use document previously rejected by Council.

In order to rezone land in conjunction with the Standard Instrument it is necessary to have a comprehensive flood study completed and the officers advised Council that funding may be available through the Office of Water.

Mapping associated with the draft LEP were distributed and the departmental officers explained the majority of mapping requirements and their meaning.

The Mayor asked that an "aim" be included at 1.2 (2) to state that Council wished to make provision for the enhancement of the opportunity to retain the current population.

Cr Schieb stressed that rural properties sized 800 to 900 acres are among the most productive land in the Shire and larger properties are often under-utilised. This General Manager advised that this issue could not be considered, nor could the issue raised by the Mayor in respect of Large Lot Residential availability as they involved the review of the Land Use Strategy.

**8804 RESOLVED on the motion of Crs. Karanouh and Canham that Council:**

- (1) Adopt the Planning Proposal for the Shire wide draft Coonamble principal LEP 2011, the draft Coonamble Local Environmental 2011 Plan (including the written instrument, Land Use Matrix and LEP Maps) and submit all of these documents to the Department of Planning and the Gateway (Minister for Planning or his delegate) for a determination;**

- (2) **Direct the General Manager to amend the Planning Proposal to remove discussion regarding the inclusion of sites recommended for rezoning from rural to urban purposes by the Western Council's Subregional Land Use Strategy and associated justification for their rezoning (due to the additional detail and time needed to obtain necessary flooding data) and to further clarify, that Council resolve to retain the existing zoning boundaries as per the current Coonamble Local Environmental Plan 1997.**
- (3) **Apply for Grant Funding to complete a flood study to allow for rezoning following the review of the Strategic Land Use Plan.**

At this juncture, 10.40 a.m. Council adjourned for morning tea and resumed at 11.27 a.m. Department of Planning Officers were invited to partake morning tea with Councillors and Staff.

**2.0 ACKNOWLEDGE ORIGINAL OWNERS OF THE LAND**

The Mayor acknowledged the original owners of the land, both past and present.

**3.0 PUBLIC QUESTION TIME**

No persons were present at this time.

**4.0 APOLOGY**

Nil.

**5.0 DELEGATIONS**

No request was received from persons to address Council.

**6.0 DECLARATIONS OF INTEREST**

Nil.

**7.0 CONFIRMATION OF THE MINUTES**

**8805 RESOLVED** on the motion of Crs. Webb and O'Brien that the minutes of the Ordinary Meeting of Coonamble Shire Council held on 13 October, 2010 and the minutes of the Extraordinary Meeting of Coonamble Shire Council held on 25 October 2010, be confirmed.

**BUSINESS ARISING FROM THE MINUTES****(a) Australia Day Celebrations:**

Cr Karanouh advised he had been unsuccessful in attracting a community member to run the Celebrations. The General Manager advised the TAFE had shown interest but ultimately declined. The Mayor is to again mention in his column while the General Manager will continue to seek possible organizers of a simple celebration.

**(b) Newbold Transport – Purchase of Land at ‘The Meglo’:**

The General Manager advised there had been no response to Council’s resolution 8756.

**(c) SH18 – Culverts 39 & 40**

Cr Schieb referred to no flow in Culvert 39 and Culvert 40 can not handle the flow on its own.

**8.00 RESOLUTION BOOK UPDATE**

**8806 RESOLVED** on the motion of Crs. Webb and O’Brien that the Resolution Book Update be received and dealt with.

**(a) Resolution 8538 – Portable Toilets**

Cr Webb stated the response was insufficient without a report. The Mayor agreed and felt further investigation is warranted. The DES stated that the raw sewerage would be a problem at Quambone, as it is now but Septic Sam has the ability to pump the septic tank out.

**8807 RESOLVED** on the motion of Cullen and Webb that more information be provided and the potential ongoing costs associated therewith.

**(b) Resolution 8694 – Garbage Collection Contractor**

Mayor Horan questioned the new timetable and the recent delays in collection. The DES advised the truck had broken down and discussions had been held with businesses, schools and the hospital in respect of the number of bins and the number of collections per week.

**(c) Resolution 8668 – River Gauges**

Cr Schieb questioned the Warrena Creek gauge. The DES advised that a new gauge had been placed to allow reading from the levee bank and the old one decommissioned.

**(d) Resolution 8404 – Risk Assessment, Council Footpaths**

Mayor Horan questioned the progress of the assessment. The DES advised the risk assessment was underway.

**(e) Resolution 7266 – Coonamble Railway Station Restoration and Reuse**

Cr O'Brien congratulated staff on near completion of the Station. Concern was expressed at there being no proposed use at this time.

**8808 RESOLVED** on the motion of O'Brien and Webb that a report be presented to the next meeting on proposed uses and the progress in finding a tenant.

**9.0 MAYOR'S ACTIVITY REPORT**

The Mayor reported on the following activities during the month:

- Visit to Sister City Campbelltown Council – presented Sculpture award; attended official luncheon; attended procession as part of the official party; took part in the Senior Citizen's afternoon tea.
- Coonamble Common Annual General Meeting – chaired a very amiable meeting.
- Federal Minister for Regional Development, Hon Simon Crean – Met with Minister Crean in respect of the Rodeo Arena and Railway Line. Council has two weeks to present a submission to the Minister.
- Coonamble Regional Livestock Market – Positive comments in respect of marketing promotion.
- Discussed crime and policing issues with the new Duty Officer for the southern sector of the Castlereagh Local Area Command. He will not be available until next year to attend meeting.

The Mayor reminded all Councillors of the Remembrance Day service at 11am 11 November at the cenotaph.

**8809 RESOLVED** on the motion of Crs. Horan and Webb that the Mayor's Report be adopted.

**10.0 CORRESPONDENCE**

**8810 RESOLVED** on the motion of Crs. O'Brien and Karanouh that the Correspondence be received and dealt with.

**10.1 BATTERLINE EARTHMOVING PTY LTD G1-4 (33623)**

Referring to the Gulargambone transfer station and saying the facility is being used outside operating hours by members of the public. Asking Council to erect a man-proof fence around the perimeter to prevent this action continuing.

Recommending that the fence be moved further out from the transfer station making the area inside larger as it currently is very difficult to manoeuvre trucks when transferring rubbish.

Council noted that the Director of Engineering Services advised the Contractor that no funds are available in this year's budget to carry out any fencing work.

**8811 RESOLVED** on the motion of Crs. Karanouh and Webb that Council endorse the actions of the Director of Engineering Services in advising the Contractor that no funds are available in this budget to carry out the subject fencing.

**10.2 NSW GOVERNMENT – NATIONAL YOUTH WEEK 2011 G5-9 (33624)**

Inviting Council to participate in Youth Week 2011 from Friday 1 to Sunday 10 April, 2011. Advising funding is available on a \$ for \$ basis as a contribution towards the cost and saying funding of \$1,230 is available to Council.

The General Manager informed the meeting that Youth Week Activities are normally organized by MPREC through the youth centres, however extreme difficulty has been experienced over the past few years having the grant funds acquitted, with last year's still outstanding. He said the problem has been raised with the CEO of MPREC.

**8812 RESOLVED** on the motion of Crs. Karanouh and Webb that Council again approach MPREC to conduct Youth Week Activities utilizing grant funds available and Council's budgeted matching funds, stipulating that if acquittals are not received within one calendar month after the event no further participation will be forthcoming from this organization.

**10.3 ORANA REGIONAL ORGANISATION OF COUNCILS C13 (33628)**

Advising OROC is coordinating a financial awareness training course that is being delivered by Local Government Learning Solutions for **councillors** in the OROC region.

Advising the course will be offered to all OROC councillors on 1 February 2011 at Dubbo City Council from 9.00am until 4.00pm at a cost of \$330/person (incl GST) and includes morning tea and lunch. Pointing out the course caters for only 25 participants.

**10.4 DEPARTMENT OF PREMIER & CABINET (LOCAL GOVERNMENT)  
C13 (33652)**

Informing councils about the dates, locations and registration processes for the upcoming Councillor Information Seminars – Series II to be delivered by the Division of Local Government in November and early December 2010. Saying all councillors and general managers are invited to attend a seminar which are provided free of charge. Pointing out the seminars are focused on providing key information about current issues and designed to encourage group discussion and sharing of ideas.

The General Manager pointed out that a Seminar is scheduled for Gilgandra on Thursday 9 December, 2010 from 10.00am to 1.30pm at the Gilgandra Golf Club. Mr Griffiths strongly urged all councillors to attend both training opportunities.

**8813 RESOLVED** on the motion of Crs Karanouh and Webb that Councillors Karouh, Schieb, Webb, O'Brien and Cullen be nominated for the Training Session at Gilgandra (9 December 2010) and Crs O'Brien and Webb be nominated for the Training Session in Dubbo (1 February 2011).

**10.5 'C' DIVISION SHIRES ASSOCIATION OF NSW S3-3 (33665)**

Advising the annual "C" Division Conference will be hosted by Warrumbungle Shire and held at Coonabarabran on Friday 11 February 2011. Saying an informal dinner will be held on the prior evening.

The General Manager drew attention to a letter included in the urgent business for today's meeting which advises the Conference has been deferred to a date after the Special Conference on the One Association Issue on 23 February 2011.

**8814 RESOLVED** on the motion of Crs O'Brien and Karanouh that motions for the C Division Conference be formulated at this and the December Meeting.

**10.6 ELAINE ANFORTH, GULARGAMBONE G1-4 (33667)**

Advising she thinks Council's decision to cancel the recycling service was premature in that no prior notice had been given nor were residents notified for consideration of the decision. Requesting that Council re-address this topic and resume the collection of recyclables.

Councillors noted that the Director of Engineering Services has responded to Ms Anforth advising that, because of repeated contamination in Gulargambone, Council had no option but to cease the operation. It was also noted that the Director pointed out to Ms Anforth that the local contractor had advised that it was no longer an economically viable service.

The DES also informed Council that the cost of recovering the bins with a yellow lid would be greater than their worth and residents should be informed they may be used for general garbage noting only one bin can be collected.

**8815 RESOLVED** on the motion of Crs. O'Brien and Karanouh that Council notes the contents of Ms Anforth's letter and endorse the Director's action in providing a response.

**10.7 TAFE COONAMBLE CAMPUS D7 (33703)**

Saying in the past Council has generously supported TAFE Western Coonamble Campus in providing the award for the Most Outstanding Student for Business Administration and Information Technology. Seeking Council's support for the 2010 year.

**8816 RESOLVED** on the motion of Crs. Karanouh and O'Brien that Council agree to again support TAFE and supply an appropriate award for presentation to the Most Outstanding Student in Business Administration and Information Technology and that the funds be provided from the donations allocation.

**10.8 COONAMBLE SENIOR CITIZENS ASSOCIATION D7 (33697)**

Advising that Seniors Week will be held from Monday 21 to Friday 25 March 2011 and seeking a contribution of \$300 to assist with morning tea (21 March and lunch (23 March). Saying Council's assistance in the past has been greatly appreciated.

The General Manager informed the meeting that Council has provided funds towards Seniors Week in previous years, with the contribution last year being \$200. He said the Director of Corporate Services has submitted an application on behalf of the Coonamble Association for grant funding, however it is not known when the outcome will be announced.

**8817 RESOLVED** on the motion of Crs Karanouh and O'Brien that Council agree to contribute \$300 to the Coonamble Senior Citizens Association towards morning tea and luncheon during Seniors Week 2011 and funding be sourced from the donations vote.

**10.9 COMMISSIONER, NSW RURAL FIRE SERVICE B13 (33706)**

Referring to a series of local government forums being held across the State to address issue of mutual interest and extending an invitation to Mayors and General Managers to attend.

Council noted the forum in Dubbo is scheduled for Friday 19 November, 2010 from 10 am. to 3 pm at the Dubbo Fire Control Centre and RSVPs are required by Friday 12 November.

**8818 RESOLVED** on the motion of Crs. O'Brien and Karanouh that Council note the Forum and authorise attendance by the Mayor and General Manager (or their nominees) if available.

**10.10 THE HON JODI MCKAY, MINISTER FOR WOMEN G5-32 (33712)**

Advising that on March 8 each year International Women's Day (IWD) is celebrated around the World and 2011 is its centenary. Offering grants of up to \$1,000 + GST to Councils to celebrate the day. Saying the 2011 theme is

*International Women's Day : Celebrating 100 Years* and encouraging Council to adopt this theme. Advising that applications for funding close on 3 December 2010.

The General Manager reported that in 2009 Council decided to split the \$1,000 between Coonamble and Gulargambone which resulted in the Coonamble RTC declining to facilitate an event in Coonamble due to lack of funds. He said the total grant amount was given to Gulargambone.

**8819 RESOLVED** on the motion of Crs. O'Brien and Karanouh that Expressions of Interest be advertised for the conduct of International Women's Day Celebrations in Coonamble utilizing the full \$1,000 but should there be no interest, Gulargambone Memorial Hall Committee will organise at Gulargambone.

**10.11 OCHRE HEALTH M5-1 (33739)**

Referring to Council's offer to provide accommodation for medical practitioners and listing repairs/renovations identified by Dr Nihal Pathirana as requiring attention at 47 Yarran Street. Advising Ochre is offering to pay \$100/week for each of the two residences, commencing 2 August, 2010 and pointing out that rental is to be used towards refurbishment of the dwellings.

The General Manager pointed out that the Manager – Services estimates \$18,500 would be required to address issues identified.

**8820 RESOLVED** on the motion of Crs. Karanouh and O'Brien that the offer of \$100 per week for each house be accepted from Ochre Health but the issues identified in the letter be only funded to 50% for each Ochre Health and Council.

Cr O'Brien suggested that the Yalcogrin Street house be advertised on the Internet.

**10.12 INDOOR EMPLOYEES CHRISTMAS PARTY D7 (33736)**

Advising this year's party will be held on Friday 10 December at the Coonamble Golf Club. Requesting that Council, in accordance with past practice, contribute an amount of \$300 towards food and venue fees. Also inviting Councillors to the party.

**8821 RESOLVED** on the motion of Crs. O'Brien and Karanouh that Council contribute to the Indoor Employees' Christmas Party and authorise a \$300 donation from the donations vote.

**10.13 GULARGAMBONE PRESCHOOL INC D7 (33758)**

Advising the Preschool is conducting an end of year raffle as part of Term 4 fundraising and saying it will purchase a portable DVD player as first prize. Seeking donations to go towards second and third prizes and requesting Council to donate either a gift voucher or an item to be included in the "Monster Christmas Raffle". Advising that funds raised will be used to purchase a new air conditioner for the centre.

The General Manager pointed out that every year Council receives a request from Gulargambone PreSchool to provide a contribution towards its Christmas Lights Competition and obliges.

**8822 RESOLVED** on the motion of Crs. Karanouh and Canham that Council not contribute towards the Gulargambone PreSchool "Monster Christmas Raffle".

**10.14 COONAMBLE STREETS AHEAD COMMITTEE R8-10 (33761)**

Advising it is organizing the annual Christmas Party on Thursday 16 December 2010 and requesting closure of Castlereagh Street from the Peace Tree to Aberford Street intersection. Pointing out the Committee requires the street blocked off from 5.30pm to 9.30pm.

**8823 RESOLVED** on the motion of Crs Karanouh and Cullen that Council agree to the closure of Castlereagh Street, between the Peace Tree and the Aberford Street intersection, on Thursday 16 December for the annual Christmas Party between 5.30pm and 9.30pm, subject to the Committee obtaining approval from the local police.

**10.15 RESOURCE STRATEGIES PTY LTD G1 (33694)**

Referring to the Cowal Gold Project Transport of Hazardous Materials Study and seeking comments in relation to the proposed transport route for sodium cyanide through Coonamble LGA. Advising the Cowal Gold Mine is located approximately 38kms north-west of West Wyalong.

A copy of this correspondence was included in the business paper.

The General Manager informed the meeting that the Director of Engineering Services and he developed a proposal whereby the hazardous material should be transported via the Newell Highway due to the lack of emergency services and the need to travel past schools and hospitals, etc.

**8824 RESOLVED** on the motion of Crs Karanouh and O'Brien that Council endorse the action of the Director of Engineering Services in suggesting that the hazardous material be transported via the Newell Highway due to the lack of emergency services and the requirement to travel past schools, hospitals, etc.

**10.16 INDEPENDENT PRICING & REGULATORY TRIBUNAL (IPART) R8-21-2 (33713)**

Advising it has released the draft report and draft determination on prices for the Water Administration Ministerial Corporation's (WAMC) monopoly services for period 1 July 2011 – 30 June 2014. Pointing out that water users affected by the draft determination include irrigators, environmental water holders, mines and other industry, bulk water suppliers and the local councils and water utilities that supply drinking water to cities and towns. Inviting Council to provide a submission by 29 November 2010 and saying IPART will release its Final Report and final prices in February 2011 and new prices will take effect from 1 July 2011.

A copy of the draft determination was attached to the business paper. Councillors noted that further information is available from <http://www.ipart.nsw.gov.au/water/water.asp>)

**8825 RESOLVED** on the motion of Crs. Karanouh and Webb that Council note the information and not make a submission to the Draft Report and Draft Determination.

**Section B – Information****10.17 LOCAL GOVERNMENT GRANTS COMMISSION G5-1 (33634)**

Advising that the Commission has approved recommendations for the 2010/2011 financial assistance grants and the estimated entitlement for Council is \$2,973,117. consisting of two components:

- A general purpose component of: \$1,734,120
- A local roads component of: \$1,238,997.

Pointing out the local roads component comprises of a population and local road length formula amount of \$1,182,099 and a bridge length formula amount of \$56,898.

The General Manager pointed out this is an estimate only and said last year Council received \$2,808,254, consisting of two components:

- A general purpose component \$1,640,906
- A local roads component \$1,167,348.

**10.18 GULARGAMBONE WAR MEMORIAL MECHANICS INSTITUTE HALL  
C6-12-1 (33621)**

Forwarding copy of Minutes of Annual General Meeting held in September, together with Financial Report and minutes of ordinary meeting in September.

The General Manager said these documents are included with the business paper, pointing out the Gulargambone War Memorial Mechanics Institute Hall Committee is a S355 Committee of Council and is required to provide this information.

**10.19 THE HON STEVE WHAN MP, MINISTER FOR EMERGENCY SERVICES  
E4 (33625)**

Referring to arrangements under which local government provides the NSW Government with information about damage to public infrastructure following significant natural disasters. Advising that Emergency Management NSW (EMNW) and NSW Treasury have improved the arrangements for coordinating this information. Saying the Australian Government's *Natural Disaster Relief and Recovery Arrangements – Determination 2007* sets out when councils can seek reimbursement for the cost of repairing damaged public infrastructure.

**10.20 NSW POLICE – CASTLEREAGH LOCAL AREA COMMAND P5  
(33683)**

Forwarding copies of media releases. The various releases were included for Councillors' information.

**10.21 COORDINATOR, MOORAMBILLA FESTIVAL 2010 D5-6 (33693)**

Acknowledging receipt of Council's letter concerning the condition of St Pat's Hall and Supper Room following use by members of Moorambilla. Apologising to for any negativity against Council which may have arisen. Saying she has spoken to the cleaner and also advising Michelle has made every effort to rectify the situation. Conveying apologies and saying if Moorambilla is held in Coonamble in 2011 the Committee will make every effort to avoid a similar situation.

**10.22 THE HON JUSTICE R O BLANCH, CHIEF JUDGE C8 (33696)**

Responding to Council's letter regarding a proposal to close District Court Sittings at Coonamble. Advising some time ago he did make enquiries as to the feasibility of not continuing to sit the Court at Coonamble, but resulting from those enquiries has decided sittings should continue. Pointing out that one of reasons for concern was the fact that very often sufficient citizens do not answer their jury summonses. Saying any encouragement Council can give to the citizens to perform their public duty would be appreciated.

**10.23 COONAMBLE GREYHOUND RACING CLUB INC D7 (33699)**

Thanking Council for sponsoring a race over the October Carnival and advising the race over 301 metres was won by “Macey” (owned and trained by Rhonda Millsteed of Coonamble). Saying “Macey” started from Box 8 and completed the distance in a time of 17.28. Looking forward to Council’s continued support in 2011.

**10.24 OFFICE OF MINISTER FOR POLICE P5 (33772)**

Acknowledging Council’s correspondence and saying matters raised have been noted and are presently receiving attention.

**10.25 KATHY PICKERING L3 (33718)**

Commenting on the actions of Council employees Icy Canham, Wally Hume and Terry Lees who assisted in traffic control during the funeral procession of Wayne McDermott recently. Pointing out it was a big funeral with approximately six prime movers included in the procession and saying serious problems could have arisen especially at the intersection of Castlereagh and Aberford Streets. Saying she was impressed by the actions of Council staff who all stood respectfully, stopping passing traffic to enable free flow of the funeral procession so that public safety was not compromised.

Councillors noted that the employees mentioned have been provided with a copy of the letter.

**10.26 NSW DEPARTMENT OF PLANNING E5-2 (33759)**

Noting Council’s acceptance of the Department’s offer to assist in the preparation of Coonamble LEP in the Standard Instrument format and saying it is understood the process is well underway. Advising the Department is committed to assisting Council to complete the LEP by 30 June 2011.

**10.27 SENATOR THE HON JOE LUDWIG C8 (33760)**

Advising that the Rural Financial Counselling Service NSW Central West, which employs the Coonamble-based counsellor, recently assessed client numbers and found that the number of clients in the Coonamble area was too low to sustain a full time counsellor. Pointing out that Central West agreed to restore the position to full-time if client numbers increased over the longer term – understanding that this occurred on 1 October 2010.

**10.28 NSW DEPARTMENT OF HEALTH M5 (33775)**

Thanking Council for its submission in response to the Local Health Network Discussion Paper – *Health Reform in NSW*.

A copy of this letter was included with the business paper.

**10.29 CROWN LANDS DUBBO R4 (33716)**

Referring to Aboriginal Land Claim 6707 which was lodged on 28 May 2002 in respect of Lot 823 DP40479 formerly Conditional Lease 30687 and Lot 7001 DP 96348 Reserve for Travelling Stock 24829. Advising that the Minister determined that when the claim was made the land was not claimable Crown land within the meaning of the Aboriginal Land Rights Act 1983 – consequently the claim has been refused.

The General Manager informed Council that the claim referred to a section of land adjacent to the property “Quanda” on the Tooraweenah Road.

**10.30 NSW DEPARTMENT OF INDUSTRY & INVESTMENT T4-2 (33746)**

Advising that the Agricultural Land Use Planning Team within Industry & Investment has provided land use planning and agricultural advice to consent authorities, consultants and applicants over a long period. Informing of changed priorities and new guidelines which have been developed and providing an overview of current operating environment and focus. Pointing out guidelines are available from the I&I NSW land use planning and development web portal: <http://www.dpi.nsw.gov.au/environment/landuse-planning/agriculture>

**8826 RESOLVED** on the motion of Crs. Webb and Karanouh that the information contained in Item Nos.10.17 – 10.30 be received and noted.

**URGENT BUSINESS – SUPPLEMENTARY PRECIS OF CORRESPONDENCE**

**8827 RESOLVED** on the motion of Crs Webb and Canham that the following items be classified “urgent business” and dealt with.

**10.31 TWO EIGHT TWO EIGHT COMMITTEE D7 (33793)**

Advising that two eight two eight is a finalist at this year’s NSW Tourism Awards which is great for Gulargambone and the Shire. Saying that a few volunteers will be attending the Awards Gala Dinner which is at Rosehill Racecourse on Friday 19 November. Stating that tickets cost \$195/person and asking if Council would consider making a contribution towards her cost.

**8828 RESOLVED** on the motion of Crs Karanouh and Schieb that Council contribute \$250 towards attendance by 2828 delegates at the Tourism Awards Dinner.

**10.32 PETITION SIGNED BY 17 RESIDENTS OF BROAD STREET PR1414 (33831)**

Requesting Council to investigate what can be done regarding disturbance emanating from No 17 Broad Street. Saying loud music is played day and night causing nuisance to residents who live in the area. Advising Police have been informed on numerous occasions. Asking if Council could impose fines on the offenders who reside in a Housing Commission dwelling.

The General Manager informed the meeting that Council's noise measuring device is quite old and needs calibration which will cost in the vicinity of \$2,500. He said that in order to enforce this particular issue Council would need to recall the Manager - Environmental Services to duty in the evening to witness any breaching of the Regulations. The General Manager expressed extreme concern in having the Manager attend such premise alone and Police presence would be required.

Mr Griffiths said that regulations for noise control were recently amended, with the new guidelines being received only last week and a review of requirements is being undertaken.

**8829 RESOLVED** on the motion of Crs Cullen and Schieb that Council refer the matter to the local Police, with a copy to the Local Area Commander, and advise the residents accordingly.

Later in the meeting the Manager of Environmental Services conveyed the content of the new noise control guidelines to Council and the preference that these matters be attended to by Police.

**10.33 ROADS & TRAFFIC AUTHORITY, PARKES R8-6-2+SH18  
(33791)**

Referring to Council's letter concerning section of the Castlereagh Highway south of Coonamble and saying funding will be provided under the Road Maintenance Council Contract to undertake maintenance works at the locations of culverts 39 and 40 in the current financial year. Advising the scope of works and stating that given the extremely flat nature of the topography in the flood plain it is considered that further upgrading of the existing culverts would be ineffective in terms of flood mitigation and would not address the issue of water ponding on the western side of the highway during flooding or heavy storm events. Pointing out that engineering staff from the RTA are happy to work closely with Council to further refine the proposed scope of works to ensure a cost effective maintenance treatment.

Cr Schieb reiterated culvert 39 does not run water and causeways need to be replaced. The DES advised the flat topography and build up of vegetation is the problem and can only be attended to by Council when RTA authorises.

**8830 RESOLVED** on the motion of Crs Webb and Canham that Council note the proposed works that have resulted from Council's representations on the identified section of highway.

**10.34 'C' DIVISION SHIRES ASSOCIATION OF NSW S3-3 (33790)**

Referring to the recent letter regarding the Annual Conference in February and pointing out it would be more beneficial to have the divisional meeting after the Special Shires Association planned for 23 February 2011 and hold it prior to the

Annual Conference in June 2011. Saying this would give “C” Division Councils the opportunity to consider the outcomes of the special conference and provide input at the annual conference. Stating the “C” Division Conference on 11 February 2011 has been cancelled and an amended date will be advised sometime after the Special Shires Conference on 23 February 2011.

**8831 RESOLVED** on the motion of Crs. Cullen and Webb that Council note the deferral of “C” Division Shires Conference.

**10.35 CARAVAN & CAMPING INDUSTRY ASSOCIATION NSW C2 (33794)**

Pointing out that some Councils are offering sites (such a showgrounds or other Crown/Council land) for regular overnight camping which are not subject to the required planning processes or do not comply with the Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2005 and, therefore deemed to be illegal. Saying illegal camping operations provide unfair competition and threaten the viability of legitimate caravan parks. Pointing out their Association supports the position articulated by the government/industry working group and thanking Council for considering this letter.

The General Manager reported that Council took issue with the request to become a “RV Friendly Town” for the very issues raised in this correspondence. He said whilst Council’s request for action by the Government departments responsible was almost three years ago, it is pleasing that the issue has finally been determined.

**8832 RESOLVED** on the motion of Crs. Karanouh and Webb that Council note the information contained in this letter.

**10.36 ROADS AND TRAFFIC AUTHORITY – PARKES C2-2 (33785)**

Referring to correspondence from Mrs Doreen Best seeking permission, on behalf of the Gulargambone Caravan Park, to install a sign on State Highway 18 advertising the facility. Saying the RTA does not permit signage designed to promote any particular accommodation provider or as a means of the accommodation industry to generate additional visitation. Advising that a site inspection shows two standard fingerboards have been installed at the intersection of SH18 and Bourbah Street showing the locality of the facility. Pointing out if the applicant desires to have the facility endorsed as a tourist location application should be made, via Council, to the Tourist Attraction Signposting Assessment Committee.

The Director of Engineering Services has forwarded this response to Mrs Best.

**8833 RESOLVED** on the motion of Crs. Karanouh and O'Brien that Council note the policy of the RTA in not permitting signage designed to promote any particular accommodation provider or as a means of the accommodation industry to generate additional visitation.

### **10.37 NSW POLICE FORCE – WESTERN REGION PROFESSIONAL STANDARDS UNIT P5 (33783)**

Acknowledging Council's correspondence of 22 October and saying Supt Bob Noble has advised he attended Council with a view to resolving issues and understanding this meeting was very productive. Encouraging Council to contact Supt Noble to discuss any concerns that may arise in the future in relation to policing in Coonamble Shire. Stating the NSW Police Force is committed to reducing localised "crime and fear" and looking forward to continuing to work with Council and all key stakeholders to meet this objective.

Cr Cullen stated that Council should consider the discussions productive when there are no complaints. Disappointment was the general feeling that no progress is being made on diminishing crime statistics.

**8834 RESOLVED** on the motion of Crs. that Council note that the issues raised are no longer the subject of investigation.

### **16.0 REPORT BY ECONOMIC DEVELOPMENT MANAGER**

**RESOLVED** on the motion of Crs. O'Brien and Webb that the report by the EDM be received and dealt with.

Ms O'Connor briefly mentioned the following matters listed in her report:

- OROC trial solar project – Country Energy are keen – could be included into Indoor Arena project or as a 'farm' at Gulargambone..
- Inland Rail – mentioned to Minister Crean.
- UNSW students – here 22 November.
- Chamber of Commerce – General Manager expressed concern that it would again be seen as Council driven. Claimed that there would be no Christmas promotion without ED budget and support for initial period only.
- Eco Spa – should have information by the end of the week. Cr Schieb suggested just heat water by solar – thence no bore required.
- Business Awards – now 18 November 2010 at Golf Club.
- Museum – Open day 9/4/11.
- Railway Station – fencing to be erected around building. ARTC still to make lease available.
- Crime Prevention – safe house funding plans sketchy. When Plan approved who will drive. Reinstate Crime Prevention Officer back into Plan.

**8835 RESOLVED** on the motion of Crs O'Brien and Canham that the Crime Prevention Plan be amended to include a Part Time Crime Prevention Officer.

**16.1 MINUTES OF MEETING OF COONAMBLE EMPLOYMENT CIRCLE HELD ON 26<sup>TH</sup> OCTOBER 2010.**

**8836 RESOLVED** on the motion of Webb and Canham that the Minutes of the Coonamble Employment Circle be noted.

**16.2 REPORT ON COONAMBLE REGIONAL LIVESTOCK MARKET BUSINESS & MARKETING PLAN**

**8837 RESOLVED** on the motion of Crs Cullen and Schieb that Council:

- (a) Adopt the Consultants Marketing Plan with the committed \$15,000 to be used to implement the action plan as included in the report;
- (b) Adopt the Consultants Business Plan with the action plan to be implemented by the appropriate officers.

At this juncture, 1.10 pm the Mayor adjourned the meeting for luncheon.

The meeting recommenced at 1.47pm

**17.0 REPORT BY TOURISM DEVELOPMENT MANAGER**

**8838 RESOLVED** on the motion of Crs. Karanouh and Webb that the report by the Tourism Development Manager be received and dealt with.

At this juncture the Tourism Development Manager was at the meeting to present his report.

The Mayor questioned the level of service at the Coonamble VIC. Mr Baldwin stated he had also received complaints/comments and would address the issue.

Mr Baldwin stated that there is a proposal for Central NSW Tourism to amalgamate with other similar bodies and the new area will comprise about two-thirds of NSW. A meeting is proposed to consider the issue which he has some concerns with.

The Coonamble pad maps are due in about a week and Art works have been delivered to Campbelltown for the Art Prize.

The restructuring of Outback Arts is almost complete with interviews recently held for the vacant positions. He is also assisting with Web Page.

Councillor O'Brien congratulated the TDM on the Gulargambone Brochure.

**8839 RESOLVED** on the motion of Crs Webb and O'Brien that Council adopt the report of the Tourism Development Manager for the month of October 2010.

### **17.1 PRIMITIVE CAMPGROUND – QUAMBONE**

The Tourism Development Manager stated the following the tabling of a detailed report to the October 2009 meeting of Council the Tourism Development Manager was asked to prepare more detailed costings of the proposed primitive campground at Quambone. This follows the increase in demand for such facilities across NSW and a request from the Quambone Community. The growth of the self-contained traveller market and the propensity to 'camp' rather than use commercial accommodation has driven the demand for this type of facility. In the last year Walgett Shire has approved and developed a site in Walgett and Narrabri Shire has developed sites in Pilliga, Gwabegar & Yarrie Lake.

The proposed site is located behind the Swimming Pool and the Tennis Courts on the sportsground and surrounds. The location already contains water and a toilet block (within the tennis clubhouse). There is no obligation to provide showers at a primitive camp site. Bins also are not essential as travellers should be encouraged to take their rubbish with them. The site is slashed already but would require more regular slashing. Waste bins and water are already available at the site.

The self-contained traveller is attracted to primitive camping grounds for their rudimentary condition and does not require sealed roads, barbeques, washing machines, hot water, clothes driers etc, that are provided at camping grounds or caravan parks.

**8840 RESOLVED** on the motion of Crs Webb and O'Brien that Council agree to establish a 'primitive campground at Quambone and allocate funds from the surplus.

At this juncture, 2.25 pm the TDM left the meeting.

### **11.0 REPORT BY GENERAL MANAGER**

**8841 RESOLVED** on the motion of Crs Webb and Karanouh that the report submitted by the General Manager be received and dealt with.

### **11.1 DEVELOPMENT APPLICATIONS DETERMINED UNDER DELEGATED AUTHORITY**

**8842 RESOLVED** on the motion of Crs webb and Karanouh that Council note no Development Applications or Complying Development Applications were approved under delegated authority since the last Council meeting.

## 11.2 JANUARY COUNCIL MEETING

The General Manager stated a number of people, including some councillors and staff, take holidays in January and with the general shut-down of a lot of suppliers and the like, it is always a quiet period with not a great deal for Council to attend to, with other professionals – such as solicitors – normally being inactive.

**8843 RESOLVED** on the motion of Crs Karanouh and Webb that Council not hold an ordinary monthly meeting in January 2011, noting the first meeting for the New Year be held on Wednesday, 9 February 2011.

## 11.3 PROPOSED CLOSURE OF OFFICE – CHRISTMAS/NEW YEAR PERIOD

The General Manager advised it has been Council policy in the past to close the Office between Christmas and New Year. These days have been granted in recognition of indoor staff working unpaid overtime during the year. This year Christmas Day falls on a Saturday and the holiday period concludes on Monday 3 January 2011 (inclusive), with staff returning to work Tuesday 4 January - the time involved is four public holidays.

**8844 RESOLVED on the motion of Crs Karanouh and O'Brien that Council agree to give staff the extra time off in lieu of unpaid overtime and that the Office close from 5.00 p.m. Friday, 24 December 2010, re-opening 8.30 a.m. Tuesday, 4 January 2011.**

## 11.4 WATER RATES FOR SPORTING BODIES

The General Manager advised that at its meeting on 8 November 2006 (Minute No. 5802) Council resolved that up to \$1,000 per annum be contributed towards the cost of water for the Coonamble Jockey Club, Coonamble Golf Club and Gulargambone Golf Club to assist with each Club's water charges and this arrangement be reviewed annually.

**8845 RESOLVED on the motion of Crs Canham and Karanouh that Council make a contribution of up to \$1,000 each to the Coonamble Jockey Club, the Coonamble Golf Club and Gulargambone Golf Club to assist with water charges and a review be presented to Council at the November 2011 meeting.**

## 11.5 POLICY FOR PAYMENT OF EXPENSES AND THE PROVISION OF FACILITIES TO MAYOR AND COUNCILLORS

In accordance with s252 clause (1) of the Local Government Act 1993 (*Payment of expenses and provision of facilities*) Council, at the October meeting, noted its policy for payment of expenses incurred or to be incurred by and the provision of

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facilities to the mayor, the deputy mayor and other councillors in relation to discharging the functions of civic office.

At the October 2010 meeting Council resolved to place the Policy for Payment of Expenses and the Provision of Facilities to Mayor and Councillors on public exhibition for the prescribed 28 day period, closing on 9 November, 2010. At the time of writing this report, no submission or comment has been received.

**8846 RESOLVED** on the motion of Crs Karanouh and Webb that Council formally adopt the Policy for Payment of Expenses and the Provision of Facilities for Mayors and Councillors, noting that no submissions have been received.

## **11.6 STANDARD INSTRUMENT LEP**

This item was dealt with during the presentation by Department of Planning officers at the commencement of the meeting.

### **12.0 REPORT BY DIRECTOR OF CORPORATE SERVICES**

**8847 RESOLVED** on the motion of Crs O'Brien and Webb that the report by the Director of Corporate Services be received and dealt with.

### **12.1 RATE COLLECTIONS**

**8848 RESOLVED** on the motion of Crs. Webb and Karanouh that the Total Combined Rate Collections to 30 September 2010 be noted.

### **12.2 LIST OF INVESTMENTS**

**8849 RESOLVED** on the motion of Crs. O'Brien and Schieb that that the Investments held at 31 October 2010 be noted and it also be noted that Council's Investments comply with s625(2) of the Local Government Act 1993 and Council's Investment Policy.

### **12.3 RESERVES – 30/9/2010**

**8850 RESOLVED** on the motion of Crs. O'Brien and Webb that Council note the amounts held in various Reserves as at 30 September 2010.

### **12.4 OVERTIME REPORT – PERIOD 1/7/2010 – 30/9/2010**

Discussion ensued on the Quarry overtime and material available for sale to the public and use by Council. The suggestion that the Quarry should operate 7 days a week was refuted as disadvantaging the employees, placing them at risk of health problems and insufficient alternative employees being available.

Problems with the mobile crushing plant contractor were highlighted and the action taken to ensure material conforms with standards.

**8851 RESOLVED** on the motion of Crs O'Brien and Webb that the Overtime Report for period 1 July 2010 to 30 September 2010 be noted.

### **12.5 RATE CERTIFICATE AT LEVY 2010/2011**

The Director of Corporate Services advised that 2010/2011 rate notices were levied according to the minimums and cents in the dollar adopted for each rate category at a meeting on 9 June 2010 and in accordance with the provisions of the Local Government Act.

The rates levied as shown on the Rate Certificate at Levy 2010/2011 have been brought to account and the valuation figures upon which the rates have been levied have been checked with the valuations determined by Council from the total of the General Valuation.

The list of non-rateable properties referred to on the Certificate have been examined and certified that such properties are exempt by or have been exempted by the Council under the provisions of the Act.

**8852 RESOLVED** on the motion of Crs Karanouh and O'Brien that Council note the Rate Certificate at Levy for 2010/2011 and authorise the affixing of the Common Seal of Council.

### **12.6 FINAL RATE CERTIFICATE FOR YEAR 2009/20010**

The Director of Corporate services stated the 2009/2010 rate notices were levied according to the minimums and cents in the dollar adopted for each rate category at a meeting on 10 June 2009 and in accordance with the provisions of the Local Government Act 1993.

The rates levied as shown on the Final Rate Certificate for the year 2009/2010 have been brought to account and the valuation figures upon which the rates have been levied have been checked with the valuations determined by Council from the total of the General Valuation.

The list of non-rateable properties referred to on the Certificate have been examined and certified that such properties are exempt by or have been exempted by the Council under the provisions of the Act.

**8853 RESOLVED on the motion of Crs Karanouh and O'Brien that Council note the Final Rate Certificate for the Year 2009/2010 and authorise the affixing of the Common Seal.**

### **12.7 LIBRARY OPERATION EXPENSES 2007/2008 - 2009/2010 FINANCIAL YEARS**

The Director of Corporate Services stated that Council recently asked for a report in regard to the operations of the Library Service at Gulargambone. The report

incorporates both Coonamble and Quambone Library operations for the 2009/2010 financial year, with comparisons over 3 years.

Mayor Horan suggestions options of operating libraries more cost efficiently needed to be examined and asked if the Quambone School could operate it in that centre.

**8854 RESOLVED** on the motion of Crs Schieb and Karanouh that options relating to the operation of the Library service Quambone be investigated.

### **13.0 REPORT BY DIRECTOR OF ENGINEERING SERVICES**

**8855 RESOLVED** on the motion of Crs. Webb and O'Brien that the report by the Director of Engineering Services be received and dealt with.

#### **13.1 WARRENA CREEK WEIR**

The Director of Engineering Services Advised following several 'on site' meetings with representatives from the Central West Catchment Management Authority, advice has been received confirming the Authority's preparedness to contribute towards funding the earthworks to remediate the eroded headcut (bank) on the north side of the weir.

Council has repaired the weir wall but much more substantial work is required to remediate the eroded floodway which has been damaged by flooding over the past few years.

The scope of works is as follows:

1. Utilise existing material from the site and borrow from the wheat bunker site to backfill the scoured area adjacent to the north side of the weir.
2. Use rock fill from the quarry to create a spillway and to allow the water to drop from sill height to bed level.
3. Extend several rock walls within the overflow stream bed to stabilize the site.
4. Re-vegetate after the site is stabilized.

**8856 RESOLVED** on the motion of Crs Cullen and Webb that Council advise the CMA it will allocate \$30,900 towards the cost of repairing the scoured area of the Warrena Weir and that further funds may be included in the 2011/2012 budget to complete the works and remediation of the area.

#### **13.2 COONAMBLE SEWAGE TREATMENT PLANT**

The Director of Engineering Services advised that the installation of walkways and rails at the Coonamble Sewage Treatment Plant has been raised as a safety issue and a quote has been received to complete Stage 1 of the works. The project involves the erection of walkways and railing in the area of the humus and

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sedimentation pits to prevent operators from slipping and falling into the pits during daily maintenance works.

Stage 2 will be manufacture and erection of stairs and walkways to access and maintain the trickling filters.

**8857 RESOLVED** on the motion of Crs Karanouh and O'Brien that Council proceed with the erection of walkways and rails at the Coonamble Sewage Treatment Plant and additional funds be allocated from Sewer Fund Reserves.

### 13.3 WORKS IN PROGRESS

1. State Highway 18 – Heavy patching, edge patching and sign maintenance in progress.
2. Regional Roads – Nos 383, 202, 129B, 129Q & 7515:
  - a. Heavy patching is in progress on RR383, RR129Q, RR129B & RR7515.
  - b. Slashing is in progress on RR129Q and has been completed on RR7515.
  - c. Emergency repairs on RR832 at “Floddenfield” will be completed as conditions permit.
3. Local Roads and Streets:
  - a. Pothole patching has been completed or is in progress on all urban streets and sealed roads including SR86, SR19, SR2 & SR87.
  - b. Saturated sub-base has required heavy patching to commence on SR86 with works required on the other sealed roads.
  - c. Grading has been undertaken on the following Shire Roads, with gravel patching of causeways to be completed as conditions permit – SR14, SR19, SR44, SR93, SR17b, SR30, SR17a, SR29b, SR133, SR119, SR38, SR46, SR3, SR6, SR129, SR29, SR68, SR101, SR26, SR77, SR78, SR152, SR53, SR148, SR47, SR40, SR21, SR33, SR136, SR1, SR109, SR10, SR100, SR7, SR54, SR57, SR86, SR138, SR135, SR41, SR134, SR60, SR14, SR202, SR83, SR14, SR60, SR153, SR52, SR12, SR37, SR36 & SR123.
4. Parks and Reserves:
  - a. Mowing and slashing has been completed and is continuing as required on all sporting grounds, streets, verges and reserves.
  - b. Lack of contractors available to carry out these works has resulted in many areas becoming overgrown. A similar situation has occurred on the local road network.
  - c. Works are progressing on the foundations at the campdraft cattle yards.
  - d. The old bar and portion of the sheep yards at the Showground has been demolished.

Cr Schieb referred to mowing being required on Walgett Road within the 90klm zone and the need to make the new Industrial Estate presentable. Mayor Horan stated that the slashing of the highway appeared to be in progress today.

**8858 RESOLVED** on the motion of Crs O'Brien and Webb that Council note the information.

#### **14. MANAGEMENT PLAN REVIEW AND QUARTERLY BUDGET REVIEW TO 30 SEPTEMBER 2010**

The Director of Corporate Services reported that in accordance with Section 407 of the Local Government Act 1993 and Section 203 of the Local Government (General) Regulation 2005 the General Manager must report to Council within two months of the end of each quarter the extent to which the performance targets of Council, set by the Management Plan, have been achieved and submit a review of the estimates of income and expenditure for Council's consideration – (attached).

He stated that Integrated Planning and Reporting requirements mean that this Council must conform by 30 June 2012. This will involve a ten year strategic plan and four year delivery plan. A proposed timetable will be reported to Council at a later time.

Cr Cullen commented on the Saleyards figures actual/budgeted for both the 2009 and 2010 years to date and the DCS conveyed the starting and finishing results.

Cr Schieb stated that more efficient work methods were required – four men were needed to erect one sign near the Castlereagh River bridge.

**8859 RESOLVED** on the motion of Crs Webb and Cullen that Council:

- (1) Note the Management Plan Review;
- (2) Approve the variations to votes as listed in the budget review documents;
- (3) Note that in the opinion of the responsible accounting officer, Council is in a satisfactory financial position;
- (4) Note the position of Council's estimated Reserves at 30 September 2010.

#### **15.0 REPORTS FROM VARIOUS COMMITTEES**

**8860 RESOLVED** on the motion of Crs. Schieb and O'Brien that the reports from various committees be received and dealt with.

**15.1 NORTH WEST LIBRARY SERVICE – 19 OCTOBER 2010**

**8861 RESOLVED** on the motion of Crs. Karanouh and O'Brien that Council:

1. Note the information pertaining to the Annual General Meeting minutes of the North West Library Service meeting held on 19 October, 2010.
2. Adopt the contribution of \$41,000 for the North Western Library Service and this amount be incorporated into the 2011/12 Budget.

**15.2 AFTER SCHOOL CARE (Vacation Care) MEETING MINUTES, WEDNESDAY 6<sup>TH</sup> OCTOBER 2010**

**8862 RESOLVED** on the motion of Crs. Karanouh and O'Brien that the minutes of the After School Care (Vacation Care) held 6 October 2010 be received and noted.

**15.3 COONAMBLE STREETS AHEAD COMMITTEE - 21 OCTOBER 2010**

**8863 RESOLVED** on the motion of Crs. Karanouh and O'Brien that the minutes of the Streets Ahead Committee meeting held 21 October 2010 be received and noted.

**18.0 SALEYARDS MANAGER**

**8864 RESOLVED** on the motion of Crs. Webb and O'Brien that the report by the Saleyards' Manager be received, noting that a more detailed report will be presented to the November meeting.

**19.0 CONTRACT RANGER'S REPORT**

It was noted that no report was available from the Contract Ranger.

**20.0 GENERAL BUSINESS**

**Cr Karanouh:**

- Nil

**Cr Schieb:**

- LHPA – rates will be uniform throughout the district from 1 July 2011.
- Tooraweenah Road – complaints over the past two days.
- Wingadee Road – section past Yarraman Bridge is impassable.

**Cr O'Brien:**

- Nil.

**Cr Webb:**

- Nil.

**Cr Cullen:**

- Nil

**Cr Canham:**

- Nil

**Cr Horan:**

- Raised the possibility of advertise for the carrying out of roadworks as there is the possibility that all works will not be completed.

**8865 RESOLVED** on the motion of Horan and Karanouh that advertisement be placed for contractors to perform roadworks.

- Requested update on when Effie Durham Drive will be sealed and when the McCullough St and Charles Street culvert will be installed.

**Director of Corporate Services:**

- Nil.

**General Manager:**

- Murray Darling Basin Guidelines – possibility of a reduction up to 19% in this area and significant effort required to overturn this. This may include urban water allocations as the Chairman of the Authority had not discounted the possibility of this occurring.
- OROC AGM elected Cr Doug Batten as Chair; Crs Rex Wilson and Andrew Lewis as Deputy Chairs. Significant progress made in the past year.
- Modernisation of Local Government Forum – not meant to be about amalgamations but needs to be monitored closely to avoid the devastating effects on small communities caused by the 2004 amalgamations.

**CLOSED SESSION**

**8866 RESOLVED** on the motion of Crs Webb and O'Brien that Council resolve into Closed Session in accordance with Section 10A of the Local Government Act 1993 clauses 2 (c) and (d) which states "*(c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business, (d) commercial information of a confidential nature that would, if disclosed: (i) prejudice the commercial position of the person who supplied it,*"

**8867 RESOLVED** on the motion of Crs Webb and O'Brien that the press and public be excluded from the meeting.

**20.1 REPORT BY GENERAL MANAGER – PROPOSED SALE – “The Meglo”**

**20.2 REPORT BY DIRECTOR OF ENGINEERING SERVICES – CRANE TRUCK TENDER**

**RESUME OPEN MEETING**

**8868 RESOLVED** on the motion of Crs Webb and O'Brien that Council resume Open Meeting.

**ADOPTION OF RECOMMENDATION OF CLOSED SESSION**

**8869 RESOLVED** on the motion of Crs. Webb and Schieb that Council adopt the recommendations from Closed Session, as follows:

**THE COMMITTEE RECOMMENDS** that authority be given to the General Manager to negotiate the sale of around 100 hectares of "the Meglo" on similar basis to other recent sales.

**THE COMMITTEE RECOMMENDS** that Council:

- (1) Seek quotations for the disposal of the yard crane, and
- (2) Accept the offer from Brigold Pty Ltd to purchase Council's second hand crane for the tendered price.
- (3) Accept the tender from Mack Trucks Sydney to supply and deliver a new crane truck equipped with the larger option crane for the tendered price.

This concluded the business and the meeting closed at 3.30 p.m.

These Pages (Page 1/4690 to 27/4716) were confirmed on the **8<sup>th</sup>** day of **December** 2010 and are a full and accurate record of proceedings of the Ordinary Meeting of Coonamble Shire Council held on 10 November 2010.

MAYOR

**8. RESOLUTION BOOK UPDATE  
COUNCIL MEETING WEDNESDAY, 8 DECEMBER 2010**

**INTERNAL AUDIT COMMITTEE****F2 11/3/2009**

**7529 RESOLVED** on the motion of Crs. Webb and O'Brien that Council instruct the Director of Corporate Services, through the General Manager, to ensure an internal audit committee is implemented in accordance with the guidelines through surrounding Councils and/or OROC.

**Status:**

**Draft Charters for both OROC involvement and local councils are being developed.**

**SALE OF SHARES****F2 + I5 8/7/2009**

**7849 RESOLVED** on the motion of Crs. Cullen and Karanouh that Council sell the GrainCorp shares it currently holds and that the amount received be deposited to the farming reserve.

**Status:**

**Action being taken to accommodate the requirements of the pending sale. Trading in AWB shares has been suspended due to a takeover offer.**

**11.7 LAND USE STRATEGY****T4-2 14/10/2009**

**8087 RESOLVED** on the motion of Crs. Karanouh and Schieb that Council:

- (1) Formally adopt the Western Councils Land Use Strategy, with the following two amendments, noting that further review will be necessary prior to developing a new Local Environmental Plan under the standard template format:
  - (i) area from town boundary south to 8 Mile Park on the Castlereagh Highway be zoned 'rural residential' and identified for subdivision
  - (ii) minimum rural subdivision reduce from 1000ha to 200ha. In respect of permitting a residence to be built.
- (2) Undertake annual monitoring of residential, rural residential, industrial and commercial land to provide accurate development data;
- (3) Instruct staff to commence the actions identified throughout the report with a view to finalization by December 2011;
- (4) Commence review of the Land Use Strategy in July 2011 to include results of the monitoring process on demand for residential, rural residential, industrial, commercial and smaller rural allotments;
- (5) Seek quotations immediately from planning consultants for a rezoning application of land situated at the Coonamble Aerodrome with a view to developing the potential Sky Park.

**Status:**  
**Department of Planning undertaking preparation of Standard Instrument LEP. Review of the two issues, being rural residential land and size of rural allotments, will be discussed with the consultants who lodged expressions of interest for the full process.**

**10.5 NATIONAL RURAL AND REMOTE HEALTH INFRASTRUCTURE PROGRAM (NRRHIP) M5 (31870) 10/2/2010**

**8259 RESOLVED** on the motion of Crs. Canham and Cullen that Council instruct the General Manager to have the refurbishment requirements of the residential housing provided to medical professionals identified, costed and application be made to the next round of funding under the NRRHIP.

**8285 RESOLVED** on the motion of Crs. Webb and Canham that Council apply for funding to:

- refurbish the three residential properties currently occupied by the doctors/dentist.

**Status:**  
**The next round of funding under the NRRHIP has not yet been announced.**

**11.9 LAW & ORDER MEETING – LOCAL MEMBER & LOCAL AREA COMMANDER P5 10/2/2010**

**8290 RESOLVED** on the motion of Crs. Cullen and Webb that Council await the outcome of its Crime Prevention Plan Review by the Attorney-General’s Department and, in the interim, authorise the General Manager to progress the high level meeting with the relevant State Government Departments and to contact Dawn Fardell, MP to obtain information that she may have that would be of assistance in addressing crime prevention issues.

**Status:**  
**Crime Prevention Plan approval still awaited and meeting with regional department heads deferred, awaiting regional policy on “Keep Them Safe” Program.**

**DEPARTMENT OF ENVIRONMENT, CLIMATE CHANGE & WATER F5 (32079) 10/3/2010**

**8334 RESOLVED** on the motion of Crs. Cullen and Schieb that Council apply for funding and record the known flood marks utilizing ‘in-house’ knowledge on flood marks, consulting with community members and recording the information.

**Status:**  
**No action.**

**RISK ASSESSMENT – COUNCIL FOOTPATHS**

**F6 10/3/2010**

**8404 RESOLVED** on the motion of Crs. Canham and Karanouh that a risk assessment of all footpaths in the urban areas be carried out by Council.

**Status:**  
**COMPLETED.**

**SPORTSGROUND LIGHTING**

**S10 + P1-11 9/6/2010**

**8479 RESOLVED** on the motion of Crs. Schieb and Karanouh that a report be prepared on the use of lights at the Sportsground and alternate methods be investigated in an endeavour to ensure that lights are not left on when training is finished.

**Status:**  
**Waiting on quote to install a suitable switch system. Some alterations have been made to the existing system as a temporary measure.**

**COONAMBLE LEVEE**

**9/6/2010**

**8511 RESOLVED** on the motion of Crs. Horan and Webb that Council write to the Department of Commerce, pointing out that this project has been on the drawing board for a lengthy period and requesting that it be expedited.

**Status:**  
**Report due November – Council to consider 2011.**

**10.16 MARTHAGUY PICNIC RACE CLUB**

**D7 (32992) 14/7/2010**

**8538 RESOLVED** on the motion of Crs Webb and O'Brien that staff report back on the possible purchase of portable toilets to negate costs of Council contributions towards this amenity.

**Status:**  
**Shower/Toilet Block - \$78,000. Report being prepared for December meeting.**

**CLEANING OF PAVERS – CBD**

**B7 8/9/2010**

**8712 RESOLVED** on the motion of Crs. Karanouh and Webb that Council:  
(a) engage a professional cleaner to clean and seal the entire paved area, after carrying out maintenance and levelling of pavers;  
(b) continue investigations into the purchase of a lightweight vacuum-type cleaner for routine maintenance.

**Status:**  
**Job awarded to Techni-Seal – programmed for early December.**

**GINTY ESTATE – RESIDENTIAL SUBDIVISION**

**D5-13 8/9/2010**

**8714 RESOLVED** on the motion of Crs. Karanouh and Cullen that Council:

- (b) prepare a development control plan for the area which identifies sewer services, kerbing and guttering, sealed roads, larger residential blocks so that Council can stipulate what is required should a developer buy the area if and when it is offered for sale in the future.

**Status:**  
**Consultant approached to prepare DCP – awaiting draft.**

**15.2 YOUTH TRAINING POSITIONS WITHIN COUNCIL**

**8/9/2010**

**8729 RESOLVED** on the motion of Crs. Karanouh and O'Brien that Council:

- (a) undertake to quickly complete the informal review of the Organisational Structure, including a consideration of opportunities for youth training;
- (b) undertake to implement a program of youth training opportunities over a five year period in partnership with Coonamble High School;
- (c) nominate the Senior Administration Officer – Payroll to be the primary point of contact for the youth training program.
- (d) undertake to liaise with neighbouring Councils to identify opportunities for shared training delivery to reduce costs and disruption to work programs.

**Status:**  
**Limited opportunities available in Works Department**

**8730 RESOLVED** on the motion of Crs Karanouh and O'Brien that Council:

- (a) proceed with two school-based or youth traineeships per year from 2011 in one of the areas listed in the EDMs supplementary report;
- (b) proceed with two – four traineeship/apprenticeships in any one of the areas listed in the EDMs report, subject to the Director of Engineering Services' review of organisational chart and availability of suitably qualified supervisors;
- (c) seek to offer holiday and/or other work placement to local students attending University in areas mentioned in the report;
- (d) investigate further the benefits and costs of cadetships in various areas;
- (e) ensure that the primary supervisors have completed any relevant and required training;
- (f) in creating the traineeship and apprenticeship positions work through one of the not-for-profit Australian Apprenticeship Centres, Group Training Organisations and Registered Training Organisations to minimize cost and maximize benefits of existing incentives;
- (g) develop a Training and Recruitment Policy, including a section on young people aged 16 – 25 years and including Work Experience placements and the existing allowance for staff to participate in the

“Plan-it Youth” mentoring program at Coonamble High School which can be incorporated into Council’s Management Plan.

**Status:**  
**Awaiting review of organisational structure by DES – currently in progress.**

**LOCAL TRAINING/EMPLOYMENT CONTRACTS (8/9/2010)**

**8734 RESOLVED** on the motion of Crs. Karanouh and O’Brien that Council make representations through its local Federal Member, Mark Coulton, pointing out the contract to deliver these services was awarded to the Western College at Dubbo and asking how Contracts are awarded.

**Status:**  
**Awaiting response.**

**11.6 RECLASSIFICATION OF LAND E5-2 13/10/2010**

**8767 RESOLVED** on the motion of Crs. Karanouh and Webb that Council resolve to reclassify the land listed as “Operational” on the attachment to these minutes and notify the Department of Planning of its intention to develop a Local Environmental Plan for that purpose.

**Status:**  
**In progress**

**FLOOD STUDY – AUTHORITY TO PROCEED 13/10/2010**

**8793 RESOLVED** on the motion of Crs. Webb and Karanouh that the General Manager be authorised to proceed with arrangements to have a flood study conducted of the western side of Coonamble, noting that funds to cover this expense are held in reserve.

**Status:**  
**In progress.**

**DRAFT LEP 2011 E5-2 10/11/2010**

**8804 RESOLVED** on the motion of Crs. Karanouh and Canham that Council:

- (3) **Apply for Grant Funding to complete a flood study to allow for rezoning following the review of the Strategic Land Use Plan.**

**Status:**  
**In progress.**

**RAILWAY STATION R2 10/11/2010**

**8808 RESOLVED** on the motion of O’Brien and Webb that a report be presented to the next meeting on proposed uses and the progress in finding a tenant.

**Status:**  
**Report being prepared by EDM.**

**COUNCILLOR TRAINING**

**C13 10/11/2010**

**8813 RESOLVED** on the motion of Crs Karanouh and Webb that Councillors Karouh, Schieb, Webb, O'Brien and Cullen be nominated for the Training Session at Gilgandra (9 December 2010) and Crs O'Brien and Webb be nominated for the Training Session in Dubbo (1 February 2011).

**Status:**

**Registrations for 9 December 2010 undertaken. Registrations for 1 February given to OROC executive officer. COMPLETED.**

**INTERNATIONAL WOMENS DAY**

**G5-32 10/11/2010**

**8819 RESOLVED** on the motion of Crs. O'Brien and Karanouh that Expressions of Interest be advertised for the conduct of International Women's Day Celebrations in Coonamble utilizing the full \$1,000 but should there be no interest, Gulargambone Memorial Hall Committee will organise at Gulargambone.

**Status:**

**Advertisement placed. No interest at the time of writing.**

**MEDICAL PRACTITIONERS HOUSING**

**10/11/2010**

**8820 RESOLVED** on the motion of Crs. Karanouh and O'Brien that the offer of \$100 per week for each house be accepted but the immediate requirements be only funded to 50% for each Ochre Health and Council.

**Status:**

**No response – urgent attention given to leaking taps.**

**CRIME PREVENTION PLAN AMENDMENT**

**P5 10/11/2010**

**8835 RESOLVED** on the motion of Crs O'Brien and Canham that the Crime Prevention Plan be amended to include a Part Time Crime Prevention Officer.

**Status:**

**Plan amended and resubmitted.**

**QUAMBONE PRIMITIVE CAMPGROUND**

**10/11/2010**

**8840 RESOLVED** on the motion of Crs Webb and O'Brien that Council agree to establish a 'primitive campground at Quambone and allocate funds from the surplus.

**Status:**

**No action.**

**LIBRARY SERVICES**

**L4 + L4-5 10/11/2010**

**8854 RESOLVED** on the motion of Crs Schieb and Karanouh that options relating to the operation of the Library services at Gulargambone and Quambone be investigated.

**Status:**

**No action.**

**WARRENA CREEK WEIR**

**P1-13 + E5-3 10/11/2010**

**8856 RESOLVED** on the motion of Crs Cullen and Webb that Council advise the CMA it will allocate \$30,900 towards the cost of repairing the scoured area of the Warrena Weir and that further funds may be included in the 2011/2012 budget to complete the works and remediation of the area.

**Status:**

**Works to commence as resources become available.**

**9. MAYOR'S ACTIVITY REPORT**  
**COUNCIL MEETING WEDNESDAY, 8 DECEMBER 2010**

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**10. PRECIS OF CORRESPONDENCE**  
**COUNCIL MEETING WEDNESDAY, 8 DECEMBER 2010**

**Section A –For Council’s Consideration:**

**10.1 WIN TELEVISION, Phillipa Mielke W1**  
**(33893)**

WIN Television will be creating a new 30 second commercial, running over three months from December to February. The charge per council for the entire period is \$1440.00 with WIN contributing one bonus commercial for every bought Water Wise commercial.

(NOTE BY GENERAL MANAGER – Response was required in a short time frame and the decision was made to participate even though this was not the case for the past two years. This council needs to ensure that it cooperates on a regional basis.)

**Recommendation:**  
**That Council confirm the action of the General Manager in authorising participation in the WIN TV Waterwise Campaign for 2010/11.**

**10.2 COUNTRY WOMEN’S ASSOCIATION OF NSW PR1508**  
**(33873)**

Requesting that the annual general rate charges of \$407.00 for the CWA Hall, 93 Castlereagh Street, be refunded.

(NOTE BY GENERAL MANAGER – Council has for many years refunded the general rates for the Coonamble CWA.)

**Recommendation:**  
**That Council refund the amount of \$407.00 being the general rate component to the CWA – Coonamble for 2010.**

**10.3 INDUSTRY AND INVESTMENT G5-34**  
**(33872)**

Confirming that the application for funding under the NSW Department of Industry and Investment in regards to the Coonamble Indoor Arena Project – Design Options has been successful. Industry and Investment will provide up to \$17500.00 under the Enterprising Regions Programme for the project. The assistance is specifically toward the cost of:

- Summer scholarships for five civil and environmental engineering students from the University of NSW to assist the community prepare design options for the Indoor Arena; and
- Travel costs associated with bringing students to Coonamble and for local transport costs; and
- An additional \$500.00 towards costs which may be incurred for an Independent Review Certificate which will not need to be matched by Council.

The offer will remain valid for 30 days from date of letter (12 November 2010).

**Recommendation:**

**That Council formally accept the \$17500.00 grant under the Enterprising Regions Programme of the Dept. Industry and Investment towards scholarships and travel costs for the University NSW students preparing design options for the Indoor Area Project.**

**10.4 LOCAL GOVERNMENT REMUNERATION TRIBUNAL C13  
(33864)**

Pursuant to s. 243 of the Local Government Act 1993, the Tribunal is required to make an annual determination by no later than 30 April 2011, on the fees payable to Councillors and Mayors to take effect from 1 July 2011. Informing Council that the Tribunal has commenced its review for the 2011 determination. The Tribunal will review the minimum and maximum fee levels for each Category and welcomes submissions from individual councils or joint submissions in regard to the structure of the fees. In accordance with s. 239 of the Act, the Tribunal is required to determine the categories of councils and mayoral offices at least once every three years and as the last determination was in 2009 the Tribunal will not review them until 2012 unless there is a significant change in the role and responsibilities of individual councils. Submissions must be received no later than 18<sup>th</sup> February 2011.

(NOTE BY GENERAL MANAGER – Council should be aware that it does not pay the maximum fee under its category for Mayors and Councillors fees and there would appear to be no point in attempting to move from the lowest level.)

**Recommendation:**

**That Council not make a submission to the Local Government Remuneration Tribunal in respect to fees payable to Councillors and Mayors.**

**10.5 DEPT ENVIRONMENT, CLIMATE CHANGE AND WATER E5  
(33863)**

Informing Council of their Home Power Savings Programme, one of the key initiatives designed to help pensioners and families on a low income to reduce their power consumption by up to 20%. Practical measures like installing energy efficient equipment with knowledge to help families understand where power is used in the home. Inviting Council to partner with the DECCW to offer this free programme to residents in the community. DECCW will provide:

- information about the programme to Council's Community Development, Health and Sustainability Officers;
- articles and advertising to place in the next Council newsletter;
- posters and flyers to display in reception areas or to distribute at local community events which can be co-branded to bring the programme closer to the community;
- other resources such as fact sheets, presentations and case studies to assist staff to promote the programme to eligible households and/or to compliment existing sustainability programmes.

The programme is available to households who are energy utility hardship customers and those who hold a Centrelink Pension, Low Income Health Care or Department of Veterans' Affairs Pension or Repatriation health Care (Gold or White) card.

**Recommendation:  
That Council decline to partner with DECCW for the Home Power Savings Programme.**

**10.6 INSIGHT COMMUNICATIONS, Alice Collins H2  
(33859)**

Community Health Initiative invitation to Coonamble Shire Council to participate in the 2011 Ovarian Cancer Awareness Month (February) to help educate councils' female constituents about the need to learn the symptoms of ovarian cancer. 2010 saw the support of 99 councils and Coonamble is encouraged to participate in 2011.

**Recommendation:  
For Councils determination.**

**10.7 MURDI PAAKI REGIONAL ENTERPRISE CORP. G5-9  
(33897)**

Asking for Council to waive fees for the hiring of Smith Park during Youth Week Celebrations in April 2011. The fee consists of a refundable cleaning deposit of is \$200.00.

(NOTE BY GENERAL MANAGER – There is no fee to hire Smith Park, however a cleaning deposit of \$200 is required.)

**Recommendation:**

**That Council agree to MPREC utilising Smith Park incorporating the Skate Park for Youth Week activities in April 2011 but advise that the \$200 cleaning deposit is still required.**

**10.8 SHIRES ASSOC. OF NSW  
(33939)**

**L9**

Invitation for Mayor to attend a special one day Shires Association conference to deal with the issue of One Association to be held in Sydney Wednesday 23 February 2011. The Shires Association and the Local Government Association held a convention in August 2010 to discuss the issue of forming One Association to represent Local Government in NSW. The deliberations of the convention resulted in the agreement of 27 foundation principles, however in itself the convention is unable to bind either Association. A binding decision can only be achieved by a Conference. The convention principles were presented to the Local Government Association Conference in late October for discussion after which it was resolved:

*“That this Conference, having considered the principles recommended by the One Association Convention, direct the Executive to take these principles into account when progressing the One Association.”*

The one day conference will be the Shires Association members’ opportunity to consider the outcomes of the convention and provide direction to the Executive so that this matter can be progressed to the next stage. If time permits, other matters of importance to member councils will be discussed, including an update on the issue of modernising Local Government and an update on industrial matters, including the new award. A survey form outlining each of the convention decisions and asking if council agrees, disagrees or believes that further discussion is warranted, is attached to the correspondence and is not binding but will help to determine the course of the agenda. One voting delegate will be afforded to each member council, but Council may send as many observers as they wish.

**Recommendation:**

**That Council not participate in the special Shires Association conference relating to the One Association issue.**

**10.9 TOWRIE RETIREMENT UNITS INC  
(33937)**

**I4-3-31**

Requesting that council meet the costs of the replacing, removal and installation of one panel and two gates that were damaged by a fallen jacaranda tree during

a recent windstorm. Thanking Council for their prompt action in removing the fallen tree. As they are a not for profit organisation and the tree was on the footpath not on their property, they hope for a swift response from Council. The quote obtained by Towrie including labour and GST is \$1300.00.

**Recommendation:**  
**For Councils determination**

**10.10 COONAMBLE HIGH SCHOOL (33945) L3**

Thanking Council for generous donation to their Annual Presentation of Awards 2010. Inviting a member of Council to attend the Awards Friday 10<sup>th</sup> December.

**Recommendation:**  
**That Council be represented at the Coonamble High School Annual Presentation of Awards 2010 by the Mayor or his nominee.**

**10.11 PLANET ARK NATIONAL TREE DAY (33947) T6**

Asking Coonamble Shire Council to join the National Tree Day effort for 2011. It is a well established community tree planting and nature protection event for over 300,000 people around Australia. The event provides an opportunity to engage local community and to educate them on the importance of trees and biodiversity. There are many ways Council can engage the community such as offering public, school planting and regeneration sites and assisting schools through the provision of plants and specialised labour. A representative will contact Council in the coming weeks to discuss this event further.

**Recommendation:**  
**That Council not participate in National Tree Day 2011.**

**10.12 DELANEY, LEANNE H1-1 (33857)**

Querying whether the steps and ramp at the Quambone Memorial Hall will be repaired or replaced as part of the upgrade to the Hall. Saying that they are dangerous now that the Hall has been raised to level out the floor. Author would like them done before end of January as she has a function on at that time.

(NOTE BY GENERAL MANAGER – This problem occurred when the restumping of the Hall was done and no allowance made by the Hall Committee for rectification. Staff have examined the problem but there is no funding available in this financial year.)

**Recommendation:**

**That Ms Delaney be informed that funding is not available for rectification in this financial year and Council will consider the works in conjunction with the 2011 Management Plan.**

**10.13 COONAMBLE SHIRE EMPLOYEES CHRISTMAS PARTY COMMITTEE, John Drummond D7 (33956)**

Requesting a half day holiday on Thursday 23 December 2010 and asking for a donation towards the Christmas Party. Inviting Councillors to attend the party on Thursday 23 December 2pm at the Coonamble Golf Club.

(NOTE BY GENERAL MANAGER – Council has contributed \$500 for the past four years.

**Recommendation:**

**That Council contribute \$400 to the Coonamble Shire Employees Christmas Party Committee.**

**10.14 MURRAY, MELISSA C8-6 (33955)**

Requesting the use of the Coonamble Vacation Care building to conduct workshops/classes for people who are struggling with or recovering from mental health issues. Ms Murray is operating in conjunction with the Greater Western Area Health Service, Community Mental Health and Mission Australia. The classes will not clash with Vacation Care as they will be held during school hours. Offering to pay for the venue.

(NOTE BY GENERAL MANAGER- There would appear to be no issue with the Vacation Care Committee and the usage will be three hours each Tuesday for 10 weeks from March to May - excluding school holidays. An amount of \$20 per week to cover electricity and water usage is offered.)

**Recommendation:**

**That Council authorise the use of the Vacation Care facility for art classes conducted by Melissa Murray in conjunction with GWAHS, Community Mental Health and Mission Australia subject to:**

- 1. The payment of \$20 per week based on three hours usage each Tuesday;**
- 2. Usage to be confined to a 10 week period between March and May, excluding school holidays;**
- 3. The premises being kept in a clean and tidy condition.**

**Section B – For Council's Information:****10.15 DEPT. LOCAL GOVERNMENT A3 + L10-1 (33826 Appendix A)**

Circular to Councils (10-26) reminding council officials of their obligations with respect to the proper use of council branded resources, the misuse of which has the potential to seriously damage the reputation of, and erode public confidence in council.

**10.16 DEPT. LOCAL GOVERNMENT L10-1 (33856)**

Circular to Councils (10-27) regarding the Draft Guidelines for the Appointment and Oversight of General Managers. They are designed to provide a summary of essential matters that must be addressed by councils when engaging in these processes and are now available for comment on the Divisions website [www.dlg.nsw.gov.au](http://www.dlg.nsw.gov.au) Comments should be provided by 17<sup>th</sup> December 2010. It is intended to issue the Guidelines in their final form under section 23A of the Local Government Act, which means councils must take the Guidelines into consideration when exercising functions related to the recruitment, oversight and performance management of general managers.

**10.17 USTRALAN LOCAL GOVERNMENT ASSOC. R8-8 (33852)**

The Association has commissioned a Report into local road funding to shed some light on the continuing challenges facing councils throughout Australia in maintaining the local road network (80% of all roads in Australia). The findings of the Report were released at ALGA's 2010 Nation Local Roads and Transport Congress held in October. The Report notes the progress by councils in improving the management of local road assets through the adoption of improved asset management frameworks supported by the Australian Government's Local Government Reform Fund and the significant contribution that the Road to Recovery Programme has made to improving local roads. However it also finds that much more needs to be done to address the provision and maintenance of local roads across Australia. It reveals local government as a whole faces a shortfall in local road funding between 2010 and 2025 of around \$1.2 billion per annum. This is the extra amount required by councils, above planned expenditure including existing grants, to simply maintain the current level of service for local roads. The current Roads to Recovery Programme lapses in June 2014 and the findings of the Local Roads Funding Gap Report underlines the critical nature of that programme. ALGA will be using the Report to lobby all federal parliamentarians during the term of this Parliament to secure adequate road funding for local communities across Australia. ALGA requests Council consider raising this report with local Federal Members of Parliament to support local government in its aim of ensuring that local roads are adequately funded.

<b>10.18 THE COMMERCIAL HOTEL, M&amp;B Stowers (33849)</b>	<b>F6</b>
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The Commercial Hotel has received complaints from customers regarding the condition of the footpath adjacent to the River Café site in Castlereagh Street. Examination by the authors have found the concrete to be badly crack and damaged. Requesting Council investigate and repair.

(NOTE BY GENERAL MANAGER – This area was previously reported by Councillors, examined and listed for attention as funding permits.)

<b>10.19 COONAMBLE HIGH SCHOOL, Priscilla Harvey (33846)</b>	<b>E1-1</b>
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Thanking Council for it's' participation in Coonamble High School's Work Experience Programme in November. Introducing student to be working at Council.

<b>10.20 NSW POLICE, CASTLEREAGH LOCAL AREA COMMAND P5 (33845 Appendix B)</b>	
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Media release.

<b>10.21 DONNELLY, SUSAN (33892)</b>	<b>R8-6-1 + SR123</b>
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Requesting the clean up and grading of Byrne's Road near Gular Rail in Gulargambone. Stating that the overgrown and unkempt state of the road at present makes it dangerous to drivers.

<b>10.22 ICAC (33894)</b>	<b>I2</b>
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Enclosing copy of report by ICAC *Investigation into Corruption Risks Lobbying* with a number of recommendations designed to address relevant corruption risks and improve transparency, integrity and trust in the NSW lobbying regulatory scheme.

(NOTE BY GENERAL MANAGER – Copy of the document is available on ICAC website or by contacting Councils office.)

<b>10.23 WATERFORD, KEN (33891)</b>	<b>R8-6-1</b>
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Requesting that the Wingadee Road leading to Come-By-Chance, between Yarraman Bridge and the Walgett boundary be repaired. Saying that he spoke to an engineer but not naming anyone in particular. Requesting it be done as soon as possible to help in the cartage of grain during harvest.

(NOTE BY GENERAL MANAGER – The Director of Engineering Services has discussed this issue with Mr Waterford and rectification works will occur when possible.)

<b>10.24 BREASTSCREEN NSW (33865)</b>	<b>H2</b>
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Thanking Coonamble Shire Council and in particular Terry Lees for assisting and supporting the BreastScreen Vans visit to Coonamble recently.

<b>10.25 MID-WESTERN REGIONAL COUNCIL (33875)</b>	<b>E5</b>
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Asking for Council to support the attendance of a Weeds Officer at a workshop funded by the Central West Catchment Management Authority and run by the Serrated Tussock Working Party for NSW and ACT. The workshops will be held in Wellington 13 and 14 December focusing on perennial weed serrated tussock which is considered on the worst perennial weed in Australia and is declared under the *Noxious Weeds Act*. The workshop is free and all meals and accommodation will be subsidized but numbers are limited.

(NOTE BY GENERAL MANAGER – Council has passed its authority in respect of weeds to Castlereagh Macquarie County Council.)

<b>10.26 NATIONAL LIBRARY OF AUSTRALIA (33874)</b>	<b>G5</b>
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Unsuccessful application for Community Heritage Grants for the scanning of the Neville Owen Collection (photographs) for viewing by the community. Over 190 applications were received this year and competition for grants was very strong.

<b>10.27 PREMIER AND CABINET (33887)</b>	<b>G5</b>
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Acknowledging receipt of letter to the Premier concerning an application for funding under the Natural Disaster Programme for the Warrena Creek Weir. As the matter raised concerned the Minister for Emergency Services the Hon Steve Whan MP, Councils letter was forwarded to the Minister for attention.

(NOTE BY GENERAL MANAGER – Council wrote to the Premier in respect of an application for funding under the Natural Disaster Programme. The former Director of Engineering Services reported to Council that he had lodged the submission for \$300,000 through the Office of Water, however no documentation can be found to support this.)

<b>10.28 AUSTRALIA DAY COUNCIL OF NSW (33914)</b>	<b>A13</b>
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Regarding the 2011 NSW Local Citizen of the Year Award in Coonamble. Stating that this year the Council received over 1000 nominations for NSW residents

across four categories with only a few of them being able to be recognised. The privacy conditions enable the Council to forward the nominations for consideration in local government Awards Programmes and, should Council wish, Council are entitled to consider these candidates within the framework of local community awards. The Australian of the Year Awards honour the achievement and contribution of distinguished Australians who inspire us through their achievements and encourage us to make our own contribution to creating a better Australia.

**10.29 COONAMBLE HIGH SCHOOL, Priscilla Harvey E1-1 (33908)**

Requesting that an evaluation form be filled out on the performance of the student assigned to Council. Thanking Council for the time and effort made to host the student.

**10.30 NSW SCIENTIFIC COMMITTEE E5 (33921)**

Informing Council that the Committee has made a final determination to reject the proposal to list the Invasion and Establishment of Escaped Exotic Garden Plants as a key threatening process and has made a preliminary determination to support a proposal to list the loss and degradation of native plant and animal habitat by invasion of escaped garden plants, including aquatic plants as a Key Threatening Process.

**10.31 DEPT. LOCAL GOVERNMENT L10-1 (33899)**

Circular to Council (10-28) calling for nominations for the *2011 Ministers' Awards for Women in Local Government*. Established as part of the International Women's Day celebrations to recognise outstanding contributions and achievements made by women in local government in NSW and to encourage more women to take on leadership roles in local government in NSW. There are six awards within three categories:

- Elected Representative (metropolitan council and rural/regional council)
- Senior Staff Member (metropolitan council and rural/regional council)
- Non-Senior Staff Member (metropolitan council and rural/regional council)

Closing date for nominations is 5pm Friday 10<sup>th</sup> December 2010. Details regarding the Selection Criteria, Nomination Process, Selection Process and Presentation of Awards can be found on the Departments website <http://www.dlg.nsw.gov.au/dlg/dlghome/documents/Circulars/10-28.pdf>.

**10.32 NOXIOUS WEEDS ADVISORY COMMITTEE N6 (33916)**

Requesting that council remain vigilant and not become complacent when dealing with the noxious weed parthenium. Stressing the importance of local control authorities maintaining adequate staff numbers during harvest season when new incursions of the weed are likely. Congratulating councils on the significant inroads being made in the control of parthenium.

(NOTE BY GENERAL MANAGER – Council has passed its authority in respect of weeds to Castlereagh Macquarie County Council.)

**10.33 CENTRAL WEST CATCHMENT MANAGEMENT AUTHORITY  
E5-3 (33926)**

Publication on the achievements of the Authority celebrating the challenges and successes of natural resource management. The role the Authority plays in building networks and how it is making a real difference to the resilience and health of the catchment including the ground management projects that have made real improvements to land, water, biodiversity and communities.

**10.34 DEPT. REGIONAL AUSTRALIA, REGIONAL DEVELOPMENT  
AND LOCAL GOVERNMENT G5-40 (33851)**

Regional and Local Community Infrastructure Programme (RLCIP) application has been successful for the fencing of the Tennis Club and the erection of shadecloth over Broome Park

**10.35 HUMAN SERVICES, HOUSING NSW B11 (33933)**

Introducing an initiative to boost the supply of affordable housing, the State Environmental Planning Policy (Affordable Rental Housing), 2009 (ARH SEPP) helping to address the housing affordability challenges in NSW. Part 3 of the ARH SEPP is concerned with retaining existing affordable housing and mitigating its loss when redevelopments occur. The SEPP does so by incorporating the provisions of the former State Environmental Planning Policy 10 (Retention of Low Cost Rental Accommodation). Previously funds raised were retained by local councils for their own housing initiatives. However, in many cases low levels of local contributions meant local councils had insufficient funding to support local housing projects and most of these funds remained unspent. The Minister for Planning has issued a direction requiring that local governments transfer the contributions raised under the ARH SEPP of contributions which are still due for development applications submitted under SEPP 10 to Housing NSW including any contributions which are still due in terms of development applications submitted under SEPP 10 but not yet determined. The pooled contributions are to be used in Housing NSW's Boarding House Financial Assistance Programme which has been expanded to provide incentives details of which are published on this web site <http://www.housing.nsw.gov.au/Centre+For+Affordable+Housing> In addition there is now opportunity for local councils to work together with Housing NSW through the National Rental Affordability Scheme to leverage any SEPP 10 funds that they may have collected previously.

**10.36 GHD, Katrina Burbidge T4-2  
(33932)**

Thanking all councils involved and the Department of Planning (Dubbo office) for support in nominating for the NSW Planning Institute of Australia Planning

Excellence Awards. A High Commendation in the category of Rural and Regional Planning was won by the author and one of her colleagues.

**10.37 QUAMBONE POLOCROSSE CLUB, Sally Packham L3 (33930)**

Thanking council for its support and sponsorship of the 2010 Annual Polocrosse Carnival which was used to purchase prizes. Flyers were distributed with lists of sponsors throughout the weekend and over the PA system.

**10.38 SAVOUR RESTAURANT AND CATERING H2-5 (33944)**

Submission to partner with Coonamble Shire Council to deliver Food Safety Supervisor Training to restaurants and businesses in the local council area.

**10.39 DAY, JOANNE E252 (33942)**

Tendering resignation as casual coordinator for Vacation Care effective 1<sup>st</sup> January 2011.

**10.40 CENTRAL WEST CATCHMENT MANAGEMENT AUTHORITY E5-3 (Publication)**

Council received 10 copies of a publication entitled Regional State of the Environment Report 2009-2010 supplementary Report. Encompassing the councils of the Greater Central West Region of NSW.

**10.41 CH & DA NEWBOLD TRANSPORT PR1225.212 (33957)**

Accepting Councils offer of part Meglo land adjacent to the Rindfleish block. Requesting that all relevant information and paperwork be forwarded to them for completion.

**JOHN J GRIFFITHS**

General Manager  
2 December 2010

**11. REPORT BY GENERAL MANAGER  
COUNCIL MEETING WEDNESDAY, 8 DECEMBER 2010**

**Recommendation:**

**That the General Managers' report be received and dealt with.**

**11.1 DEVELOPMENT APPLICATIONS DETERMINED UNDER DELEGATED AUTHORITY**

**Background:**

Council was instructed in the Promoting Better Practice Review to report all development applications approved under Delegated Authority to each monthly meeting.

**Issues:**

The list covering period since last Council Meeting is as follows:

DA No	Owner	Applicant	Proposed Use	Address of land	Approval Date
37/10	Mala Manzana Pty Ltd	Robert Ruigrok	Change of Use	117 Castlereagh Street, Coonamble	23/11/10
43/10	Coonamble District Hospital	DUC Associates	Erection of ambulance station	150 Dubbo Road, Coonamble	11/11/10

CDC No	Owner	Applicant	Proposed Use	Address of land	Approval Date
38/10	Ms C Young	Ms C Young	Erection of a shed	8 Park Street, Coonamble	26/11/10
40/10	Aboriginal Housing Office	Aras Labutis	2 X 2 bedroom group homes	20 Eurimie Street, Coonamble	1/11/10
48/10	Mr & Mrs Petty	Mrs D Petty	Installation of pool	"Spring Creek", Baradine	25/11/10
49/10	Mr F Blattman	Mr F Blattman	Additions to existing dwelling	15 Edward Street, Coonamble	25/11/10

**Sustainability/Legislative Provisions:**

As stated in the Promoting Better Practice Review from the Department of Local Government.

**Financial Considerations:** NIL

**Options:** NIL

**Recommendation:**

**That Council not that Development Applications #37/10 and #43/10 and Complying Development Certificates #38/10, #40/10, #48/10 and #49/10 issued for the month of November 2010 have been approved under delegated authority since the last Council meeting.**

<b>11.2 Moorambilla Festival – Current Agreement (Appendix C)</b>
---

**Background:**

In March 2008 Council considered a proposal from Moorambilla Festival Inc. for assistance with the event following some difficulties with the staging.

Basically Council were willing to grant a three year agreement (2008, 2009 and 2010 events) but were not willing to accede to all requests.

With the Artistic Director of the Festival, Ms Michelle Leonard, requesting to address Council to give a summation of the past three years and to briefly outline requests that may be forthcoming for a further agreement for future years it was felt that Council should be aware of the history of the event.

**Issues:**

The response to the proposal is as follows:

- *Council will grant a cash contribution of \$5,000 towards administration for 2008, \$5,500 for 2009 and \$6,000 for 2010. These payments will be made annually directly to the Coonamble Rural Transaction Centre.*
- *Council will grant a cash contribution of \$5,000 towards marketing for 2008 and, subject to acquittal being received by 1 December 2008, \$5,500 for 2009 and, subject to acquittal being received by 1 December, 2009, \$6,000 for 2010; with grant acquittal to be received by 1 December 2010. Council stipulated that marketing should be directed at attracting people to the town by the use of sound marketing principles, including times, contact details, experiences to be had and how to obtain tickets.*
- *Dates for the hanging of banners, etc. will be subject to other events around that time.*
- *No objection is raised to the use of the former Youth Centre, subject to approval being obtained from the lessees (Coonamble Vacation Care). All lanterns, materials and equipment must be removed from the building by 22 September, 2008 and other dates as stipulated in future years.*
- *Council did not agree to the provision of other operational assistance, with the exception of attending to issues resulting from excessive rain.*
- *Festival promotional material will be included with rate notices, provided the necessary quantity is received by 1 July each year and constitutes only one A4 page.*
- *Council agreed to other requests contained in the proposal:*
  - *the use of the eastern wall of the Swimming Pool for the mural program;*
  - *development of a sustainable accommodation plan in future years as the event grows.*
- *The General Manager was instructed to limit the involvement of the Tourism Development Manager to the three areas requested.*
- *The foregoing support will be provided subject to a full (whole of event) financial report being provided for 2008 and subsequent years.*

*It should be noted that Council is required to ensure probity issues are addressed when entering into arrangements with external bodies.*

The Rural Transaction Centre has provided a report on the administration section of Council's financial contribution. Whilst that is not required under the agreement, it is pleasing to receive some feedback. A copy of that report together with the 2010 Debrief Document and the Minutes of the Meeting of the Committee on 3 November 2010 are attached as **APPENDIX C**.

The requirement of the last dot point above has not been met nor has the acquittal of the marketing contribution.

**Sustainability/Legislative Provisions:**

As stated in Council's 2008 letter, care must be taken to ensure probity issues are addressed and this must be a requirement of future agreements.

**Financial Considerations:**

The \$12,000 given by Council is the largest financial commitment of any event in this shire but, based on previous economic data, provides only a meagre benefit to the financial wellbeing of Coonamble.

The actual economic benefit is developed by the Tourism Development Manager based on the attendance figures which are not yet to hand from the organisers.

**Options:**

Council will not be required to make a determination at this meeting but will receive a proposal for the February Meeting.

**Recommendation:**

That Council receive the data on the current Moorambilla Agreement.

**11.3 PLANNING FOCUS MEETING**

**Background:**

As part of the LEP Standard Instrument process the Manager of Environmental Services and I attended the above meeting with all other affected Government Agencies in Dubbo on 18 November 2010.

**Issues:**

The major issue identified was that of removal of sand from the Castlereagh River and that Mining or Extractive Industries are not permitted in the W1 (Waterways) Zoning.

It was explained that Council would not be interested in continuing the process under such a prohibition and Department of Environment and Climate Change - Water and Department of Planning are to investigate possible ways around the issue.

All Government Agencies were made aware of the potential for over-topping of the levee due to sand build up and the destruction of a viable business and Council's own sand extraction activities under such rules.

**Sustainability/Legislative Provisions:**

The issue of sand extraction is still outstanding but all other issues have been cleared and the draft LEP will be presented to the Gateway when it is possible given the W1 problem.

**Financial Considerations:**

Nil at this time.

**Options:**

**Nil**

**Recommendation:**

That Council note the report.

**JOHN J GRIFFITHS**

General Manager

4 November 2010

**12. REPORT BY DIRECTOR OF CORPORATE SERVICES  
COUNCIL MEETING ON WEDNESDAY 8 DECEMBER 2010**

**Recommendation:**  
That the Director of Corporate Services' report be received and dealt with.

**12.1 RATE COLLECTIONS**

Total Combined Rate Collections to 31/10/2010 compared to 31/10/2009:

	<b>26/11/2010</b>	<b>30/11/2009</b>
Arrears 30 <sup>th</sup> June previous year	502,953.25	614,828.79
Plus 2010/2011 Combined Levy	4,919,212.35	4,810,794.30
Add Transfer from Postponed	1,349.15	5,179.83
<b>GROSS LEVY</b>	<b>5,423,514.75</b>	<b>5,430,802.92</b>
Less: Pensioner Concession (State)	(29,119.49)	(58,825.70)
Pensioner Concession (Council)	(48,372.85)	(48,132.54)
Transfer to Postponed	(231.15)	(590.20)
Abandoned	-	(112,722.19)
20% Farmland Rebate	-	(2,900.92)
<b>NET TOTAL LEVY FOR YEAR</b>	<b>5,315,772.16</b>	<b>5,207,631.37</b>
Less Collections	(2,190,449.66)	(2,436,549.93)
Plus Refunds	2,500.00	16,213.88
<b>NET TOTAL BALANCE</b>	<b>3,127,841.60</b>	<b>2,787,295.32</b>
Plus Postponed	4,476.31	5,302.12
<b>GROSS TOTAL BALANCE</b>	<b>3,132,317.91</b>	<b>2,792,597.44</b>
Collection % of Total Receivable	41.16%	46.48%
Arrears % of Total Receivable	58.84%	53.52%

\*Please note rate collections for second instalment for 29/11/10 and 30/11/10 were not available at time of report and so are not included.

**Recommendation:**  
Submitted for Council's information.

## 12.2 LIST OF INVESTMENTS

I, Rick Warren, Responsible Accounting Officer, certify that in accordance with the Local Government (General) Regulation 2005 s212 the investments have been made in accordance with the Local Government Act, the Ministerial Order and Councils Investment Policy.

Date Mature	Deposit Type	S&P Rating	Institution	Ref No	Terms (days)	Interest (%)	Amount (\$)
29/28/2/11	Fixed	A1+	NAB	19	91	5.94	2,000,000
29/03/2011	Fixed	A1+	CBA	20	120	5.90	1,000,000
4/03/2011	Fixed	Unrated	Reliance C/U	10	180	6.00	500,000
21/02/2011	Fixed	A2	IMB	18	91	5.90	1,000,000
21/01/2011	Fixed	A1+	CBA	17	58	5.45	2,000,000
15/01/2011	Fixed	A1+	St George	14	90	5.50	1,000,000
21/12/2010	Fixed	A1+	NAB	16	60	5.50	2,000,000
17/12/2010	Fixed	A1+	CBA	15	60	5.22	2,000,000
13/12/2010	Fixed	A1	Suncorp	11	91	5.77	1,500,000
	At Call Fixed	A1+	CBA			4.50	1,000,000
<b>Total</b>							<b>14,000,000</b>

Financial Institution	S&P Rating	% of Investment	Max per Investment Policy	Amount
CBA	A1+	43%	50%	6,000,000
NAB	A1+	29%	50%	4,000,000
St George	A1+	7%	50%	1,000,000
Suncorp	A1	11%	40%	1,500,000
IMB	A2	7%	35%	1,000,000
Reliance C/U	Unrated	4%	10%	500,000
				<b>\$ 14,000,000</b>

Rating	% of Investment	Policy	Amount
A1+	75%	100%	11,000,000
A1	13%	80%	1,500,000
A2	8%	60%	1,000,000
Unrated	4%	30%	500,000
			<b>\$ 14,000,000</b>

2515-000	General Fund Investments	6,871,721
22503-000	Coonamble Sewerage Investment Funds	2,799,438
62503-000	Gulargambone Sewerage Investment Funds	- 25,320
52503-000	Coonamble Water Investment Funds	3,216,509
72503-000	Gulargambone Water Investment Funds	942,803
12503-000	Trust Investment Funds	194,849
		<b>\$ 14,000,000</b>

### Recommendation:

**That the list of investments as at 30 November, 2010, be noted and it is also noted that Council's investments comply with s625(2) of Local Government Act 1993 and Council's Investment Policy.**

**12.3 ANNUAL REPORT****Background:**

Under section 428(1) of the Local Government Act 1993 Council must, within five months after the end of each year prepare a report as to its achievements with respect to the objectives and performance targets set out in its Management Plan for that year.

**Issues:**

Various statutory disclosures are required and have been addressed within the report. A copy of the report was sent to the Department of Local Government on Friday, 12 November, 2010.

Requirements of the report are to provide detailed information relating to Councillor activities, expenses provided and training undertaken by Councillors relating to the performance of their civic function. Detailed information is also required relating to the administration of the Companion Animals Act 1998.

**Sustainability/Legislative Provisions:**

Various legislation requires information be provided within Council's Annual report, the following legislation offsets the report:

- Local Government Act 1993
- Local Government (General) Regulation 2005
- Freedom of Information Act 1989
- Privacy and Personal Information Protection Act 1998
- Environmental Planning and Assessment Act 1979
- Companion Animals Act 1998.

**Financial Considerations:**

The Annual Report takes considerable time and staff resources to produce. Council is required to provide a State of the Environment Report to be included in the Annual report. Reference is made to the Supplementary State of the Environment Report which is available on Council's website.

**Options:**

Nil

**Recommendation:**

**That Council note the tabling of the Annual Report for 2009/2010 and that a copy of the report was furnished to the Department of Local Government on 12 November, 2010.**

**RICK WARREN**

Director of Corporate Services

26 November 2010

### **13. REPORT BY DIRECTOR OF ENGINEERING SERVICES** **COUNCIL MEETING WEDNESDAY 8 DECEMBER 2010**

**Recommendation:**

**That the Director of Engineering Services' report be received and dealt with.**

#### **13.1 SHIRE ROADS MAINTENANCE & FLOOD DAMAGE**

**Background:**

At the November 2010 meeting some concern was expressed that Council may not be able to complete all of the works programmed for the unsealed road network in the 2010/2011 financial year.

Council has a flood grant of \$1.743M for local unsealed roads and has allocated \$0.723M for further maintenance on these roads and other unsealed roads that did not receive any flood damage grant.

At the time of writing Council had commenced works on the flood restoration program with emphasis on those roads that were damaged by flood works as well as roads (sealed and unsealed) damaged by harvest vehicles.

Expenditure to date (11/10) is as follows:

- Flood damage \$57,000
- Routine Maintenance \$518,000

Gravelling of causeways and reforming will be transferred from routine maintenance to flood damage allocation when those works are listed in the schedule of works.

Unfortunately recent wet weather has delayed restoration works indefinitely and it is unlikely that resheeting or gravelling will recommence in the immediate future.

**Issues:**

Council is concerned that the money has to be spent by the end of the 2010/2011 financial year. Whilst it is desirable, Council can make application to extend the deadline beyond the financial year.

If there is a break in the weather, Council can employ contractors to assist with the work. Out of town contractors require establishment costs, a minimum of work and working rates of pay (A rate) as well as standby rates (B rate) for wet weather and stand down times.

Council have urgent works to complete on the State Highway and Regional Road network and these works should be completed by the end of 2011 financial year or they may lapse.

**Financial Implications/Considerations:**

Council has a backlog of work on the State Highway and runs the risk of losing income and possible staff if the RTA decides that contractors should be engaged to do the works.

If wet weather persists and the flood damage grant cannot be fully spent, Council can apply for an extension that will enable the grant to be spent in an orderly and more cost effective way.

The use of a team of contractors may spend the grant more quickly if weather permits but the money will not be spent locally and the quality of work may be questionable.

**Legislative/Sustainability Provisions:**

Nil.

**Options:**

- That Council utilise its staff and plant to complete the works under the 2010/2011 Flood Restoration Program.
- That Council proceed with the flood damage works and the urgent works on SH18 and the Regional Roads as well as the local sealed networks utilising its plant fleet and local contractors where appropriate.
- That Council tender out works on SH18, the regional road network and local roads and complete the flood damage using its plant fleet.

**Recommendation:**

**Recommendation:**

1. That Council carry out as much of the work in the flood restoration programme utilising its plant fleet and that local contractors be utilised when possible to progress the restoration work.
2. That Council seek an extension of time to complete the works if it is anticipated that the works will be delayed.

**13.2 TD10-2 CRANE TRUCK TENDER****Background**

At the last Council meeting it was resolved to award the tender to supply a new crane truck to Mack Sydney and the purchase of Council's second hand unit to Brigold Pty Ltd.

**Issues**

Awarding the tender was delayed as a discrepancy with the tendered crane was noted. The model offered by the original crane supplier only had an 8m reach and the quotation stated fitting to a 6x4 chassis. Clarification was sought from Mack Sydney, who requested Council deal directly with the crane company to resolve the configuration issue. The crane company advised that manual extensions could be fitted (the tender specified hydraulic extensions to 12m) and that the crane could be fitted to an 8x4 truck. The original crane supplier indicated that a different option would attract a cost variation and that a conforming crane would not be available until February 2011.

When the Principal tenderer became aware of this position Council was notified that the crane offered would conform with the specification and that there would be no additional cost to Council. This was Mack Sydney's commitment as the mistake had been made by the original crane supplier in preparing their quotation and not fully understanding the specification. Further, the Principal tenderer advised that they wanted to offer a crane from an alternative company.

The alternate crane offered fully conformed with the specification except that the maximum rated lift capacity is 6300kg not 6500kg. However, the crane has an overall reach of 12.4m where it is rated to lift 1000kg and is fitted with a 2500kg winch instead of the specified capacity of 2000kg. The crane was also currently available in stock and available for fitting immediately. The crane was considered to be suited to Council's requirements and as such the tender was awarded to Mack Sydney on the 23<sup>rd</sup> of November.

**Legislative/Sustainability Provisions**

The tender document had provision for variation of a tender to correct a mistake or anomaly provided that the variation does not substantially alter the original tender. Submitting a crane that did not meet the specification required the Principal to rectify the mistake. The outcome was a crane truck offered that fulfils the requirement of the tender without any change to the price tendered.

**Financial Considerations:**

As the varied tender does not pose additional cost to Council there are no financial considerations.

**Options:**

Nil.

**Recommendation:  
For Councils information.**

<b>13.3</b>	<b>CODE</b>	<b>OF</b>	<b>PRACTICE</b>	<b>CCTV</b>
	<b>(Appendix D)</b>			

**Background:**

The purpose of this report is to present the CCTV Surveillance System Code of Practice for consideration and adoption provisional to a 28 day public comment period.

**Issues:**

This Code of Practice contains the basic standards in accordance with which the Coonamble Shire Council's CCTV System will be operated.

The Code of Practice is based on 15 key principles as summarised below:

*Principle 1* The CCTV System will be operated fairly.

*Principle 2* The CCTV System will be operated with due regard to privacy and civil liberties.

*Principle 3* The public interest in the operation of the CCTV System will be recognised.

*Principle 4* The Coonamble Shire Council has primary responsibility for the CCTV System.

*Principle 5* The NSW Police Force will act in accordance with Code of Practice.

*Principle 6* The Coonamble Shire Council will be accountable to the public for the management of the System.

*Principle 7* The public will be provided with clear and easily accessible information in relation to the operation of the System.

*Principle 8* Regular monitoring, evaluation of CCTV System will be undertaken.

*Principle 9* Staff involved with the operation of the CCTV System will meet the highest standards of probity.

*Principle 10* Access to the communications room will be restricted.

*Principle 11* Information recorded will be accurate, relevant and not exceed that necessary.

*Principle 12* Information will be obtained fairly in accordance with privacy provisions.

*Principle 13* Retention of and access to recorded material will be for the purposes provided for by this.

*Principle 14* Contact related to the CCTV System between Coonamble Shire Council staff and the Police, will be conducted strictly in accordance with the Code of Practice.

*Principle 15* The CCTV System will address the interests of all who may be affected by it.

**Sustainability/Legislative Provisions:**

The Code of Practice was written to operate within current applicable legislation including:

- Workplace Surveillance Act 1998 (NSW);
- Privacy and Personal Information and Protection Act 1998 (NSW);
- The Freedom of Information Act (NSW) 1989 will soon be repealed and replaced by the Government Information (Public Access) Act 2009.

**Financial Considerations:**

Nil.

**Options:**

1. Not proceed with a code of practice for the CCTV system.
2. Place the code of practice for the CCTV system on public display for a period of 28 days to seek public comment and adopt the code of practice if no comments are received.

**Recommendation:**

Place the code of practice for the CCTV system on public display for a period of 28 days to seek public comment and adopt the code of practice if no comments are received.

**13.4 WORKS IN PROGRESS**

1. *State Highway 18* – Heavy patching, edge patching and sign maintenance in progress. Sealing programmed for early December.
2. *Regional Roads* – Nos 383, 129B & 129Q:
  - a. Heavy patching is in progress on RR383, RR129Q, RR129B & RR7515.
  - b. Slashing is being carried out as conditions permit.
  - c. Emergency repairs on RR383 at “Floddenfield” will be completed as conditions permit.
3. *Local Roads and Streets:*
  - a. Pothole patching has been completed or is in progress on all urban streets and sealed roads including SR86, SR19, SR2 & SR87.
  - b. Saturated sub-base has required heavy patching to commence on SR86 with works required on the other sealed roads.
  - c. Grading has been undertaken on the following Shire Roads, with gravel patching of causeways to be completed as conditions permit – SR19, SR7, SR54, SR57, SR15, SR139, SR24, SR64, SR113, SR92 & SR10.
4. *Parks and Reserves:*
  - a. Mowing and slashing has been completed and is continuing as required on all sporting grounds, streets, verges and reserves.
  - b. Works are progressing on the foundations of the campdraft cattle yards.
  - c. The old bar and portion of the sheep yards at the Showground has been demolished.
  - d. Little Athletics works completed.
  - e. Junior Cricket patch installed.

**Recommendation:**

**That Council note the foregoing information.**

**K N BRODBECK**

Director of Engineering Services

30 November 2010

**14. REPORTS FROM VARIOUS COMMITTEES**  
**COUNCIL MEETING WEDNESDAY, 8 DECEMBER 2010****14.1 MINUTES OH&S COMMITTEE TUESDAY 6<sup>TH</sup> OCTOBER 2010**  
**COONAMBLE SHIRE COUNCIL COMMITTEE ROOM 9.05AM**

**PRESENT:** Kel Brodbeck (Mgt Rep), Phillippa Ballard (AOSI), Raquel Pickering (EMP Rep), Steven Rutledge (Emp Rep) and Russell Smith (Emp Rep-Chair).

**1. WELCOME AND APOLOGIES**

**APOLOGIES:** John Smith (Emp Rep) & Rick Warren (Mgt Rep)

**2. MINUTES FROM LAST MEETING.**

The minutes are accepted as read from last meeting.

*Moved: Steven Rutledge*

*Second: Raquel Pickering*

**3. REPORT ON ACTION ITEMS.****3.1 Council Grandstands**

*Recommendation for council to further investigate replacement of council grandstands by getting quotes with a confirmed quote to go to next years budget. Committee worried that grandstands still don't comply and if something happens council will be liable.*

**3.2 Coonamble Treatment works-safety rails**

*Kel confirmed that he believed project price far exceeds budget. Committee Referred to Kel to talk with John Griffiths when he returns & report back to committee for next meeting.*

**3.3 Employee's OHS Responsibilities**

*AOSI supplied copy of MEMO as attached. Action required for AOSI to amend memo as signed by GM upon GM's approval. Committee endorsed memo to be sent out asap along with memo also to supervisors - copy of memo to be attached to a Tool box meeting form so supervisor can read memo to all staff & sign form prior to returning to AOSI.*

**3.4 Working in the Heat**

*AOSI supplied two copies of example policies as attached. Committee endorsed simplified version of policy subject to not breaching any requirements with new clause in award that is to be released by Union shortly.*

### **3.5 Work Shirts – High Vis Tapeing**

AOSI advised new design appears to be coming through now on shirts, although advised taping that was to be emitted over shoulders is not happening as yet – Rick was sorting this out with supplier. *No Further action required.*

### **3.6 First Aid Policy – checking & maintaining FAK's**

Kookie was checking with Chubb's contract on maintaining Fire Extinguisher in vehicles – to check with her for next meeting. AOSI to amend First Aid Policy for next meeting.

### **3.7 Emergency Evacuation Drills**

**Gular** – Russell reported nothing in place for evacuations hasn't spoke with Hursty yet – **Russell** to organize meeting with Hursty.

Coonamble – Steven reported hasn't chance yet to get there – a couple of things noticed though the evacuation site map has faded & needs to be orientated to actually worksite.

**Admin Office** – Raquel has asked some people in office about evacuations for office – no awareness, no training for new staff. All staff need training in warden training & visitors sign in procedure.

*Recommendation to council to investigate offers from a contractor for training in Fire extinguishers & warden training. Contractor to perform training to get it done.*

### **3.8 Chemical Register Compliance**

AOSI reported list from Depot not yet acquired – spoke with them and will arrange to go over & have a look for list/register. *Recommendation from committee for SO to complete action as above.*

### **3.9 Safe Work Procedures**

AOSI advised updated copy of council SWMS attached with review underway still a few to update. Training records are slow to come in from supervisors. *Recommendation from committee for Kel to talk to supervisor to perform reviews – especially with amount of wet whether we've been having a good chance to perform a review of all OHS systems documents required on job sites.*

### **4.4 New Fuel Tanks on vehicles**

*Chair advised hasn't been able to speak with Mark as yet as he has been away.*

## **4 NEW BUSINESS**

**4.1** Concern raised with employees reluctant to complete site specific risk assessments. *Committee recommends the introduction of a proforma template of risk assessment which actually lists a number of hazards so the employee would only have to tick which hazard is relevant at the site. The form is to be implemented on a trial basis in the workforce with supervisors & OHS employee reps to comment back to committee.*

**4.2** 2010 StateCover OHS audit results attached. AOSI advised report is extensive as it lists *all* OHS compliance issues – suggesting that a much shorter action plan should be developed listing only priority element items, in her opinion, such as: Objective & target-Council OHS Strategic Plan, Hazard Identification & Risk Assessment, and OHS review & audit. *Committee recommends council to develop above plans and that they are happy to poke away at the current agenda items such as Chemicals, first aid & emergency evacuations.*

## **5 REVIEW OF INCIDENTS SINCE LAST MEETING**

102/24635 – **Wear PPE supplied - Endorse Supervisors Actions**

102/24693– **Wear appropriate equipment-PPE supplied – endorse supervisors actions Supplied goggles to be worn – not safety glasses.**

102/25071 – **Memo – Investigation Report required.**

102/25068 – **dusty environment – close vehicle window – out of council control.**

102/25078 – **wear appropriate PPE-long grass, long trousers – out of council control.**

102/25138 – **Be aware of surroundings, use vehicle mirrors. NFA.**

102/25488 – **Endorse Supervisor/Managers actions.**

## **6 WORKPLACE SAFETY INSPECTIONS**

### **6.1 Results last committee Inspections**

Nil

### **6.3 Next Inspections- Highway, W/shop & Depot, trades gang, office/library.**

Russell & Raquel not available – Steven to perform W/shop & Depot when able.

## **7 GENERAL BUSINESS**

**7.1** Meeting dates 10/11 – ok. Check 7<sup>th</sup> April 2011 doesn't clash with Easter?

**7.2** Still some hand made jockey wheels on trailers that should have been replaced with new standard jockey wheel. *Committee recommends this should be reported to supervisors & workshop along with reported on daily plant inspection sheets.*

**7.3** Safety glasses as sun glasses – problem with optical vision with some people, should be check that they meet safety standards. AOSI advised they would meet the safety standards. Also concern raised that confusion when employees use them, as named safety glasses (protection for low impact) they falsely believe they are covered by using these when a risk of flying particles exists. *Recommendation for memo to be sent to employee's stating safety glasses not to be worn as safety goggles – to use appropriate PPE for what task you are performing. Chair is to talk to Rick at store about going back to ordering just sunglasses, wraparound style as previously ordered.*

**8 NEXT MEETING TIME AND DATE**

7<sup>th</sup> December 2010 at 9am

**9 CLOSE OF MEETING**

Meeting closed 11.30am.

*Acronyms:*

DES	Director of Engineering	Kel Brodbeck
AOSI	Admin Officer Safety/Insurance	Phillippa Ballard
GM	General Manager	John Griffiths
M-H	Manager-Highway/Plant Fleet	Daryl Colwell
DCS	Director of Corporate Services	Rick Warren
M-S	Manager-Services	Kookie Atkins
M-R	Manager-Roads	Mark Harland

**14.2 MINUTES COMMUNITY MEETING COONAMBLE MUSEUM 10 NOVEMBER 2010, COONAMBLE RSL CLUB 6PM**

**Present:** Angie Little, Barbara O'Brien, Michael Webb, Shar Jones, Marion Murray, Lisa Murray, Amanda Glasson  
**Apologies:**

**Welcome by Angie Little**

*'Welcome on behalf of the Museum... we are at present rethinking our future. There are lots of exciting plans and we would like you input tonight. It is no secret that we are so short of volunteers, it's difficult to keep the Museum open... we also seek you help in insuring that our wonderful Museum HAS a future. Enjoy our discussion'*

**Address by Museum Advisor Shar Jones** outlined what would need to be discussed for the evening

Does Coonamble need a museum?

- Why should we have a museum and what does the community want from it museum?
- The Museum's strengths, weaknesses, opportunities and threats
- What should the museum be about
- How can we ensure its future survival

**Build relationships via networking with:**

- Schools – photographing the items (speak to Museums and Galleries to see if a mentor could be provided to assist with setting up the shots)
- Indigenous community
- JSA's for volunteers
- TAFE for assistance with databasing collection

**Funding?**

**Development of Themes and Displays**

- Police & justice
- Pre contact aboriginal material
- Waler story – Gumin Gumin, horses and rodeo
- Army – Breaker Morant
- Hospital display
- Upgrade of displays — big opening night for the rebranding of the Museum
- Redevelop the stables
- Water – ie river and discovery of the GAB
- Current story lines (36 completed) to be published and sold for approx \$20 ea.

**SWOT Analysis**

<b>STRENGTHS</b>	<b>WEAKNESSES</b>
Displays Info/themes Cleanliness Inviting environment Beautiful building Angie's commitment Well maintained grounds Council support	Location Opening Hours Parking Signage Staff/manpower Publicity – website
<b>OPPORTUNITIES</b>	<b>THREATS</b>
Build relationships by approaching JSA's, CHS, TAFE, Tanya Hind (LINKS to Learning program)	Closure owing to lack of volunteers

Shar to supply a Job description of volunteers role?

**NAME SUGGESTIONS FOR THE MUSEUM:**

A name change for the Museum would need to go to the HAC meeting in general for their endorsement and then a report to Council for adoption with a period for public comment.

- Police and Justice Museum
- Hidden Museum
- Museum Under the Bridge
- End of the Line Museum

**Proposed Redevelopment of the Displays in the Museum:**

- Room 1 – Redevelopment of the existing displays – History of Coonamble, Justice in Coonamble
- Room 2 Orientation, Coonamble History (fire, water, Coonamble Band (donated \$2,000) Vicky to pick up Band sign,

- Room 3 Temporary Exhibition space (36 already done – these displays could also be lent to other museums in the region.)
- Room 4 – current displays to be moved to the shed. This room to become interactive with then and now
- Stables – to be used as temporary visiting exhibitions

### **VOLUNTEERS**

- Lisa Murray has committed to being available for 1hr every Tuesday – needs to be supplied with a key and a description of jobs needing to be done.
- Liaise with Lisa M re Sandra Gray volunteerin
- Liaise with TAFE, CHS, & Tanya H (PACE program) about their involvement.

**14.3 MINUTES COONAMBLE SHIRE HERITAGE & HISTORICAL MUSEUM COMMITTEE MEETING 10 NOVEMBER 2010, COONAMBLE SHIRE COUNCIL COMMITTEE ROOM 11AM**

**Present:** Angie Little, Shar Jones, Marion Murray, Helen Cant, Beryl Ryan, Steven Baldwin, Gordon Ditchfield, Ray Christison, Lee O'Connor, Vicky Fulmer

**Apologies:** Barbara O'Brien, Michael Webb, Amanda Glasson

**Chair:** Lee Oconnor

**Notes:** Lee O'Connor/Vicky Fulmer

#### **1. Previous Meeting**

Minutes of Meeting held 20<sup>th</sup> July were tabled and adopted

Moved: Angie Little                      2nded Steve Baldwin

#### **Business Arising:**

1.1 Community-based Heritage Study: Ray advised that the final report will be submitted to Council by end November 2011 for consideration at Council's December meeting. Individual properties owners will be written to. The draft will be put on public display and submissions allowed to end Feb 2011. Final report to go to Council's March 2011 meeting. See also 2.5 below.

1.2 Vision Splendid: Copies are now available for purchase at the Museum as well as Coonamble Library. Sells at Council venues for \$25. It was agreed to seek other local re-sellers but that a unit price and profit margin needs to be negotiated.

**ACTION:** Steve to find unit price and discuss re-selling with Coonamble Newsagent, Coonamble Cottage Industries, Two Eight Two Eight, and Gulargambone RTC.

1.3 Shipping Container: Still not moved to Museum. Kookie has been on extended leave and Matt was not aware that footings are already in place.

**ACTION:** Angie to follow up with Kookie and Matt Cock to have shipping container relocated.

## 2. General business

### 2.1 Heritage Day 2011

Steve advised that he received info last week from the National Trust re Heritage Week 2-17 April 2011. Theme is 'Amazing Stories', if possible with a water-based theme. Deadline for electronic lodgement of information is 12<sup>th</sup> November.

Angie advised that the Mitchell family reunion will schedule to coincide with that weekend.

Ray suggested that we set up a link on Council website to collect stories and photos on 1955 flood.

Steve advised that Sedge White has [www.coonamblephotos.org](http://www.coonamblephotos.org) and a blog that could be used.

Shar offered to come up in March and record oral histories with 4-5 people.

PROPOSED FORMAT:

- Date: Saturday 9<sup>th</sup> April, 10am – 2pm
- Activities in the river
- Powerpoint display of photos in stable at Museum.
- 2-3 guest speakers with flood stories.

**ACTION:** Steve to lodge information with National Trust.

Steve to contact Sedge White re links with his blog.

Steve to organise Council website/blog.

Gordon to check Neville's collection for suitable photos.

Angie to ask Kookie re the state of the well in the Museum grounds.

Angie to advise Mitchell family of date.

Angie to talk to Kookie re getting power to the stables (eg. Using power pole in grounds) and possibility for a permanent set-up.

Vicky Fulmer arrived at the meeting.

### 2.2 Museum Curator's Report:

Angie Little advised that:

- Museum received \$2000 from distribution of funds from former Town Band. Deposited at Council 21/8/10.

**ACTION:** Recommend that Council send an official letter of thanks to the Town Band Committee, c/- Sue Hargans.

- Moorambilla Festival, 18 Sept – 145+ people at Museum for lunch, 18 people viewed the displays. \$30 donation received.
- Southern Aurora Train, October Long Weekend – 70+ people attended Museum. Approx. \$60 donated.

- Red Cross – Pauline Ditchfield attended Museum, noticed Red Cross display was not complete and donated \$50 for laminating the Red Cross storyline. Red Cross are proposing to hold their Christmas luncheon at the Museum.
- TAFE came last week with Rebecca McIntyre.
- Coonamble High School to visit this Friday.
- Angie aiming for 5 storylines next year.
- Raymond Happ was to ask Year 12 students re assisting in the Museum. He has now offered to help with research in return for a reference.

Marian Murray arrived.

### 2.3 Museum Finances

The need for Angie to have access to small amounts of funding eg. For laminating, cleaning products etc was discussed.

**AGREED: Purchases over \$20 – Angie to request purchase order via Steve, Lee or Amanda.**

**Purchases under \$20 – Angie purchases and brings receipts to Council and seeks reimbursement from CSC petty cash.**

**ACTIONS: This committee to consider and set charges for use of Museum grounds for private and community events including wedding photos, bbqs, morning teas, lunches. Recommend charges to Council.**

**Steve to check Lithgow Council website for charges relating to Eskbank House or email [naomi.parry@lithgow.nsw.gov.au](mailto:naomi.parry@lithgow.nsw.gov.au).**

**Angie/Shar to purchase Invoice/Tax Receipt book for Angie to use in charging and receipting users of the grounds/building.**

### 2.4 Museum Advisor's Report

Discussion re Draft Strategy as attached. Will also be discussed at Community Meeting tonight. The attached table refers to planning for the interior displays.

- Labelling of displays – laminating is not ideal as it is shiny (makes it hard to read), can't be undone and should never be used on an original document. Shar suggests Core-flute and adhesive labels and/or printed paper attached using artists' spray adhesive. Blu tack is also not ideal as it leaves a mark.
- Story labels should have an outside maximum of 150 words. Ray recommends 3 levels of labelling ie. title, summary in a couple of lines, longer explanation. Can sell additional information in single sheets or booklet.
- Storylines – recommends only 2 new storylines per year to give Angie more time for other work eg. Cataloguing, updating labels. None of the interior displays will be permanent. Stables will be the most permanent.
- Clear focus for the Museum - needs to be discussed tonight. Need to look at Objectives especially staffing and marketing.

- Agreed that it will be good further down the track to use interactive multi-media wherever appropriate eg. Small mp3 recordings in telephone displays.
- Staffing – Vicky suggested a trainee in IT or recordkeeping through either CHS or a mature-aged trainee. Could do Work Placement ie. regular attendance by high school students as well. Trainee could assist Museum, Archives, Library, Tourism, Economic Development. Roles could include photographing and uploading, maintaining computer catalogue, help with labelling etc.
- Policy and procedures for operation, staff/volunteers are crucial for grant applications.

**AGREED: That this committee recommends to Council that a trainee be engaged.**

**ACTION: Vicky, Lee and Steve to prepare a report to Council requesting a trainee and recommending fees and charges be set. Members to consider draft Museum Strategy and Action Plan and provide feedback direct to Shar and at next meeting.**

Lee left the meeting to attend Council meeting. Steven took over Chair.

#### 2.5 Community Based Heritage Study

Heritage Study is ongoing. So far approx 100 recommendations for sites/items to be included in LEP. Includes woolsheds, homesteads, Mt Tenandra,, electricity generator, Aboriginal campsites (Tin Town).

#### 2.6 Heritage Brochures

Steve advised that the Gulargambone brochure is now available. Key contributors such as Doreen Best and Nancy Byrne should be thanked. Coonamble brochure reprinted with Brigidine Convent site, Plaza Theatre and main street featured.

**ACTION: Recommend to Council that a letter of thanks be sent to Doreen Best and Nancy Byrne for their valuable contribution to the Gulargambone brochure.**

Steve left the meeting to attend Council meeting.

#### 2.6 Railway Station Update

Railway repairs and restoration project is almost complete. At grant acquittal stage.

Helen reported that she went on a train ride when the Southern Aurora came to town.

Meeting closed 1.44pm.

**NEXT MEETING: December 2010 or February 2011.  
Please advise preference.**

<b>14.4 MINUTES COONAMBLE EMPLOYMENT CIRCLE 16 NOVEMBER 2010 GLOBAL VILLAGE RESTAURANT, 10AM</b>
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**Present:** Cr Alan Karanouh, Vicky Fulmer, Adam Willner, David Floyd, Shane Kilby, Jen Hoath, Lee O'Connor, Marie Thomas, Priscilla Harvey, Tracey Hardwick

**Apologies:** Glenda Simpson, Elizabeth McKay, Richard Simpson, Sue Miles, Ana Pateman, Kate Keizer, Daisy Buckley, Prue Crichton, Tanya Hind.

### **1. Minutes of Previous Meeting**

Moved Jen Hoath/Seconded David Floyd that the Minutes of 27 October be approved. Carried.

### **2. Business Information Evening**

**ACTION:** *Set date at February meeting.*

### **3. Local Training/Employment Contracts**

#### Literacy & Numeracy Contract (LLNP) –

- David Floyd inquired with DEEWR and has left a series of messages but no-one has responded.
- Lee advised that Councillor Schieb had not pursued the issue with our local members.
- In Walgett, New England TAFE still have the contract.
- TAFE Open Learning (OTEN) are also listed as having a contract. Tracey advised that Sureway requires that she refers to Western College or OTEN as many clients do not have transport. She has referred some clients to OTEN and this did not work. She has 5-6 clients now, and possibly 2-3 more today who will need to be referred.
- It was agreed that OTEN would not be suitable for providing the additional skills such as encouraging teamwork, groupwork, social skills.
- Coonamble TAFE still run Preparation for Work & Study but without LLNP funding and JSAs are not allowed to refer clients to that course.
- Tracey advised that MPREC have developed another option that helps clients meet their requirements to retain their Centrelink payments but doesn't necessarily assist their literacy/numeracy.
- Shane advised that Western Institute of TAFE did not retain the contract as it was not cost effective. LLNP payments are based on attendance and there is a high rate of attrition in that course. On the other hand, Coonamble TAFE had some real success with those who finished the 800hrs now in full-time equivalent employment.
- it was agreed that local delivery supported by strong local partnerships with pathways for referral and additional support will always be the best option for these types of courses due to complex needs of the target group.
- Priscilla and David both attended the Consultation Workshop in Dubbo yesterday re the Draft Indigenous Economic Development Strategy being

prepared by FAHCSIA. Literacy/numeracy and work readiness were key issues discussed.

**ACTION:** *Continue to refer clients to Western College and monitor success.*

*David Floyd to continue to make inquiries through DEEWR as to why there was no contract for Coonamble.*

*Cr Karanouh to fax information through to Mark Coulton and invite him to attend a meeting of the Employment Circle to discuss the issue.*

*Priscilla to investigate the possibility of making a submission to the Indigenous Economic Development Strategy.*

Work Readiness [as per previous meeting] Previous discussion was in terms of designing and running a joint local program via a partnership approach with relevant agencies. Discussion deferred until JSAs, High School and other agencies are present.

**ACTIONS from previous meeting:**

*Priscilla, Shane, Kate and Daisy to get together and prepare a proposal. Invite AIT/CDEP, JJs, and Murdi Paaki to participate.*

#### 4. Training & Employment Directory

- Shane advised that she intends to survey service providers as per agreed approach, using the online 'survey monkey'. She distributed a draft survey format for input.
- Discussion re intended uses for this information. Agreed that it was to be both for use by local agencies in making referrals/forming partnerships and to raise awareness with employers, jobseekers and the general public.
- Agreed that service providers should be given the opportunity to nominate whether they wish their details to be made available to the general public.
- Agreed that those being surveyed should be told the purpose and how long it will take to complete.

**ACTION:** *Shane to trial the survey monkey by sending to those present and receiving feedback. When the survey is ready, Lee is to distribute the link to CEC participants and Coonamble Inter-agency Association.*

#### 5. Dare to Lead

More information hopefully at next meeting.

**ACTION from previous meetings:** *P Harvey to continue to chase information.*

#### 6. Council-based Training

- Priscilla and Vicky have met to commence planning for School-based Traineeships.

- Priscilla is identifying potential students to proceed to the pre-recruitment stage.
- Initial traineeships will be in Admin/IT and also with S355 Committees of Council (ie. community sub-committees) such as the Museum, Archives.
- Engineering Department are still identifying their needs. Most likely to be in water/sewer and plant operation. Will suit mature-aged trainees rather than school students.

***ACTION: Vicky and Priscilla to continue to progress CSC traineeships.***

## **7. Rural Skills Training**

- Lee has contacted Geoff Bastian at the TAFE Rural Skills Centre in Dubbo. Their primary focus is on Traineeships that run for 12 months – 2 years. He will be sending brochures by email for distribution.
- Trainees must be new workers ie. signed up within 3 months of commencing full-time employment.
- Employers are entitled to \$5,500 in incentives paid in 3 instalments over 2 years (this is not a wage subsidy). Employers sign up through an Australian Apprenticeship Centre.
- If it is not working the traineeship can be cancelled at any time and incentives do not need to be refunded. Employees are to be paid under the Pastoral Industry Award.
- If there are 10-12 trainees in the local area, the Rural Skills Centre will organise for training to be delivered locally.
- Even if there are not sufficient to run a whole course locally, trainees can slot into any relevant courses run through the local TAFE eg. Welding, first aid, chemical handling.
- There is some assistance with travel (12c/km) and accommodation (\$28/night) for trainees to attend the Rural Skills Centre in Dubbo. Adam advised that these rates have remained unchanged for a number of years.
- Agreed that now is the time of year for employers to be organising traineeships for the following year as school leavers and other trainees can be signed up and ready to commence in 2011.

***ACTION: Lee to distribute RSC brochures to CEC participants.  
CEC participants to distribute brochures through networks.  
Lee to request hard copies of brochures to be left at local agricultural supply agencies, Frank Cross Tyres, Global Village, fuel outlets, etc.  
Lee to investigate putting links for employers on Council website and in Coonamble Times.***

## **8. General Business**

8.1 [from previous meeting] AIT training centre – does it comply with requirements for small motors courses?

***ACTION: Karen to check compliance.***

8.2 Chamber of Commerce

- Lee advised that Coonamble Chamber of Commerce is now officially formed. Any person can become a member. Cost is \$30 per person. Membership form is available on Council website [www.coonambleshire.nsw.gov.au](http://www.coonambleshire.nsw.gov.au).
- The Chamber has two sub-committees: Business Promotion and Business Education/Training.
- The Business Education/Training sub-committee is planning to run Customer Service training. It may be the Aussiehost Program. There may be opportunities for larger employers, high school, or TAFE to offer the program separately or to join the Chamber.
- Membership of the Chamber is recommended in order to receive all information in a timely way.
- Chamber address is PO Box 182, Coonamble, 2829. Key contacts are: Donna Swansborough, President [Dswanny66@gmail.com](mailto:Dswanny66@gmail.com); Ann-Marie Martin, Secretary to end 2010 [Ann-Marie.Martin@nab.com.au](mailto:Ann-Marie.Martin@nab.com.au) 6827 1200; or driving force Lisa Murray, Castlereagh Photographics 68223338 [photos.frames@bigpond.com](mailto:photos.frames@bigpond.com)

**ACTION:** *Invite Chamber members to attend Employment Circle.*

### 8.3 Aboriginal Employment Strategy

- Adam provided contact details and AES has been added to mailing list and invited to attend meetings.

### 8.4 Indoor Arena Project

- Lee advised that 5 summer scholarship students from the University of NSW School of Civil & Environmental Engineering will begin their work in Coonamble next week. Exact start date is not yet known. They will visit Coonamble 3 times for approx one week – November 2010, January 2011 and February 2011. They will then become team leaders for a larger group of 60 students who will visit Coonamble in April 2011.
- The students are to prepare design options for the proposed Indoor Arena.
- It is hoped to be part of a long term relationship between Coonamble and the UNSW.

**ACTION:** *Lee to advise CEC participants of details of visits to encourage contact with the students eg. Talking to students at CHS.*

### 8.5 Murdi Paaki Projects

- Participation by MPREC representatives at Employment Circle meetings would be highly beneficial due to their involvement in a range of key local projects.

**ACTION:** *Lee to invite MPREC to the next CEC meeting to describe The Meglo Horticulture project and other training/employment initiatives.*

## 10. NEXT MEETING:

**TUESDAY 15<sup>TH</sup> February, 2011**

**10AM, GLOBAL VILLAGE**

Castlereagh

St,

Coonamble.

**15. REPORT BY ECONOMIC DEVELOPMENT MANAGERS FOR COUNCIL MEETING  
WEDNESDAY, 8 DECEMBER 2010**

**Recommendation:**

**That the report by the Economic Development Managers be received and dealt with.**

**1. DIVERSIFY INDUSTRY BASE – INFRASTRUCTURE, TOURISM, NEW ENTERPRISE**

<b>Project</b>	<b>Actions</b>	<b>Status/Outcomes</b>
Solar Power	1. UNSW students considering inclusion of solar in roof design for indoor arena.	1. No further activity re OROC solar project.
Rail Line Upgrade	<ul style="list-style-type: none"> <li>▪ Information required for Federal Govt. Relating to lack of loading/access at Coonamble and lack of passing near Narromine, Peak Hill and Parkes.</li> </ul>	Deadline for information extended.
Indoor Arena	<ol style="list-style-type: none"> <li>1. Funding of student design phase.</li> <li>2. UNSW student visit – 5 students + 1 lecturer in Coonamble from 21 – 29 Nov. Organised program.</li> <li>3. Corporate partners – prepared and presented to a meeting between MPREC, Corporate Connect.Ab and various corporate executives in Sydney on Friday 26 Nov.</li> </ol>	<ol style="list-style-type: none"> <li>1. Approval received for up to \$17,000 from Dept of Industry &amp; Investment.</li> <li>2. <b>See attached program of activities.</b> Next visit approx 10 January 2011.</li> <li>3. Presentation well-received. Invitations to be sent to interested parties to visit Coonamble.</li> </ol>
Eco Spa	<ul style="list-style-type: none"> <li>▪ Hydrogeologist CM Jewell to visit Coonamble 30 November – postponed to 2<sup>nd</sup> December.</li> </ul>	<ul style="list-style-type: none"> <li>• Project due for completion 10 December.</li> </ul>

**2. BUSINESS GROWTH – START UP/EXPANSION, PROMOTION, EDUCATION, SKILL DEVELOPMENT**

Info for Prospective Residents	<ul style="list-style-type: none"> <li>▪ Responded to inquiries received via website &amp; email.</li> </ul>	Nil inquiries this month.
Support new and existing business	<ol style="list-style-type: none"> <li>1. <b>Support Business Start-Ups:</b> Responded to inquiry re demographics from potential purchaser Bag a Bargain. Supplied BAF info to owner of Security Business in Gulargambone.</li> <li>2. <b>Support Business Expansion:</b> no action this month.</li> </ol>	

<p>Coonamble Regional Livestock Market</p>	<p>1. <b>Business Plan -</b>                  2. <b>Marketing</b> – PGPR and Lisa Wheeler underway with marketing strategy supported by EDM.</p>	<p>Suggest Saleyard Committee meeting to be called for December. Marketing to proceed as per plan. Awaiting confirmation of Associated Agents financial contribution to marketing.</p>
<p>Employment Circle                  2010 Business Awards</p>	<p>1. attended meeting 16<sup>th</sup> November.</p>	<p><b>See notes attached.</b>                  Awards to be presented at morning tea at December Council meeting.</p>
<p>Coonamble Chamber of Commerce</p>	<p>1. Promotion Sub-Committee – worked with sub-committee to instigate 2010 Keep Coonamble Kicking.                  2. Training Sub-Committee – responded to request to identify suitable Customer Service Training providers.</p>	<p>1. Chamber has 80+ members. KCK campaign underway. Closes 16 December.                  2. Date of training TBA.</p>
<p>Railway Station Repairs/Restoration</p>		<p>Project almost complete. CRTC has one report to submit. ARTC to lease site.</p>
<p><b>3. COMMUNITY ECONOMIC DEVELOPMENT &amp; PHYSICAL AMENITY</b></p>		
<p>Heritage – Committee, Adviser, Museum, Local Fund, Museum Adviser</p>	<ul style="list-style-type: none"> <li>▪ Heritage Adviser visit 10 November. Finalising Community Based Heritage Study.</li> <li>▪ Museum Adviser visit 10&amp;11 November</li> <li>▪ Community meeting held 10 November at RSL Club.</li> <li>▪ Heritage &amp; Historical Museum Committee meeting held.</li> </ul>	<p><b>Report supplied to GM.</b>   <b>See attached notes from Community Meeting re Museum.</b>  <b>See attached notes of Shire Heritage &amp; Historical Museum Committee.</b></p>
<p>Community funding</p>	<p>Assisted with application for funding for upgrades to Gular Showground as per draft Gulargambone Community Strategic Plan. (August)</p>	<p>Gulargambone Showground Trust advised of \$29,000 from Community Building Partnership Program.</p>
<p>Crime Prevention</p>	<p>Contacted members of local DV Crisis Care Service and responded to inquiries from Attorney General’s in response to comments by Minister for Community Services.</p>	<p>NSW Police have agreed to endorse plan if re-submitted with alternations reflecting DOCS concerns re DV Crisis Support Centre.</p>

**4. NETWORKING, ADVOCACY AND LOBBYING**

Orana EDO Network	Attended meeting 17 November in Gilgandra re Skills Attraction Strategy.	Selected consultants to conduct project
ED Advisory Committee for Shire		<b>See attached report.</b>

**APPENDICES TO EDO REPORT:**

- UNSW Student Program of Activities in Coonamble (See Appendix E)
- Employment Circle meeting notes. (See 14.4)
- Heritage Committee meeting notes. (See 14.3)
- Community Meeting re Coonamble Museum Attached. (See 14.2)

**RECOMMENDATIONS (as per attached reports):**

1. That Council form an Economic Development Advisory Committee to help Council staff explore and implement economic development initiatives. The committee would be facilitated by Council staff as determined by the General Manager, meet quarterly (or as determined by the Chair) and consist of:
    - i. Three Councillors (Mayor the chair)
    - ii. Nominee of the Coonamble Chamber of Commerce
    - iii. Nominee of the Gulargambone Roundtable
    - iv. Nominee of the Quambone Roundtable
    - v. Three local industry representatives (selected for their knowledge/skills/experience)
    - x. Three members of the public (selected for their knowledge/skills/experience)
- All members to be appointed by resolution of the full Council, following an advertised call for Expressions of Interest.”*

**Recommendation:**

That Council adopt the report submitted by the Economic Development Manager for the month of November 2010.

**Amanda Glasson/Lee O’Connor**  
 Economic Development Managers (Joint)  
 30 November 2010

## **15.1 REPORT BY ECONOMIC DEVELOPMENT MANAGERS FOR COUNCIL MEETING WEDNESDAY, 8 DECEMBER 2010**

### **1. Background:**

The Economic Development Officer/Manager (EDM) position has been operating in Council since 2001.

The EDM have been responsible for facilitating the implementation of strategies identified through a community consultation process that resulted in a series of plans from Jenny de Greenlaw & Associates under the Sense of Place Program in 2003/04. These include Community Strategic Plans for Coonamble, Gulargambone and Quambone, along with the Business Action Plan, Agriculture Action Plan and Tourism Action Plan. [Note: Responsibility for most of the Tourism strategies were assumed by the Tourism Development Manager when he was appointed.]

In 2009 the EDM responded to an invitation to facilitate the process of updating the Quambone Community Strategic Plan. In 2010 a similar process was commenced in Gulargambone, with the Plan to be completed in February 2011.

The EDM has been increasingly responding to economic development ideas, opportunities and initiatives from community and business members on an ad hoc basis. This response usually takes the form of preparing a report to a monthly meeting of Council identifying options and recommending actions or to include initiatives in the report prepared for the annual financial estimates as part of Council's Management Plan process.

For all intents and purposes, the approach has been for the full Council to fulfill the role of the 'economic development committee' for the Shire as part of their monthly meeting duties. Implementation is left to the EDM, with the capacity to co-opt community members to act as steering committees on funded projects. This role does not extend to involvement in long term economic development planning.

### **2. Issues:**

- There is no over-arching Economic Development committee for the Shire as a whole and no endorsed process for medium to long term planning.
- The Sense of Place Plans were prepared in 2003/04 and many strategies have been completed or are no longer relevant.
- Adoption of economic development strategies occurs on an annual basis with strategies proposed by EDM without prior input from either Councillors or community members.
- Monitoring planned strategies and responding to new opportunities often occurs 'on the run' in monthly meetings, with little time for Councillors to familiarize themselves with the more complex, long term projects.

- There is little opportunity for community members to have input into economic development initiatives on an ongoing basis or for Council to harness the ideas, skills and experience of business-minded residents.
- There is little support for EDMs in terms of implementing projects.

### 3. Sustainability/Financial Considerations:

- 3.1 An Economic Development Committee for the Shire would need to be established as a Section 355 Committee of Council.
- 3.2 A community consultation process would be a short-term project and require an allocation of funds from Council. The 2003/04 Sense of Place program cost \$50,000 and was fully paid by Dept of State & Regional Development. It is anticipated that a project focused on economic development would cost Council approximately \$10,000 if funded dollar for dollar by Department of Industry & Investment.

### 4. Options:

- 4.1 That Council maintain the status quo in terms of Economic Development planning and implementation.
- 4.2 That Council undertake to establish an Economic Development Committee for the Shire.
- 4.3 That Council undertake to commit funds and seek matching funding from NSW Industry & Innovation towards a consultation process and the development of an Economic Development Strategy for the Shire.

#### Recommendation:

1. That Council form an Economic Development Advisory Committee to help Council staff explore and implement economic development initiatives. The committee would be facilitated by Council staff as determined by the General Manager, meet quarterly (or as determined by the Chair) and consist of:
  - Three Councillors (Mayor the chair)
  - Nominee of the Coonamble Chamber of Commerce
  - Nominee of the Gulargambone Roundtable
  - Nominee of the Quambone Roundtable
  - Three local industry representatives (selected for their knowledge/skills/experience)
  - Three members of the public (selected for their knowledge/skills/experience)
2. All members to be appointed by resolution of the full Council, following an advertised call for Expressions of Interest.
3. And that Council undertakes to commit funds in the 2011/12 financial year towards a consultation process and the development of an Economic Development Strategy for the Shire and seek matching funding from NSW Department of Industry & Innovation.

**16. REPORT BY TOURISM DEVELOPMENT MANAGER FOR COUNCIL MEETING  
WEDNESDAY 8 DECEMBER 2010**

**Recommendation:**

**That the report by the Tourism Development Manager be received and dealt with.**

***TOURISM DEVELOPMENT***

<b>Project</b>	<b>Actions</b>	<b>Outcomes</b>	<b>Due Completion/Status</b>
TQUAL Grants (Bore Baths Feasibility)	<ul style="list-style-type: none"> <li>No action this month</li> </ul>	<ul style="list-style-type: none"> <li>Federal Government has confirmed TQUAL grants will be available in mid-2011</li> </ul>	In progress
Tourism Development Strategy	<ul style="list-style-type: none"> <li>Revised for 2011 with key projects</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	Complete
Tin Town Information Sign	Prepared new draft of sign and distributed	<ul style="list-style-type: none"> <li></li> </ul>	In-progress
Quambone-Primitive campground	Prepared project plan	<ul style="list-style-type: none"> <li>Site ready early 2011</li> </ul>	In-progress
Bore Baths sign for Smith Park	Distributed draft & sought feedback	<ul style="list-style-type: none"> <li>New draft prepared/</li> </ul>	Under construction

***VISITOR SERVICES***

Visitor Information Centre-Coonamble (CVIC)	<ul style="list-style-type: none"> <li>Met with manager to discuss operations</li> </ul>	<ul style="list-style-type: none"> <li>Figures for November not available at time of report</li> </ul>	Ongoing
Visitor Information Centre (GVIC) – Gulargambone		<ul style="list-style-type: none"> <li>Figures for November not available at time of report</li> </ul>	Ongoing
Information Packs (via web site form)	<ul style="list-style-type: none"> <li>Sent out 14 packs</li> </ul>		Complete

two eight two eight project	<ul style="list-style-type: none"> <li>Prepared media Release for launch of brochure and NSW Tourism Awards win</li> <li>Attended AGM</li> <li>Assisted with promotion of art exhibition</li> </ul>	<ul style="list-style-type: none"> <li>Project only winner from Central NSW Tourism region.</li> </ul>	Next meeting 7 <sup>th</sup> December
<b>MARKETING, PROMOTION AND EVENTS</b>			
Tourism Marketing Plan	<ul style="list-style-type: none"> <li>Revised plan for 2011</li> </ul>	<ul style="list-style-type: none"> <li>Complete</li> </ul>	
Web Site Promotion/Other events	<ul style="list-style-type: none"> <li>Loaded over 17 events to the council event calendar</li> <li>Updated Council web site daily</li> <li>Trained two staff in web site updating</li> </ul>	<ul style="list-style-type: none"> <li>Daily hits on council web site now averages over 100</li> </ul>	Complete
2011 Events Calendar	<ul style="list-style-type: none"> <li>Met with other Shires</li> <li>Preparing draft</li> </ul>		Meeting in Coonabarabran 10 <sup>th</sup> January
Reprint Coonamble Brochure	<ul style="list-style-type: none"> <li>Distributed brochure to regional centres</li> </ul>		Complete
Coonamble Padmaps	<ul style="list-style-type: none"> <li>Made corrections and redrafted map</li> </ul>	<ul style="list-style-type: none"> <li>Coonamble Times to print new edition</li> </ul>	Maps completed on Friday 3 <sup>rd</sup> December
Moorambilla Festival	<ul style="list-style-type: none"> <li>Prepared audit of beds at each accommodation property</li> </ul>		Event held 23-25 September
<b>TOURISM SIGNAGE</b>			
Info Bay Signage-Quambone	<ul style="list-style-type: none"> <li>New information bay signs ordered</li> </ul>		Awaiting delivery

Information Sign-Gulargambone-Castlereagh Highway			<ul style="list-style-type: none"> <li>Under construction</li> </ul>	Awaiting DA approval
Information Sign- Castlereagh Street	<ul style="list-style-type: none"> <li>Sought new quotes and drafts</li> </ul>			Awaiting DA approval
Visitor Information Sign-Gulargambone	<ul style="list-style-type: none"> <li></li> </ul>		<ul style="list-style-type: none"> <li>Construction complete, awaiting delivery</li> </ul>	Sign to be installed November
<b>INDUSTRY AND REGIONAL PARTNERSHIPS</b>				
Coonamble Streets Ahead	<ul style="list-style-type: none"> <li>Assisted Streets Ahead to produce and distribute fliers for Xmas Carnivale</li> </ul>			Next meeting December
Warrumbungle Cluster (Gilgandra, Coonamble, Narrabri and Warrumbungle Shires)	<ul style="list-style-type: none"> <li>Met in Gilgandra on 17<sup>th</sup> November</li> <li>Cluster to prepare partnership agreement</li> </ul>		<ul style="list-style-type: none"> <li>Cluster working together on digital technology campaign</li> </ul>	Campaign in Market from March 2011 for 12 months
Campbelltown City Council	<ul style="list-style-type: none"> <li>Picked up artwork from Campbelltown</li> <li>Returned to artists</li> </ul>		<ul style="list-style-type: none"> <li>Nine pieces of Coonamble Art were on display 6-21 November</li> </ul>	Complete
Outback Arts	<ul style="list-style-type: none"> <li>Assisted Outback Arts with web site and marketing</li> </ul>		<ul style="list-style-type: none"> <li>New staff now in place</li> <li>New website and brand under development</li> </ul>	Next Meeting Lightning Ridge December
Great Inland Way	<ul style="list-style-type: none"> <li>Attended two teleconferences and AGM on 29 November</li> </ul>		<ul style="list-style-type: none"> <li>New GIW brochure being developed</li> </ul>	AGM December

<p>QBATS (Quambone Business &amp; Tourism Services)</p>	<ul style="list-style-type: none"> <li>• Attended meeting on 30<sup>th</sup> November</li> <li>• Sought clarification on status of Quambone Library</li> <li>• Registered Quambone War Memorial on state database</li> </ul>	<ul style="list-style-type: none"> <li>• Quambone Library is the smallest stand-alone library operating in NSW with a size of 9.87metres square but is NOT smallest in Australia</li> </ul>	<p>Next meeting 2011</p>
<p>Central NSW Tourism</p>	<ul style="list-style-type: none"> <li>• Attended Special General meeting in Wellington on 30 November</li> </ul>	<ul style="list-style-type: none"> <li>• CNSWT is proposing amalgamation with New England North West &amp; Outback Regional Tourism Regions</li> </ul>	<p>In progress</p>

**RECOMMENDATION:**  
**That Council adopt the report submitted by the Tourism Development Manager for the month of November 2010.**

**STEVEN BALDWIN**  
 Tourism Development Manager  
 29 November 2010

**17. REPORT BY SALEYARD MANAGER  
FOR COUNCIL MEETING WEDNESDAY, 8 DECEMBER 2010**

**Recommendation:**

**That the report by the Saleyard Manager be received and dealt with.**

**17.1 SALES****CATTLE:**

Date	Type	Scale	Amount (\$)	VA	Amount (\$)	Total Cattle/ Sheep	Total Amount (\$)	No. of Yards
12.11.10	Fat	807	3994.65	9	32.85	816	4027.50	-
26.11.10	Fat	1371	6786.45	8	29.20	1379	6815.65	-
10.11.10	Store					604	2204.60	-

<b>Totals:</b>	Scale	2178	head	\$10,781.11	
	VA	17	head	\$ 62.05	
	Store	604	head	\$ 2204.60	
	Yards	NIL	each	\$ NIL	
	NLIS Scanning	2993	head	<u>\$ 2,095.10</u>	
					\$15,142.86

**17.2 CASUAL WEIGHING & CASUAL USE**

Elders	\$ 92.50	
		\$ 92.50

**17.3 SALEYARDS ACCOUNT**

Period to 30 NOVEMBER 2010	Income	\$74,929.55
	Expenditure	<u>\$66,139.00</u>
	Surplus/(Deficit)	<u>\$ 8,790.55</u>

**Recommendation:**

**That the report be noted and adopted.**

**GREG ROBINSON**  
Saleyards Manager  
30 November 2010

**18. REPORT BY CONTRACT RANGER  
COUNCIL MEETING WEDNESDAY, 8 DECEMBER 2010**

**Recommendation:**

**That the report by the Contract Ranger for the month of October 2010 and November 2010 be received and dealt with.**

**18.1 REPORT BY CONTRACT RANGER – OCTOBER 2010**

Dear Sir

I submit my report for the month of October 2010.

**Impounded Goat**

A goat was impounded on Wingadee Street this month. The goat will go up for sale by public auction in November 2010.

**Police Seizure of Dog**

In response to a request for assistance by Coonamble Police this month, Council's Impounding Officer attended a complaint concerning two dogs fighting in a backyard. The owner of the dogs was away and unable to be contacted. One of the dogs was seized by Police under the Prevention of Cruelty to Animals Act. Council held the dog in the pound until the owner returned to town and claimed the dog.

**STATISTICS:**

	<u>October 2010</u>	<u>2010/2011 Total</u>	<u>October 2009</u>
Official Correspondence	4	27	6
Infringements (Animals)	0	13	0
Infringements (Other)	0	4	2
Microchipped dogs	2	11	2
Registrations	4	24	2
Nuisance dog declaration		2	0
Restricted dog declaration		1	0
Dangerous dog declaration		0	0
Total Animals Impounded	17	100	24
Motor Vehicle	0	0	0

	<b>19. October 2010</b>				<b>20. Year to Date 2010/2011</b>			
	<b>Cble</b>	<b>Gular</b>	<b>Qbone</b>	<b>Total</b>	<b>Cble</b>	<b>Gular</b>	<b>Qbone</b>	<b>Total</b>
<b>Dogs seized</b>	11			11	38	3		41
<b>Dogs surrendered</b>	1			1	18	11		29
<b>Dogs destroyed</b>	8			8	41	12		53
<b>Dogs rehoused</b>					2			2
<b>Dogs released</b>	4			4	13	2		15
<b>Dogs died</b>								
<b>Dogs escaped</b>								
<b>In pound</b>								
<b>Cats seized</b>					22	1		23
<b>Cats surrendered</b>	4			4	5	1		6
<b>Cats destroyed</b>	4			4	27	2		29
<b>Cats rehoused</b>								
<b>Cats escaped</b>								
<b>In pound</b>								
<b>Cattle</b>								
<b>Goat</b>	1			1	1			1
<b>Horse</b>								

**Recommendation:**  
That the report be noted and adopted.

**18.2 REPORT BY CNTRACT RANGER – NOVEMBER 2010**

Dear Sir

I submit my report for the month of November 2010.

**Impounded Goat**

The goat that was impounded on Wingadee Street last month was sold by public auction for \$30.

**Police Seizure of Dog**

In response to a request for assistance by Coonamble Police this month, Council's Impounding Officer attended a complaint concerning a dog that was in a house that belonged to a deceased person. The dog was held at the Coonamble Pound facility for a short period of time before being transported to the RSPCA Shelter in Dubbo.

**Waste Dump**

A dump of household waste was reported this month. Evidence and investigations led to an address in Coonamble where the resident was interviewed. As a result of that interview and further enquires made from Police, the matter was resolved. The waste was removed by Council.

**Dog Attacks**

There were two dog attacks reported this month:

- 1) A child was bitten on the arm by a small dog. Investigations led to the discovery that the child had opened the gate and entered the backyard of the dog. No action was able to be taken.
- 2) A miniature pony was attacked and killed by what is believed to be a dog or a pack of dogs. Unfortunately despite the matter being investigated, Council’s Ranger has been unable to take any action at this stage as there were no witnesses to the attack and the location, description and owner(s) of the dog(s) are unknown.

**Threats of Physical Assault**

Council’s Ranger was threatened with physical assault this month when issuing a caution for a wandering dog. The matter was reported to Police.

**Heavy/ Long Vehicle Parking**

One infringement notice was issued to a heavy/long vehicle that was parked within the Coonamble township for more than one hour.

**STATISTICS:**

	<b><u>November</u></b> <b><u>2010</u></b>	<b><u>2010/2011</u></b> <b><u>Total</u></b>	<b><u>November</u></b> <b><u>2009</u></b>
Official Correspondence	5	32	9
Infringements (Animals)	1	14	2
Infringements (Other)	1	5	3
Microchipped dogs	2	13	2
Registrations	3	27	2
Nuisance dog declaration	0	2	0
Restricted dog declaration	0	1	0
Dangerous dog declaration	0	0	0
Total Animals Impounded	24	124	17
Motor Vehicle	0	0	0

	21. November 2010				22. Year to Date 2010/2011			
	Cble	Gular	Qbone	Total	Cble	Gular	Qbone	Total
<b>Dogs seized</b>	14			14	52	3		55
<b>Dogs surrendered</b>	5		2	7	23	11	2	36
<b>Dogs destroyed</b>	11		2	13	52	12	2	66
<b>Dogs rehoused</b>	1			1	3			3
<b>Dogs released</b>	4			4	17	2		19
<b>Dogs died</b>								
<b>Dogs escaped</b>								
<b>In pound</b>				3				
<b>Cats seized</b>					22	1		23
<b>Cats surrendered</b>	3			3	8	1		9
<b>Cats destroyed</b>	3			3	30	2		32
<b>Cats rehoused</b>								
<b>Cats escaped</b>								
<b>In pound</b>								
<b>Cattle</b>								
<b>Goat</b>					1			1
<b>Horse</b>								

**Recommendation:**  
That the report be noted and adopted.

**CASSANDRA BOYCE**  
Contract Ranger  
30 November 2010

**19. QUESTIONS WITH NOTICE**  
**COUNCIL MEETING WEDNESDAY 8 DECEMBER 2010**

**NIL**

**20.GENERAL BUSINESS**  
**COUNCIL MEETING WEDNESDAY 8 DECEMBER 2010**

**21. APPENDIX A – MISUSE OF COUNCIL RESOURCES**  
**COUNCIL MEETING WEDNESDAY, 8 DECEMBER 2010**

**22. APPENDIX B – MEDIA RELEASE CASTLEREAGH LOCAL  
AREA COMMAND COUNCIL MEETING WEDNESDAY, 8  
DECEMBER 2010**

**23. APPENDIX C – MOORMABILLA REPORT**  
**COUNCIL MEETING WEDNESDAY, 8 DECEMBER 2010**

**24. APPENDIX D – CODE OF PRACTICE CCTV**  
**COUNCIL MEETING WEDNESDAY, 8 DECEMBER 2010**

**25. APPENDIX E – UNSW STUDENT PROGRAMME OF  
ACTIVITIES, COUNCIL MEETING WEDNESDAY,  
8 DECEMBER 2010**