

1 February 2011

SPARE

Dear Sir

YOU ARE HEREBY SUMMONED to attend an **ORDINARY MEETING** of **COONAMBLE SHIRE COUNCIL** to be held in the **COUNCIL CHAMBER, COONAMBLE** on **WEDNESDAY 9TH FEBRUARY, 2011** commencing at 9 am.

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Yours faithfully
JOHN J GRIFFITHS
 General Manager

5. DEPUTATIONS/ DELEGATIONS
COUNCIL MEETING WEDNESDAY, 9 FEBRUARY 2011

6. DECLARATION – CONFLICT/PECUNIARY INTEREST
COUNCIL MEETING WEDNESDAY, 9 FEBRUARY 2011

7. CONFIRMATION OF MINUTES
COUNCIL MEETING WEDNESDAY 9 FEBRUARY 2011

**7.1 MINUTES OF ORDINARY MEETING OF COONAMBLE SHIRE COUNCIL
HELD IN THE SHIRE CHAMBER, COONAMBLE ON WEDNESDAY, 8TH
DECEMBER, 2010 COMMENCING AT 9.00 A.M.**

PRESENT: Cr Tim Horan, Mayor, in the Chair, with Crs. J. Canham, T. Cullen, B. O'Brien, M. Webb, D. Schieb and A. Karanouh.
Also present were the General Manager, Mr. Griffiths, the Director of Corporate Services, Mr Warren and the Director of Engineering Services, Mr Brodbeck.

2.0 ACKNOWLEDGE ORIGINAL OWNERS OF THE LAND

The Mayor acknowledged the original owners of the land, both past and present.

3.0 PUBLIC QUESTION TIME

4.0 APOLOGY

5.0 DELEGATIONS

5.1 O'Brien, Greg – Two Eight Two Eight Gulargambone D5-14-2

Mr O'Brien attended the Council Meeting on behalf of, and representing, Two Eight Two Eight Gulargambone. Mr O'Brien thanked Council for their assistance over the past years and their ongoing support in helping to develop the facility. Two Eight Two Eight Gulargambone has won several tourism and innovation awards over the past years and looks forward to further media promotion. Mr O'Brien requested Council assistance in the form of financial aid to send a representative to the National Tourism Awards in Perth 11 March 2011 where Two Eight Two Eight Gulargambone is competing as the NSW representative. The Mayor, Cr. Horan, offered Councils congratulations to Two Eight Two Eight Gulargambone on achieving such a high distinction within the Tourism industry and wished the Committee well in the upcoming National Awards.

8870 RESOLVED on the motion of Crs. Horan and Karanouh that a letter be forwarded to Two Eight Two Eight Gulargambone congratulating them on their State win and wishing them good luck with the National Tourism Awards.

5.2 Leonard, Michelle – Moorambilla Festival D5-6

Ms Leonard was unable to attend the meeting due to floods but provided a written wrap up encompassing the past three years the Moorambilla Festival has run in Coonamble. The following are bulleted points from the report.

- Thanking Council and congratulating everyone involved as 2010 was the biggest year;
- Venues not big enough. Will source larger venues for 2011;
- Need more promotion and advertising on both a local and regional level;
- RTC was prepared with ticket sales;
- Need alternative accommodation to house increase in numbers;
- 2011 represents start of three year renegotiation with Coonamble Shire Council;
- RTC will be used in 2011 for ticket office and information booth only;
- Role of Steven Baldwin to coordinate markets and tourism initiatives;
- Role of council workers to coordinate venues – cleaning, seats, keys for venues;
- Ensure the community makes the most of this opportunity in 2011 to keep tourists longer.

6.0 DECLARATIONS OF INTEREST

The following Declaration of Interest was received:

Crs. O'Brien Item # 5.1 Delegations; Greg O'Brien 2828 Gulargambone.

7.0 CONFIRMATION OF THE MINUTES

8871 RESOLVED on the motion of Crs. Schieb and Webb that the minutes of the Ordinary Meeting of Coonamble Shire Council held on 8th December be confirmed.

BUSINESS ARISING FROM THE MINUTES

- (a) **Cr. Schieb noted that** culvert 39 and 40 had water flowing successfully through them during the recent flood event. Requested if there are river height gauges between Coonamble and Gilgandra, General Manager advised that the matter would be looked into but advised there is no automatic reading station data available. Director of Engineering stated he would raise the matter at the Local Emergency Management Committee Flood Debrief and report back to Council.

7.0 RESOLUTION BOOK UPDATE

8872 RESOLVED on the motion of Crs. O'Brien and Webb that the Resolution Book Update be received and dealt with.

- (a) **Resolution 8290 - Crime Prevention Plan:** General Manager advised that the Plan had been amended and forwarded to the Attorney Generals Department for approval prior to funding submissions

8.0 MAYORS ACTIVITY REPORT

R6

8873 RESOLVED on the motion of Crs Canham and Webb that the Mayors Activity Report be adopted.

The Mayor presented his activities report to Council, which included the following:

- Floods – Disappointed in how the Coonamble community was notified by people in Sydney with no local input;
- The input on possible evacuations are now made with local input;
- Received notification of the Natural Disaster Declaration;
- State Emergency Service has been allocated \$5,000 to assist in Coonamble;
- State Emergency Service had to use Council vehicles to tow boats etc. A financial cost analysis is requested from the SES but it appears it could be a 50/50 share with the Council and SES.
- Met with the University of NSW students regarding the Indoor Rodeo Arena;
- Attended Remembrance Day and was very happy with the attendance;
- Jill Moorhouse has been in contact with Council and is progressing well.

8874 **RESOLVED** on the motion of Crs. Horan and Webb that a letter of thanks and appreciation be sent to all Council staff who worked during the flood, **AND FURTHER**, that said staff receive an additional one day paid holiday as per 2009 flood.

8875 **RESOLVED** on the motion of Crs. Horan and O'Brien that the General Manager and the Director of Engineering confer with Overseers and Managers to develop a bonus system that can be put in place to address any future situations.

8876 **RESOLVED** on the motion of Crs. O'Brien and Karanouh that Council send a letter, to the NSW Ambulance Service regarding the urgent need for the reinstatement of a 4WD ambulance in Coonamble for use particularly in times of emergency situations.

8877 **RESOLVED** on the motion of Crs. Horan and Webb that Council endorse the purchase of the portable toilet block for \$15,000.

8878 **RESOLVED** on the motion of Crs. Horan and O'Brien to write letter to Minister for Emergency Services thanking him and noting that local input into managing the flood event had been appreciated and helped to reduce the anxiety of local residents.

9.0 CORRESPONDENCE

8879 **RESOLVED** on the motion of Crs. Webb and O'Brien that the Correspondence be received and dealt with.

10.1 WIN TELEVISION, Phillipa Mielke W1 (33893)

WIN Television will be creating a new 30 second commercial, running over three months from December to February. The charge per council for the entire period is \$1,440.00 with WIN contributing one bonus commercial for every bought Water Wise commercial.

8880 **RESOLVED** on the motion of Crs. Karanouh and Webb that Council confirm the action of the General Manager in authorising participation in the WIN TV Waterwise Campaign for 2010/11.

10.2 COUNTRY WOMEN'S ASSOCIATION OF NSW PR1508 (33873)

Requesting that the annual general rate charges of \$407.00 for the CWA Hall, 93 Castlereagh Street, be refunded.

8881 RESOLVED on the motion of Crs. O'Brien and Karanouh that Council refund the amount of \$407.00 being the general rate component to the CWA – Coonamble for 2010.

10.3 INDUSTRY AND INVESTMENT G5-34 (33872)

Confirming that the application for funding under the NSW Department of Industry and Investment in regards to the Coonamble Indoor Arena Project – Design Options has been successful. Industry and Investment will provide up to \$17,500.00 under the Enterprising Regions Programme for the project. The assistance is specifically toward the cost of:

- Summer scholarships for five civil and environmental engineering students from the University of NSW to assist the community prepare design options for the Indoor Arena; and
- Travel costs associated with bringing students to Coonamble and for local transport costs; and
- An additional \$500.00 towards costs which may be incurred for an Independent Review Certificate which will not need to be matched by Council.

The offer will remain valid for 30 days from date of letter (12 November 2010).

8882 RESOLVED on the motion of Crs. Karanouh and Webb that Council formally accept the \$17,500.00 grant under the Enterprising Regions Programme of the Dept. Industry and Investment towards scholarships and travel costs for the University NSW students preparing design options for the Indoor Area Project.

10.4 LOCAL GOVERNMENT REMUNERATION TRIMUNAL C13 (33864)

Pursuant to s. 243 of the Local Government Act 1993, the Tribunal is required to make an annual determination by no later than 30 April 2011, on the fees payable to Councillors and Mayors to take effect from 1 July 2011. Informing Council that the Tribunal has commenced its review for the 2011 determination. The Tribunal will review the minimum and maximum fee levels for each Category and welcomes submissions from individual councils or joint submissions in regard to the structure of the fees. In accordance with s. 239 of the Act, the Tribunal is required to determine the categories of councils and mayoral offices at least once every three years and as the last determination was in 2009 the Tribunal will not review them until 2012 unless there is a significant change in the role and responsibilities of individual councils. Submissions must be received no later than 18th February 2011.

8883 RESOLVED on the motion of Crs. O'Brien and Karanouh that Council not make a submission to the Local Government Remuneration Tribunal in respect to fees payable to Councillors and Mayors.

**10.5 DEPT ENVIRONMENT, CLIMATE CHANGE AND WATER E5
(33863)**

Informing Council of their Home Power Savings Programme, one of the key initiatives designed to help pensioners and families on a low income to reduce their power consumption by up to 20%. Practical measures like installing energy efficient equipment with knowledge to help families understand where power is used in the home. Inviting Council to partner with the DECCW to offer this free programme to residents in the community. DECCW will provide:

- information about the programme to Council's Community Development, Health and Sustainability Officers;
- articles and advertising to place in the next Council newsletter;
- posters and flyers to display in reception areas or to distribute at local community events which can be co-branded to bring the programme closer to the community;
- other resources such as fact sheets, presentations and case studies to assist staff to promote the programme to eligible households and/or to compliment existing sustainability programmes.

The programme is available to households who are energy utility hardship customers and those who hold a Centrelink Pension, Low Income Health Care or Department of Veterans' Affairs Pension or Repatriation health Care (Gold or White) card.

8884 RESOLVED on the motion of Crs. O'Brien and Webb that Council decline to partner with DECCW for the Home Power Savings Programme.

10.6 INSIGHT COMMUNICATIONS, Alice Collins H2 (33859)

Community Health Initiative invitation to Coonamble Shire Council to participate in the 2011 Ovarian Cancer Awareness Month (February) to help educate councils' female constituents about the need to learn the symptoms of ovarian cancer. 2010 saw the support of 99 councils and Coonamble is encouraged to participate in 2011.

8885 RESOLVED on the motion of Crs. O'Brien and Webb that Council decline to participate in Ovarian Cancer Awareness Month.

10.7 MURDI PAAKI REGIONAL ENTERPRISE CORP. G5-9 (33897)

Asking for Council to waive fees for the hiring of Smith Park during Youth Week Celebrations in April 2011. The fee consists of a refundable cleaning deposit of is \$200.00. (NOTE BY GENERAL MANAGER – There is no fee to hire Smith Park, however a cleaning deposit of \$200 is required.)

8886 RESOLVED on the motion of Crs. Karanouh and Schieb that Council agree to MPREC utilising Smith Park incorporating the Skate Park for Youth Week activities in April 2011 but advise that the \$200 cleaning deposit is still required.

10.8 SHIRES ASSOC. OF NSW L9 (33939)

Invitation for Mayor to attend a special one day Shires Association conference to deal with the issue of One Association to be held in Sydney Wednesday 23 February 2011. The Shires Association and the Local Government Association held a convention in August 2010 to discuss the issue of forming One Association to represent Local Government in NSW. The deliberations of the convention resulted in the agreement of 27 foundation principles, however in itself the convention is unable to bind either Association. A binding decision can only be achieved by a Conference. The convention principles were presented to the Local Government Association Conference in late October for discussion after which it was resolved:

“That this Conference, having considered the principles recommended by the One Association Convention, direct the Executive to take these principles into account when progressing the One Association.”

The one day conference will be the Shires Association members' opportunity to consider the outcomes of the convention and provide direction to the Executive so that this matter can be progressed to the next stage. If time permits, other matters of importance to member councils will be discussed, including an update on the issue of modernising Local Government and an update on industrial matters, including the new award. A survey form outlining each of the convention decisions and asking if council agrees, disagrees or believes that further discussion is warranted, is attached to the correspondence and is not binding but will help to determine the course of the agenda. One voting delegate will be afforded to each member council, but Council may send as many observers as they wish.

8887 RESOLVED on the motion of Crs. Canham and Karanouh that the Mayor and General Manager attend the special Shires Association conference relating to the One Association issue.

10.9 TOWRI RETIREMENT UNITS INC 14-3-31 (33937)

Requesting that council meet the costs of the replacing, removal and installation of one panel and two gates that were damaged by a fallen jacaranda tree during a recent windstorm. Thanking Council for their prompt action in removing the fallen tree. As they are a not for profit organisation and the tree was on the footpath not on their property, they hope for a swift response from Council. The quote obtained by Towrie including labour and GST is \$1,300.00.

8888 RESOLVED on the motion of Crs. Karanouh and O'Brien that Council meet the costs of replacing, removal and installation of one panel and two gates damaged during recent windstorm.

10.10 COONAMBLE HIGH SCHOOL L3 (33945)

Thanking Council for generous donation to their Annual Presentation of Awards 2010. Inviting a member of Council to attend the Awards Friday 10th December.

8889 RESOLVED on the motion of Crs. O'Brien and Schieb that Council be represented at the Coonamble High School Annual Presentation of Awards 2010 by the Mayor or his nominee.

10.11 PLANET ARK NATIONAL TREE DAY T6 (33947)

Asking Coonamble Shire Council to join the National Tree Day effort for 2011. It is a well established community tree planting and nature protection event for over 300,000 people around Australia. The event provides an opportunity to engage local community and to educate them on the importance of trees and biodiversity. There are many ways Council can engage the community such as offering public, school planting and regeneration sites and assisting schools through the provision of plants and specialised labour. A representative will contact Council in the coming weeks to discuss this event further.

8890 RESOLVED on the motion of Crs. Karanouh and O'Brien that Council not participate in National Tree Day 2011, but that Quambone Resources Committee be offered the opportunity to participate.

10.12 DELANEY, LEANNE H1-1 (33857)

Querying whether the steps and ramp at the Quambone Memorial Hall will be repaired or replaced as part of the upgrade to the Hall. Saying that they are dangerous now that the Hall has been raised to level out the floor. Author would like them done before end of January as she has a function on at that time. (NOTE BY GENERAL MANAGER – This problem occurred when the restumping of the Hall was done and no allowance made by the Hall Committee for rectification. Staff have examined the problem but there is no funding available in this financial year.)

8891 RESOLVED on the motion of Crs. O'Brien and Webb that Ms Delaney be informed that funding is not available for rectification in this financial year and Council will consider the works in conjunction with the 2011/2012 Management Plan.

10.13 COONAMBLE SHIRE EMPLOYEES CHRISTMAS PARTY COMMITTEE, John Drummond D7 (33956)

Requesting a half day holiday on Thursday 23 December 2010 and asking for a donation towards the Christmas Party. Inviting Councillors to attend the party on Thursday 23 December 2pm at the Coonamble Golf Club. (NOTE BY GENERAL MANAGER – Council has contributed \$500 for the past four years.

A MOTION

8892 PROPOSED by Cr Karanouh **SECONDED** by Cr O'Brien that Council contribute \$400 to the Coonamble Shire Employees Christmas Party Committee.

AN AMENDMENT

PROPOSED by Cr. Canham and **SECONDED** by Cr. Webb that Council contribute \$500 to the Coonamble Shire Employees Christmas Party Committee.

On being put to the vote, **THE AMENDMENT WAS CARRIED** and so became the **MOTION**.

Upon being put the motion was carried.

10.14 MURRAY, MELISSA C8-6 (33955)

Requesting the use of the Coonamble Vacation Care building to conduct workshops/classes for people who are struggling with or recovering from mental health issues. Ms Murray is operating in conjunction with the Greater Western Area Health Service, Community Mental Health and Mission Australia. The classes will not clash with Vacation Care as they will be held during school hours. Offering to pay for the venue. (NOTE BY GENERAL MANAGER- There would appear to be no issue with the Vacation Care Committee and the usage will be three hours each Tuesday for 10 weeks from March to May - excluding school holidays. An amount of \$20 per week to cover electricity and water usage is offered.)

8893 RESOLVED on the motion of Crs. O'Brien and Webb that Council authorise the use of the Vacation Care facility for art classes conducted by Melissa Murray in conjunction with GWAHS, Community Mental Health and Mission Australia subject to:

1. The payment of \$20 per week based on three hours usage each Tuesday;
2. Usage to be confined to a 10 week period between March and May, excluding school holidays;
3. The premises being kept in a clean and tidy condition.

Section B – For Council's Information:

8894 RESOLVED on the motion of Crs. Webb and O'Brien that the information contained in Items Nos. 10.15 – 10.41 be received and noted.

10.15 DEPT. LOCAL GOVERNMENT A3 + L10-1 (33826 Appendix A)

Circular to Councils (10-26) reminding council officials of their obligations with respect to the proper use of council branded resources, the misuse of which has the potential to seriously damage the reputation of, and erode public confidence in council.

10.16 DEPT. LOCAL GOVERNMENT L10-1 (33856)

Circular to Councils (10-27) regarding the Draft Guidelines for the Appointment and Oversight of General Managers. They are designed to provide a summary of essential matters that must be addressed by councils when engaging in these processes and are now available for comment on the Divisions website www.dlg.nsw.gov.au Comments should be provided by 17th December 2010. It is intended to issue the Guidelines in their final form under section 23A of the Local Government Act, which means councils must take the Guidelines into consideration when exercising functions related to the recruitment, oversight and performance management of general managers.

10.17 AUSTRALIAN LOCAL GOVERNMENT ASSOC. R8-8 (33852)

The Association has commissioned a Report into local road funding to shed some light on the continuing challenges facing councils throughout Australia in

maintaining the local road network (80% of all roads in Australia). The findings of the Report were released at ALGA's 2010 Nation Local Roads and Transport Congress held in October. The Report notes the progress by councils in improving the management of local road assets through the adoption of improved asset management frameworks supported by the Australian Government's Local Government Reform Fund and the significant contribution that the Road to Recovery Programme has made to improving local roads. However it also finds that much more needs to be done to address the provision and maintenance of local roads across Australia. It reveals local government as a whole faces a shortfall in local road funding between 2010 and 2025 of around \$1.2 billion per annum. This is the extra amount required by councils, above planned expenditure including existing grants, to simply maintain the current level of service for local roads. The current Roads to Recovery Programme lapses in June 2014 and the findings of the Local Roads Funding Gap Report underlines the critical nature of that programme. ALGA will be using the Report to lobby all federal parliamentarians during the term of this Parliament to secure adequate road funding for local communities across Australia. ALGA requests Council consider raising this report with local Federal Members of Parliament to support local government in its aim of ensuring that local roads are adequately funded.

10.18 THE COMMERCIAL HOTEL, M&B Stowers F6 (33849)

The Commercial Hotel has received complaints from customers regarding the condition of the footpath adjacent to the River Café site in Castlereagh Street. Examination by the authors have found the concrete to be badly crack and damaged. Requesting Council investigate and repair. (NOTE BY GENERAL MANAGER – This area was previously reported by Councillors, examined and listed for attention as funding permits.)

10.19 COONAMBLE HIGH SCHOOL, Priscilla Harvey E1-1 (33846)

Thanking Council for it's' participation in Coonamble High School's Work Experience Programme in November. Introducing student to be working at Council.

10.20 NSW POLICE, CASTLEREAGH LOCAL AREA COMMAND P5 (33845 Appendix B)

Media release.

10.21 DONNELLY, SUSAN R8-6-1 + SR123 (33892)

Requesting the clean up and grading of Byrne's Road near Gular Rail in Gulargambone. Stating that the overgrown and unkempt state of the road at present makes it dangerous to drivers.

10.22 ICAC I2 (33894)

Enclosing copy of report by ICAC *Investigation into Corruption Risks Lobbying* with a number of recommendations designed to address relevant corruption risks

and improve transparency, integrity and trust in the NSW lobbying regulatory scheme.

(NOTE BY GENERAL MANAGER – Copy of the document is available on ICAC website or by contacting Councils office.)

10.23 WATERFORD, KEN R8-6-1 (33891)

Requesting that the Wingadee Road leading to Come-By-Chance, between Yarraman Bridge and the Walgett boundary be repaired. Saying that he spoke to an engineer but not naming anyone in particular. Requesting it be done as soon as possible to help in the cartage of grain during harvest. (NOTE BY GENERAL MANAGER – The Director of Engineering Services has discussed this issue with Mr Waterford and rectification works will occur when possible.)

10.24 BREASTSCREEN NSW H2 (33865)

Thanking Coonamble Shire Council and in particular Terry Lees for assisting and supporting the BreastScreen Vans visit to Coonamble recently.

10.25 MID-WESTERN REGIONAL COUNCIL E5 (33875)

Asking for Council to support the attendance of a Weeds Officer at a workshop funded by the Central West Catchment Management Authority and run by the Serrated Tussock Working Party for NSW and ACT. The workshops will be held in Wellington 13 and 14 December focusing on perennial weed serrated tussock which is considered on the worst perennial weed in Australia and is declared under the *Noxious Weeds Act*. The workshop is free and all meals and accommodation will be subsidized but numbers are limited. (NOTE BY GENERAL MANAGER – Council has passed its authority in respect of weeds to Castlereagh Macquarie County Council.)

10.26 NATIONAL LIBRARY OF AUSTRALIA G5 (33874)

Unsuccessful application for Community Heritage Grants for the scanning of the Neville Owen Collection (photographs) for viewing by the community. Over 190 applications were received this year and competition for grants was very strong.

10.27 PREMIER AND CABINET G5 (33887)

Acknowledging receipt of letter to the Premier concerning an application for funding under the Natural Disaster Programme for the Warrena Creek Weir. As the matter raised concerned the Minister for Emergency Services the Hon Steve Whan MP, Councils letter was forwarded to the Minister for attention. (NOTE BY GENERAL MANAGER – Council wrote to the Premier in respect of an application for funding under the Natural Disaster Programme. The former Director of Engineering Services reported to Council that he had lodged the submission for \$300,000 through the Office of Water, however no documentation can be found to support this.)

10.28 AUSTRALIA DAY COUNCIL OF NSW A13 (33914)

Regarding the 2011 NSW Local Citizen of the Year Award in Coonamble. Stating that this year the Council received over 1000 nominations for NSW residents across four categories with only a few of them being able to be recognised. The privacy conditions enable the Council to forward the nominations for consideration in local government Awards Programmes and, should Council wish, Council are entitled to consider these candidates within the framework of local community awards. The Australian of the Year Awards honour the achievement and contribution of distinguished Australians who inspire us through their achievements and encourage us to make our own contribution to creating a better Australia.

10.29 COONAMBLE HIGH SCHOOL, Priscilla Harvey E1-1 (33908)

Requesting that an evaluation form be filled out on the performance of the student assigned to Council. Thanking Council for the time and effort made to host the student.

10.30 NSW SCIENTIFIC COMMITTEE E5 (33921)

Informing Council that the Committee has made a final determination to reject the proposal to list the Invasion and Establishment of Escaped Exotic Garden Plants as a key threatening process and has made a preliminary determination to support a proposal to list the loss and degradation of native plant and animal habitat by invasion of escaped garden plants, including aquatic plants as a Key Threatening Process.

10.31 DEPT. LOCAL GOVERNMENT L10-1 (33899)

Circular to Council (10-28) calling for nominations for the *2011 Ministers' Awards for Women in Local Government*. Established as part of the International Women's Day celebrations to recognise outstanding contributions and achievements made by women in local government in NSW and to encourage more women to take on leadership roles in local government in NSW. There are six awards within three categories:

- Elected Representative (metropolitan council and rural/regional council)
- Senior Staff Member (metropolitan council and rural/regional council)
- Non-Senior Staff Member (metropolitan council and rural/regional council)

Closing date for nominations is 5pm Friday 10th December 2010. Details regarding the Selection Criteria, Nomination Process, Selection Process and Presentation of Awards can be found on the Departments website <http://www.dlg.nsw.gov.au/dlg/dlghome/documents/Circulars/10-28.pdf>.

10.32 NOXIOUS WEEDS ADVISORY COMMITTEE N6 (33916)

Requesting that council remain vigilant and not become complacent when dealing with the noxious weed parthenium. Stressing the importance of local control authorities maintaining adequate staff numbers during harvest season when new incursions of the weed are likely. Congratulating councils on the significant inroads being made in the control of parthenium.

(NOTE BY GENERAL MANAGER – Council has passed its authority in respect of weeds to Castlereagh Macquarie County Council.)

10.33 CENTRAL WEST CATCHMENT MANAGEMENT AUTHORITY E5-3 (33926)

Publication on the achievements of the Authority celebrating the challenges and successes of natural resource management. The role the Authority plays in building networks and how it is making a real difference to the resilience and health of the catchment including the ground management projects that have made real improvements to land, water, biodiversity and communities.

10.34 DEPT. REGIONAL AUSTRALIA, REGIONAL DEVELOPMENT AND LOCAL GOVERNMENT G5-40 (33851)

Regional and Local Community Infrastructure Programme (RLCIP) application has been successful for the fencing of the Tennis Club and the erection of shadecloth over Broome Park

10.35 HUMAN SERVICES, HOUSING NSW B11 (33933)

Introducing an initiative to boost the supply of affordable housing, the State Environmental Planning Policy (Affordable Rental Housing), 2009 (ARH SEPP) helping to address the housing affordability challenges in NSW. Part 3 of the ARH SEPP is concerned with retaining existing affordable housing and mitigating its loss when redevelopments occur. The SEPP does so by incorporating the provisions of the former State Environmental Planning Policy 10 (Retention of Low Cost Rental Accommodation). Previously funds raised were retained by local councils for their own housing initiatives. However, in many cases low levels of local contributions meant local councils had insufficient funding to support local housing projects and most of these funds remained unspent. The Minister for Planning has issued a direction requiring that local governments transfer the contributions raised under the ARH SEPP of contributions which are still due for development applications submitted under SEPP 10 to Housing NSW including any contributions which are still due in terms of development applications submitted under SEPP 10 but not yet determined. The pooled contributions are to be used in Housing NSW's Boarding House Financial Assistance Programme which has been expanded to provide incentives details of which are published on this web site <http://www.housing.nsw.gov.au/Centre+For+Affordable+Housing> In addition there is now opportunity for local councils to work together with Housing NSW through the National Rental Affordability Scheme to leverage any SEPP 10 funds that they may have collected previously.

10.36 GHD, Katrina Burbidge T4-2 (33932)

Thanking all councils involved and the Department of Planning (Dubbo office) for support in nominating for the NSW Planning Institute of Australia Planning Excellence Awards. A High Commendation in the category of Rural and Regional Planning was won by the author and one of her colleagues.

10.37 QUAMBONE POLOCROSSE CLUB, Sally Packham L3 (33930)

Thanking council for its support and sponsorship of the 2010 Annual Polocrosse Carnival which was used to purchase prizes. Flyers were distributed with lists of sponsors throughout the weekend and over the PA system.

10.38 SAVOUR RESTAURANT AND CATERING H2-5 (33944)

Submission to partner with Coonamble Shire Council to deliver Food Safety Supervisor Training to restaurants and businesses in the local council area.

10.39 DAY, JOANNE E252 (33942)

Tendering resignation as casual coordinator for Vacation Care effective 1st January 2011.

10.40 CENTRAL WEST CATCHMENT MANAGEMENT AUTHORITY E5-3 (Publication)

Council received 10 copies of a publication entitled Regional State of the Environment Report 2009-2010 supplementary Report. Encompassing the councils of the Greater Central West Region of NSW.

10.41 CH & DA NEWBOLD TRANSPORT PR1225.212 (33957)

Accepting Councils offer of part Meglo land adjacent to the Rindfleish block. Requesting that all relevant information and paperwork be forwarded to them for completion.

URGENT BUSINESS – SUPPLEMENTARY PRECIS OF CORRESPONDENCE

8895 RESOLVED on the motion of Crs. Schieb and O'Brien that the following information be classified 'urgent business' and dealt with.

10.42 J.W. JACKSON & SONS PR1225.212 (33981)

Requesting to buy 4 hectares from "The Meglo" adjacent to the Quambone Road and next to the block purchased by Chris Newbold for a heavy transport business.

8896 RESOLVED on the motion of Crs. Webb and Schieb that Council agree to the sale of 4 hectares of "The Meglo" adjacent to the block recently sold to another company to J.W. Jackson & Sons Transport, subject to the following conditions:

1. Purchaser to be responsible for the cost of electricity supply extension;

- 11.0** **REPORT BY GENERAL MANAGER** **R6**
8901 **RESOLVED** on the motion of Crs. O'Brien and Webb that the General Managers report be received and dealt with.
- 11.1** **DELEGATED APPLICATIONS DETERMINED UNDER DELEGATED AUTHORITY**
8902 **RESOLVED** on the motion of Crs. O'Brien and Webb that Council note Development Applications #37/10 and #43/10 and Complying Development Certificates #38/10, #40/10, #48/10 and #49/10 issued for the month of November 2010 have been approved under delegated authority since the last Council meeting.
- 11.2** **MOORAMBILLA FESTIVAL – CURRENT AGREEMENT**
D5-6 (Appendix C)
8903 **RESOLVED** on the motion of Crs. Schieb and Cullen that Council receive the data on the current Moorambilla Agreement, **AND FURTHER**, that an audited financial statement be requested from the Moorambilla committee, with a decision deferred until said statement has been received.
- 11.3** **PLANNING FOCUS MEETING** **E5-2 + T4-2**
8904 **RESOLVED** on the motion of Crs. Webb and O'Brien that Council note the report.
- 12.0** **REPORTS BY DIRECTOR OF CORPORATE SERVICES** **R6**
8905 **RESOLVED** on the motion of Crs. O'Brien and Canham that the Director of Corporate Services report be received and dealt with.
- 12.1** **RATE COLLECTIONS** **R4**
8906 **RESOLVED** on the motion of Crs. Webb and O'Brien that the information be noted.
- 12.2** **LIST OF INVESTMENTS** **I5**
8907 **RESOLVED** on the motion of Crs. Cullen and O'Brien that the list of investments as at 30 November 2010, be noted, and also noted is that Council's investments comply with s625(2) of Local Government Act 1993 and Council's Investment Policy.
- 12.3** **ANNUAL REPORT** **A3-2**
8908 **RESOLVED** on the motion of Crs. O'Brien and Webb that Council note the tabling of the Annual Report for 2009/2010 and note that a copy of the report was furnished to the Department of Local Government on 12 November, 2010.

- 13.0** **REPORT BY DIRECTOR OF ENGINEERING SERVICES** **R6**
8909 **RESOLVED** on the motion of Crs. O'Brien and Schieb that the Director of Engineering Services report be received and dealt with.
- 13.1** **SHIRE ROADS MAINTENANCE AND FLOOD DAMAGE** **F5**
8910 **RESOLVED** on the motion of Crs. O'Brien and Schieb that Council:
 1. Carry out as much of the work in the flood restoration programme utilising its plant fleet and that local contractors be utilised when possible to progress the restoration work;
 2. Seek an extension of time to complete the works if it is anticipated that the works will be delayed.
- 13.2** **TD10-2 CRANE TRUCK TENDER** **TD10-2**
8911 **RESOLVED** on the motion of Crs. Webb and O'Brien that the information be noted.
- 13.3** **CODE OF PRACTICE CCTV** **C6-18 (Appendix D)**
8912 **RESOLVED** on the motion of Crs. Karanouh and Webb that the Code of Practice CCTV be placed on public display for a period of 28 days to seek public comment and adopt the Code of Practice if no comments are received.

At this juncture, 11.45am, Councillor Canham left the meeting.

- 13.4** **WORKS IN PROGRESS** **T4-3 + P4**
(a) Cr. Horan asked after the status of the Industrial Estate, DOE advised that roadworks should begin within the next few weeks; however, there is an issue with the design of the drainage.
(b) Cr. Schieb enquired as to the efficiency to the jet patcher in repairing potholes, DOE advised that the machine works well however, it has problems if there is a wet sub-base to which the material is applied.
- 14.0** **REPORTS FROM VARIOUS COMMITTEES** **R6**
8913 **RESOLVED** on the motion of Crs. Karanouh and Webb that the reports from various committees contained in Items Nos. 14.1 – 14.4 be received and dealt with.
- 14.1** **COONAMBLE SHIRE COUNCIL OH&S COMMITTEE** **R6**
 Minutes of the Coonamble Shire Council OH&S Committee held 6th October 2010.
- 14.2** **COONAMBLE MUSEUM COMMUNITY MEETING** **R6**
 Minutes of the Coonamble Museum Community Meeting held 10th November 2010

14.3 COONAMBLE SHIRE HERITAGE AND HISTORICAL MUSEUM COMMITTEE R6

Minutes of the Coonamble Shire Heritage and Historical Museum Committee held 10 November 2010.

14.4 COONAMBLE EMPLOYMENT CIRCLE R6

Minutes of the Coonamble Employment Circle held on 16 November 2010.

At this juncture, 11.40am, Councillor Canham returned to the meeting.

15.0 REPORT BY ECONOMIC DEVELOPMENT MANAGERS R6
8914 RESOLVED

on the motion of Crs. Webb and O'Brien that the report by Economic Development Managers be received and dealt with.

- Information is required for the Federal Government relating to the lack of loading/access at Coonamble and lack of passing near Narromine, Peak Hill and Parkes. A report on the loading options for rail infrastructure proposed for either Combara or Coonamble is not yet complete. Once completed, the report, including the costs and time frame involved will to be presented to Council.
- Eco Spa feasibility study is not yet completed and the Economic Development Managers will distribute when available and present to Council at the February 2011 meeting.

8915 RESOLVED on the motion of Crs. O'Brien and Cullen that Council delegate authority to the Mayor, Clr. Cullen and the General Manager to undertake a feasibility study to determine the possibility of establishing a rail loop line within the locale of The Meglo.

15.1 ESTABLISHMENT OF ECONOMIC DEVELOPMENT COMMITTEE D5-5 + C6-12

The Economic Development Managers would like to establish a sub committee of Council under s355 of the Local Government Act 1993, to help implement and facilitate economic development ideas, opportunities and initiatives from community and business members. At the present time the Economic Development Managers report to Council and the Council acts in the role of "committee". With the establishment of an official Economic Development Committee there is greater opportunity for community members to have input into economic development initiatives on an ongoing basis. Costing for a community consultation project focused on economic development at the present time would be approximately \$10,000 if funded dollar for dollar by the Department of Industry and Investment.

8916 RESOLVED by Crs. Webb and O'Brien that Council refer to 2011/2012 Management Plan for consideration.

16.0 **REPORT BY TOURISM DEVELOPMENT MANGER** **R6**
8917 **RESOLVED** on the motion of Crs. O'Brien and Webb that the report by the Tourism Development Manager be received and dealt with.

17.0 **REPORT BY SALEYARD MANAGER** **R6**
8918 **RESOLVED** on the motion of Crs. Canham and Webb that the report by the Saleyard Manager be received and dealt with.

18.0 **REPORT BY CONTRACT RANGER** **R6**
8919 **RESOLVED** on the motion of Crs. Webb and Canham that the report by the Contract Ranger be received and dealt with.

18.1 **REPORT BY CONTRACT RANGER** **R6**
8920 **RESOLVED** on the motion of Crs. O'Brien and Schieb that the report by the Contract Ranger for October be received and dealt with.

18.2 **REPORT BY CONTRACT RANGER** **R6**
8921 **RESOLVED** on the motion of Crs. O'Brien and Schieb the report by the Contract Ranger for November be received and dealt with.

19.0 **QUESTIONS WITH NOTICE**
NIL

20.0 **GENERAL BUSINESS**

Cr. Karanouh

- Nil

Cr. Schieb

- Enquiring as to whether Council supports the mechanical and chemical spraying of rural roadsides. The Director of Engineering stated that he does not believe that spraying achieves the desired results.

A MOTION

8922 **PROPOSED** by Crs. Canham and O'Brien that Council not spray the roadsides as a control measure.

AN AMENDMENT

PROPOSED by Crs Schieb and Cullen that Council trail spraying of a 10km strip along a designated roadside.

On being put to the vote, **THE AMENDMENT WAS LOST** and the motion was then put and **WAS CARRIED**.

Cr O'Brien

- Asked Council to consider kerbside pickup in 2011/2012.
- During the floods and heavy rain would like the culverts and gutters to be cleaned out in town to help with water flow and runoff.

Cr. Webb

NIL

Cr. Cullen

NIL

Cr. Canham

NIL

General Manager

- Thanked Council for their support over the past six and a half years and would like to wish everyone a Merry Christmas and a Happy New Year.

Mayor

- Thanked the General Manager for his input and dedication to the Coonamble community and wished him well for all his future endeavours.

Director of Corporate Services

NIL

Director of Engineering Services

- Wished the Councillors a Merry Christmas and a Happy New Year.

CLOSED SESSION

S6 + E100

8923 RESOLVED on the motion of Crs. Canham and Webb that Council resolve into Closed Session in accordance with Section 10A **of the Local Government Act 1993 clause 2 (a)** which states “ *..(a) personnel matters concerning particular individuals (other than councilors)..*”

8924 RESOLVED on the motion of Crs. Webb and O’Brien that the press and public be excluded from the meeting.

RESUME OPEN MEETING

8925 RESOLVED on the motion of Crs Canham and Webb that Council resume Open Meeting.

ADOPTION OF RECOMMENDATION OF CLOSED SESSION

8869 RESOLVED on the motion of Crs. Canham and Webb that Council adopt the recommendation from the Closed Session as follows:

THE COMMITTEE RECOMMENDS that a farewell be arranged for the General Manager. The function will be open to the community and will be held at the Golf Club. The Director of Corporate Services to arrange in consultation with the Mayor.

This concluded the business and the meeting closed at 1.10 p.m.

These Pages (Page 1/4717 to 16/4732) were confirmed on the **9th** day of **February** 2011 and are a full and accurate record of proceedings of the Ordinary Meeting of Coonamble Shire Council held on 10 December 2010.

**8. RESOLUTION BOOK UPDATE
COUNCIL MEETING WEDNESDAY, 9 FEBRUARY 2011**

INTERNAL AUDIT COMMITTEE

F2 11/3/2009

7529 RESOLVED on the motion of Crs. Webb and O'Brien that Council instruct the Director of Corporate Services, through the General Manager, to ensure an internal audit committee is implemented in accordance with the guidelines through surrounding Councils and/or OROC.

Status:

Draft Charters for both OROC involvement and local councils are being developed.

SALE OF SHARES

F2 + I5 8/7/2009

7849 RESOLVED on the motion of Crs. Cullen and Karanouh that Council sell the GrainCorp shares it currently holds and that the amount received be deposited to the farming reserve.

Status:

Action being taken to accommodate the requirements of the pending sale. Trading in AWB shares has been suspended due to a takeover offer.

11.7 LAND USE STRATEGY

T4-2 14/10/2009

8087 RESOLVED on the motion of Crs. Karanouh and Schieb that Council:

- (1) Formally adopt the Western Councils Land Use Strategy, with the following two amendments, noting that further review will be necessary prior to developing a new Local Environmental Plan under the standard template format:
 - (i) area from town boundary south to 8 Mile Park on the Castlereagh Highway be zoned 'rural residential' and identified for subdivision
 - (ii) minimum rural subdivision reduce from 1000ha to 200ha. In respect of permitting a residence to be built.
- (2) Undertake annual monitoring of residential, rural residential, industrial and commercial land to provide accurate development data;
- (3) Instruct staff to commence the actions identified throughout the report with a view to finalization by December 2011;
- (4) Commence review of the Land Use Strategy in July 2011 to include results of the monitoring process on demand for residential, rural residential, industrial, commercial and smaller rural allotments;
- (5) Seek quotations immediately from planning consultants for a rezoning application of land situated at the Coonamble Aerodrome with a view to developing the potential Sky Park.

Status:
Department of Planning undertaking preparation of Standard Instrument LEP. Review of the two issues, being rural residential land and size of rural allotments, will be discussed with the consultants who lodged expressions of interest for the full process.

10.5 NATIONAL RURAL AND REMOTE HEALTH INFRASTRUCTURE PROGRAM (NRRHIP) M5 (31870) 10/2/2010

8259 RESOLVED on the motion of Crs. Canham and Cullen that Council instruct the General Manager to have the refurbishment requirements of the residential housing provided to medical professionals identified, costed and application be made to the next round of funding under the NRRHIP.

8285 RESOLVED on the motion of Crs. Webb and Canham that Council apply for funding to:

- refurbish the three residential properties currently occupied by the doctors/dentist.

Status:
The next round of funding under the NRRHIP has not yet been announced.

11.9 LAW & ORDER MEETING – LOCAL MEMBER & LOCAL AREA COMMANDER P5 10/2/2010

8290 RESOLVED on the motion of Crs. Cullen and Webb that Council await the outcome of its Crime Prevention Plan Review by the Attorney-General’s Department and, in the interim, authorise the General Manager to progress the high level meeting with the relevant State Government Departments and to contact Dawn Fardell, MP to obtain information that she may have that would be of assistance in addressing crime prevention issues.

Status:
Crime Prevention Plan approval still awaited and meeting with regional department heads deferred, awaiting regional policy on “Keep Them Safe” Program.

DEPARTMENT OF ENVIRONMENT, CLIMATE CHANGE & WATER F5 (32079) 10/3/2010

8334 RESOLVED on the motion of Crs. Cullen and Schieb that Council apply for funding and record the known flood marks utilizing ‘in-house’ knowledge on flood marks, consulting with community members and recording the information.

Status:
No action.

SPORTSGROUND LIGHTING S10 + P1-11 9/6/2010

8479 RESOLVED on the motion of Crs. Schieb and Karanouh that a report be prepared on the use of lights at the Sportsground and alternate methods

be investigated in an endeavour to ensure that lights are not left on when training is finished.

Status:
Waiting on quote to install a suitable switch system. Some alterations have been made to the existing system as a temporary measure.

COONAMBLE LEVEE **9/6/2010**
8511 RESOLVED on the motion of Crs. Horan and Webb that Council write to the Department of Commerce, pointing out that this project has been on the drawing board for a lengthy period and requesting that it be expedited.

Status:
Report due November – Council to consider 2011.

10.16 MARTHAGUY PICNIC RACE CLUB **D7 (32992) 14/7/2010**
8538 RESOLVED on the motion of Crs Webb and O'Brien that staff report back on the possible purchase of portable toilets to negate costs of Council contributions towards this amenity.

Status:
Completed. Shower/Toilet Block purchased in December 2010.

CLEANING OF PAVERS – CBD **B7 8/9/2010**
8712 RESOLVED on the motion of Crs. Karanouh and Webb that Council:
 (a) engage a professional cleaner to clean and seal the entire paved area, after carrying out maintenance and levelling of pavers;
 (b) continue investigations into the purchase of a lightweight vacuum-type cleaner for routine maintenance.

Status:
Completed

GINTY ESTATE – RESIDENTIAL SUBDIVISION **D5-13 8/9/2010**
8714 RESOLVED on the motion of Crs. Karanouh and Cullen that Council:
 (b) prepare a development control plan for the area which identifies sewer services, kerbing and guttering, sealed roads, larger residential blocks so that Council can stipulate what is required should a developer buy the area if and when it is offered for sale in the future.

Status:
Consultant approached to prepare DCP – awaiting draft.

15.2 YOUTH TRAINING POSITIONS WITHIN COUNCIL 8/9/2010

8729 RESOLVED on the motion of Crs. Karanouh and O'Brien that Council:

- (a) undertake to quickly complete the informal review of the Organisational Structure, including a consideration of opportunities for youth training;
- (b) undertake to implement a program of youth training opportunities over a five year period in partnership with Coonamble High School;
- (c) nominate the Senior Administration Officer – Payroll to be the primary point of contact for the youth training program.
- (d) undertake to liaise with neighbouring Councils to identify opportunities for shared training delivery to reduce costs and disruption to work programs.

Status:

Limited opportunities available in Works Department

8730 RESOLVED on the motion of Crs Karanouh and O'Brien that Council:

- (a) proceed with two school-based or youth traineeships per year from 2011 in one of the areas listed in the EDMs supplementary report;
- (b) proceed with two – four traineeship/apprenticeships in any one of the areas listed in the EDMs report, subject to the Director of Engineering Services' review of organisational chart and availability of suitably qualified supervisors;
- (c) seek to offer holiday and/or other work placement to local students attending University in areas mentioned in the report;
- (d) investigate further the benefits and costs of cadetships in various areas;
- (e) ensure that the primary supervisors have completed any relevant and required training;
- (f) in creating the traineeship and apprenticeship positions work through one of the not-for-profit Australian Apprenticeship Centres, Group Training Organisations and Registered Training Organisations to minimize cost and maximize benefits of existing incentives;
- (g) develop a Training and Recruitment Policy, including a section on young people aged 16 – 25 years and including Work Experience placements and the existing allowance for staff to participate in the "Plan-it Youth" mentoring program at Coonamble High School which can be incorporated into Council's Management Plan.

Status:

Awaiting review of organisational structure by DES – currently in progress.

LOCAL TRAINING/EMPLOYMENT CONTRACTS (8/9/2010)

8734 RESOLVED on the motion of Crs. Karanouh and O'Brien that Council make representations through its local Federal Member, Mark Coulton, pointing out the contract to deliver these services was awarded to the Western College at Dubbo and asking how Contracts are awarded.

Status:
Awaiting response.

11.6 RECLASSIFICATION OF LAND E5-2 13/10/2010

8767 RESOLVED on the motion of Crs. Karanouh and Webb that Council resolve to reclassify the land listed as "Operational" on the attachment to these minutes and notify the Department of Planning of its intention to develop a Local Environmental Plan for that purpose.

Status:
In progress

FLOOD STUDY – AUTHORITY TO PROCEED 13/10/2010

8793 RESOLVED on the motion of Crs. Webb and Karanouh that the General Manager be authorised to proceed with arrangements to have a flood study conducted of the western side of Coonamble, noting that funds to cover this expense are held in reserve.

Status:
In progress.

DRAFT LEP 2011 E5-2 10/11/2010

8804 RESOLVED on the motion of Crs. Karanouh and Canham that Council:
 (3) Apply for Grant Funding to complete a flood study to allow for rezoning following the review of the Strategic Land Use Plan.

Status:
In progress.

RAILWAY STATION R2 10/11/2010

8808 RESOLVED on the motion of O'Brien and Webb that a report be presented to the next meeting on proposed uses and the progress in finding a tenant.

Status:
Report being prepared by EDM.

INTERNATIONAL WOMENS DAY

G5-32 10/11/2010

8819 RESOLVED on the motion of Crs. O'Brien and Karanouh that Expressions of Interest be advertised for the conduct of International Women's Day Celebrations in Coonamble utilizing the full \$1,000 but should there be no interest, Gulargambone Memorial Hall Committee will organise at Gulargambone.

Status:

Refer February 2011 Précis of Correspondence Item

MEDICAL PRACTITIONERS HOUSING

10/11/2010

8820 RESOLVED on the motion of Crs. Karanouh and O'Brien that the offer of \$100 per week for each house be accepted but the immediate requirements be only funded to 50% for each Ochre Health and Council.

Status:

No response – urgent attention given to leaking taps.

CRIME PREVENTION PLAN AMENDMENT

P5 10/11/2010

8835 RESOLVED on the motion of Crs O'Brien and Canham that the Crime Prevention Plan be amended to include a Part Time Crime Prevention Officer.

Status:

Plan amended and resubmitted.

QUAMBONE PRIMITIVE CAMPGROUND

10/11/2010

8840 RESOLVED on the motion of Crs Webb and O'Brien that Council agree to establish a 'primitive campground at Quambone and allocate funds from the surplus.

Status:

Completed.

LIBRARY SERVICES

L4 + L4-5 10/11/2010

8854 RESOLVED on the motion of Crs Schieb and Karanouh that options relating to the operation of the Library services at Gulargambone and Quambone be investigated.

Status:

No action.

WARRENA CREEK WEIR

P1-13 + E5-3 10/11/2010

8856 RESOLVED on the motion of Crs Cullen and Webb that Council advise the CMA it will allocate \$30,900 towards the cost of repairing the scoured area of the Warrena Weir and that further funds may be included in the 2011/2012 budget to complete the works and remediation of the area.

Status:

Works to commence as resources become available.

J.W.JACKSON & SONS PR1225.212 (33981) 08/12/10

8896 RESOLVED on the motion of Crs. Webb and Schieb that Council agree to the sale of 4 hectares of “The Meglo” adjacent to the block recently sold to another company to J W Jackson & Sons Transport, subject to the following conditions:

1. Purchaser to be responsible for the cost of electricity supply extension;
2. Purchaser to be responsible for the extension of town water supply to the site, noting that the quantity of supply will be minimal;
3. Price to be \$3,800 per hectare;
4. Purchaser to be responsible for the full cost of survey, subdivision, plan registration and legal costs associated with the transaction;
5. Vehicular entrance to conform with Council requirements;
6. Business to be operational within two years, otherwise the land revert to Council for the price paid by the purchaser.

Status:

In progress.

RESTORATION COONAMBLE RAILWAY STATION R2 08/12/10

8900 RESOLVED on the motion of Crs. O’Brien and Cullen that Council offers to assist ARTC in identifying a suitable lessee for the site.

Status:

Investigations in hand.

RAIL LOOP LINE – MEGLO FEASIBILITY STUDY R2 08/12/10

8915 RESOLVED on the motion of Crs. O’Brien and Cullen that Council delegate authority to the Mayor, Clr Cullen and the General Manger to undertake a feasibility study to determine the possibility of establishing a rail loop line within the locale of the Meglo.

Status:

See report from EDMs this meeting.

9. MAYOR'S ACTIVITY REPORT
COUNCIL MEETING WEDNESDAY, 9 FEBRUARY 2011

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10. PRECIS OF CORRESPONDENCE
COUNCIL MEETING WEDNESDAY, 9 FEBRUARY 2011

Section A –For Council’s Consideration:

10.1 DEPARTMENT OF LOCAL GOVERNMENT C13 (33991 Appx. A)

Forwarding Circular No 10-30 dealing with *Councillors’ Access to Information* which has been prepared with the assistance of the NSW Ombudsman, the Independent Commission Against Corruption and the NSW Office of the Information Commissioner. Pointing out that the Local Government Act 1993 (the LGA) requires that councillors, as a group, direct and control council’s affairs, allocate resources, determine policy and monitor its performance. Stating that as individuals councillors also communicate council policy and decisions to the community, exercise community leadership and represent the views of residents and ratepayers to council. Reiterating that the LGA makes it clear that the general manager is responsible for the day-to-day operations of the council.

(NOTE BY GENERAL MANAGER – The information contained in this Circular is detailed and lists responsibilities of both councillors and general managers. Accordingly, a copy of the circular is attached to the Business Paper as **APPENDIX A** for councillors’ information).

Recommendation:

That Councillors acknowledge this information has been conveyed and note the contents of Departmental Circular No 10-30 dealing with Councillors’ Access to Information.

10.2 “C” DIVISION SHIRES ASSOCIATION OF NSW S3-3 (34023)

Writing to the Mayor advising that following the meeting in Sydney in December for finalization of dates for divisional tours next year, President Bruce Miller and Executive Officer Bill Gillooley AM requested that the “C” Division Conference be now scheduled for Wednesday 16 March 2011 to enable them to attend. Confirming the change of date suits Warrumbungle Shire, hoping that delegates from Coonamble Council are able to attend. Advising all other arrangements for motions and the business paper remain unaltered.

(NOTE BY GENERAL MANAGER – Motions for the Conference must be sent by Thursday 17 February, 2011).

Recommendation:

That Council nominate delegates to attend the 2011 “C” Division Shires Association.

10.3 GREATER WESTERN AREA HEALTH SERVICE M5 (34105)

Requesting a representative of Council to sit on the Coonamble Multi purpose Health Service Committee. The Committee meets monthly and its role is to represent the general community on issues and concerns relating to health. It acts in a consultative manner and works in partnership with the MPS staff to ensure the delivery of appropriate health services to the community.

Recommendation:

That Council nominate a representative to the Coonamble Multi Purpose Health Service Committee.

10.4 INDUSTRY AND INVESTMENT S10 (34172)

Inviting Council to provide comments on the revised draft Public Lighting Code. The Code ensures the people of NSW have safe public spaces that are reliably and efficiently illuminated. The Code is available for download along with an Explanatory Paper working through each section of the Code which discusses the changes being proposed are available on the I&I website www.industry.nsw.gov.au/energy/electricity/legislative-framework/code-review The comments are due 25th February with a final code released in April.

Recommendation:

That Council decline to comment or make submission on the draft Public Lighting Code.

10.5 K & H GLOVER R8-11 + ST19 (34294)

Due to safety and security measures, Mr Glover is requesting the opportunity to purchase a portion of lane which adjoins their property at 12 Mendooran Street, from Mendooran Street to the rear of their block along with the portion of lane at the rear of the block.

(NOTE BY GENERAL MANAGER – In essence this request is identical to that made in January 2009 and Council's response dated 13 February 2009 is still applicable. The policy advertised for public comment and subsequently adopted by Council in 2009 conforms to the advice to Mr Glover in the letter.)

Recommendation:

That Council endorse the actions of General Manager in responding to Mr Glover stating that the conditions listed in original 2009 letter are still applicable.

10.6 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION L10 (34286)

Call for motions for the 2011 national General Assembly of Local Government under this year's theme "Growing with our Community – Partnership, Place and Position". To be eligible for inclusion motions must follow the principles:

1. Fall under one of the themes;
2. Be relevant to the work of local government nationally; and
3. Complement or build on the policy objectives of state and territory associations.

To assist Councils in preparing motions, a Discussion Paper has been prepared and is available on the NGA website. Motions must be submitted electronically by 22 April 2011.

Recommendation:
For Councils determination.

10.7 SHIRE OF WALGETT, GM DON RAMSLAND E5 (34291)

Invitation to attend the Climate Change Action Planning Workshop - Councillors 15th February, Employees 16th February. The workshop is a starting point for compiling a Climate Change Action Plan for Walgett Council working with neighbouring Councils in adapting to Climate Change. Places have been reserved for three each of Councillors and staff.

Recommendation:
For Councils determination.

10.8 GULARGAMBONE WAR MEMORIAL HALL AND MECHANICS INSTITUTE COMMITTEE G5-32 (34280)

Requesting that the \$1000 funds received by Council for International Women's Day 2011 be shared with the Committee to assist in running the day for the women of Gulargambone.

(NOTE BY GENERAL MANAGER – To date no expressions of interest have been received from Coonamble community.)

Recommendation:
Should no other expressions of interest be received by February 18th 2011, all funds be offered to Gulargambone War Memorial Hall and Mechanics Institute Committee to undertake this activity.

10.9 NSW RURAL FIRE SERVICE B13 (34009)

Staffing level report for the North West Zone and Bogan District RFS. Recommendations for the 11/12 budget are included and require a decision along with the 12/13 staff increases. Approval in principal for these increases is sought for planning purposes.

NOTE BY GENERAL MANAGER – It is anticipated that the budget will be resubmitted in light of the recent issues pertaining to Rural Fire Service funding.)

Recommendation:
That Council consider staffing levels in conjunction with the revised budget when received.

10.10 HALCROFT AND BENNETT PTY LTD PR1839 + R4-4 (34100)

Making an offer on behalf of a client for \$8,000 for vacant land at 36 Namoi Street.

(NOTE BY GENERAL MANAGER – This parcel of land did not receive any bid at the auction of land for sale of overdue rates. Current outstanding balance is \$22,609.04. This sale is permissible following on from the auction.

Recommendation:
That Council accept the offer of \$8,000 for the 36 Namoi Street, Coonamble.

10.11 CASTLEREAGH CALLING PTY LTD A4 (34043)

Offering advertising space in the Gilgandra Blue Book a telephone and business directory.

(NOTE BY GENERAL MANAGER – Advertising cost is \$264. Council has declined to advertise with this company in the past.)

Recommendation:
That Council decline to advertise with Castlereagh Calling Pty Ltd.

10.12 LOCAL GOVT AND SHIRES ASSOC. L10 (34130 Appx. B)

Application for legal assistance from Ballina Shire Council regarding the matter of SJ Connelly Pty Ltd v Ballina Shire Council (2010) NSWLEC 128 received and granted on 19 September 2010 by the Joint Executive. Coonamble Shire Councils contribution is \$310.86.

(NOTE BY GENERAL MANAGER – Council has in the past contributed to legal costs. This is considered a test case of definition by the LGSA of environmental planning regulations.)

Recommendation:
For Councils determination.

10.13 BUILDING PROFESSIONALS BOARD

B11 (34087)

Comments are sought from councils and council accredited certifiers to assist the Board in its review of the conflict of interest exemption. The Building Professionals Regulation 2007 currently exempts accredited certifiers who carry out certification work on behalf of council from the operation of section 66(1)(C) of Building Professionals Act 2005 where the applicant for the work is an employee of the council or where the council is the applicant for the work. Responses must be provided by 28th February 2011.

Recommendation:

That Council support the continuance of the exemption that allows council accredited certifiers to issue Part 4A certificates and Complying Development Certificates on behalf of Council where the applicant for the work is an employee of the council or where the council is the applicant for the work

10.14 HOUSE OF REPRESENTATIVES – STANDING COMMITTEE ON INFRASTRUCTURE AND COMMUNICATIONS

C9 + D5 + C8 (34060)

The Committee has been asked to ‘examine the capacity of the National Broadband Network to contribute to:

1. The delivery of government services and programmes;
2. achieving health outcomes;
3. improving the educational resources and training available for teachers and students;
4. the management of Australia’s build and natural resources and environmental sustainability;
5. impacting regional economic growth and employment opportunities;
6. impacting business efficiencies and revenues, particularly for small and medium business, and Australia’s export market;
7. interaction with research and development and related innovation investments;
8. facilitating community and social benefits; and
9. the optimal capacity and technological requirements of a network to deliver these outcomes.’

The Committee welcomes the views of Coonamble Council. Submissions should be sent before 25th February 2011.

Recommendation:

That Council make a submission to the Inquiry supporting the proposed National Broadband Network and application within regional Australia.

10.15 DEPARTMENT OF PLANNING**B11 + E5 (34109)**

Comment is sought regarding Stage 2 of the Commercial and Industrial Code. This Code covers:

1. Additional exempt development types;
2. Expansion of the existing internal alterations and additions provisions for other non residential buildings;
3. Expanded change of use provisions;
4. Allowing the first use of non residential buildings;
5. New Industrial buildings and alterations, and additions to Industrial buildings;
6. Additions to commercial buildings;
7. Home business – food activity as complying development, and
8. Consolidation of other exempt and complying development type provisions located in other state planning instruments.

The discussion paper is on exhibit on the Dept of Planning website until 21 February.

(NOTE BY GENERAL MANAGER: The MES has noted the contents of this letter and commented that this is for information only, and that Council does not have any comment.)

Recommendation:**That Council endorse Manager of Environmental Services comment.****10.16 ORANGE CITY COUNCIL, MAYOR JOHN DAVIS****Q1 (34052)**

The Royalties for Regions programme is an initiative for the Association of Mining Related Councils to work with the NSW State Government to assist communities across the state to provide additional services and community infrastructure by returning 30% of all royalties received by the State Government back to Local Government. The programme will also assist local and regional government to establish long term funding programmes that support the community. The Association requests that when Council meet with the Local Member and any future political candidates, that Council ask them about their position on Royalties for Regions.

Recommendation:**That Council note the information regarding the Royalties for Regions programme.**

10. 20 KEVIN HUMPHRIES MP**R8-3 + R8-6 (34045)**

Currently many of the Barwon Councils operate on variations of self help road improvements and maintenance. Requesting submissions in writing of councils thoughts on how to improve road construction and maintenance and what needs to be in Government to break through the barriers that are stifling increased productivity at Councils level. Written submissions by 10th January 2011.

(NOTE BY GENERAL MANAGER – A submission has been provided outlining concerns held in regard to funding for local and regional roads supporting access to additional infrastructure funding)

Recommendation:**That Council endorse General Managers actions.****10.21 AUSTRALA DAY GULARGAMBONE****A13 (34189)**

Requesting confirmation that Council will cover the cost of the Australia Day breakfast as per past practice. Also requesting financial assistance in updating the Australia Day Honour Board.

(NOTE BY GENERAL MANAGER – Council has supported Gulargambone Australia Day in the past by covering expenses incurred for breakfast. Costs for 2011 breakfast were not included but the cost of updating Honour Board is \$341)

Recommendation:**That Council write a letter requesting an invoice for the cost of breakfast for Gulargambone Australia Day 2011 and that Council pay to have the Gulargambone Australia Day Honour Board updated.****10.22 MCALARY, ROSS****PR1867.5 + DA50/10**

Re-objecting to the proposed development or increase in number of flats in Maule Street Coonamble for a number of reasons.

(NOTE BY GENERAL MANAGER – Mr McAlary has been advised that his objection will be considered by Council when the matter is before Council for determination.)

Recommendation:**That Council endorse General Manager's actions.**

10.23 AUSTRALIAN RURAL ROAD GROUP INC. R8-1 (34173)

Publication: Going Nowhere Inaugural Report of the Australian Rural Roads Group. Following a suggestion from Ministers Crean and Albanese, the Group is requesting current member Councils to contribute an additional \$900 towards an economic study outlining the impact of not substantially increasing the Federal Government’s contribution to maintaining and enhancing the vital ‘first mile’ of the agricultural supply chain.

Recommendation:
That Council not contribute an additional \$900 to fund an economic study outlining the impact of not substantially increasing the Federal Government’s contribution to maintaining and enhancing the vital ‘first mile’ of the agricultural supply chain.

10.24 GUDGEON, TREVOR P1-13 (34311)

As a member of the Rural Fire Service, Mr Gudgeon would like to know why the Emergency Services do not have access to the Weir for training purposes and also for emergencies.

(NOTE BY GENERAL MANAGER – The Director of Engineering has be directed to respond stating that Mr Gudgeon should contact the Coonamble Aquatic Club for any information regarding access to the Weir)

Recommendation:
That Council endorse General Managers actions.

Section B – For Information:

10.25 ANDRISKE, ROBERT JOHN E540 (34309)

Tendering his resignation. Last day of employment Friday 25th February 2011.

10.26 HARGANS, DENNIS E760 (34310)

Tendering his resignation. Last day of employment Friday 18th February 2011.

10.27 MOLLOY, CARL E900 (34305)

Tendering his resignation. Last day of employment Friday 4th February 2011.

10.28 EDWARDS, SCOTT E2440 (34258)

Tendering his resignation. Last day of employment Friday 4th February 2011.

10.29 SEMMS, DANIEL E1102 (34223)

Tendering his resignation. Last day of employment Thursday 27th January 2011.

10.30 STATE RECORDS AUTHORITY OF NSW R4 + A2 (33992)

Local government bodies responsible for the management of Crown reserves, commons and land that is currently or may potentially be the subject of a claim under the Aboriginal Land Rights Act 1983 should ensure records providing evidence of ownership, control and usage of the relevant parcel are retained and not destroyed until a claim had been granted over that parcel of land. Documents can include surveys, agreements, consents and tenure arrangements. Council should ensure that records relating to the management of Crown reserves, commons or other Trusts are created and maintained in accordance with the Trust Handbook.

10.31 THE HON JODI McKAY MP, MINISTER FOR WOMEN G5-32 (34075)

Advising that Council has been successful in the NSW Government's 2011 International Women's Day (IWD) grant program and providing \$1,000 to help celebrate the centenary year of IWD. Saying the Office for Women's Policy will contact Council's nominated officer to progress payment.

10.32 COONAMBLE HIGH SCHOOL E1-1 (34022)

Saying a big thank you to Council's Tourism Development Manager for helping students in making decisions about their careers or future goals. Advising that students do appreciate the time spent with them and pointing out teachers, parents and community have seen a lot of positive changes in some students who participated in the program. Hoping Steve will consider being a mentor again in 2011.

10.33 INDEPENDENT COMMISSION AGAINST CORRUPTION B11 (34078)

ICAC reporting into the exercise of discretion under Part 3A of the Environmental Planning and Assessment Act 1979 and the State Environmental Planning Policy (Major Development) 2005.

10.34 LOCAL GOVERNMENT AND SHIRES ASSOCIATION T3 (34021)

The GGSA is holding its annual conference in March hosted by Sutherland Shire Council. Topics will feature indigenous tourism, backpackers and the youth market, eco tourism and camping. Inviting Councils Tourism Development Manager to speak on the launch of the new digital technology campaign for the Warrumbungle Cluster.

**10.35 NSW GOVERNMENT MINISTER FOR POLICE, M DALEY MP
P5-1 (34003)**

Advising that the NSW Police Force support the Coonamble Shire Council Crime Prevention Plan 2009/2011 and the Minister for Police supports the registration of the Plan as a Compact. Castlereagh Local Area Commander has advised the Minister for Police that Council should consider working with local service club to seek their assistance in installing security measures. Also advised that in Part 4 of the Plan – Monitoring and Evaluation – points 3 and 4 are addressed as a matter of course through the community Safety Precinct Committee.

10.36 NSW RURAL FIRE SERVICE B13 (34018)

Advising that Coonamble Shire Council has received funding through the Fire Mitigation Works Fund 2010/2011 of \$15,000.

10.37 SINCLAIR KINGHT MERZ F5-3 + T4-2 (34215 Appx. C)

Providing detailed outcomes on the Provisional Flood Inundation and Hazard Mapping for the Area located east of Yuma Street.

10.38 NSW FIRE BRIGADES B13 (34107)

Advising Council's contribution for the Coonamble Fire District for 2010/2011 is \$16,565.

**10.39 DEPARTMENT OF LOCAL GOVERNMENT
A19 + L10-1 (34106 Appx. D)**

Circular 10-33 Alcohol prohibited areas, amendments to the Local Government Act 1933 encompassing:

1. Section 632 and 632A Notices;
2. Alcohol Prohibited Areas;
3. Duration of Alcohol Prohibited Areas;
4. Existing Alcohol Prohibited Areas previously established under section 632;
5. Public Housing open space;
6. Role of Police Local Area Command;
7. Special consultation requirements;
8. Offences and penalties;
9. Who may confiscate and tip out alcohol in an Alcohol Prohibited Area, and
10. Ministerial Guidelines.

10.40 COONAMBLE PUBLIC SCHOOL L3 (34129)

Thanking Council for donation towards the schools Annual Presentation Day. Council sponsored the Shire Sports Person of the Year Award and the winners of this award were Kate Harris-Dee and Brodie Turnbull.

10.41 GULARGAMBONE CARAVAN PARK L3 (34127)

Thanking Council for the donation towards Christmas decoration within Gulargambone.

10.42 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION L9 + R8-1 + D5 (34133)

Informing Council of the details of the 2011 National General Assembly and Regional Development and Cooperation Forum in June in Canberra and the National Local Roads and Transport Congress in November in Mount Gambier. Call for motions will open in January.

10.43 LOCAL GOVERNMENT AND SHIRES ASSOC. S7 (34154)

The LGSA are concerned about escalating NSW Emergency Services budgets of which Local Government contributes 11.7% through the Emergency Services Levy (ESL). Emergency Management NSW sent councils the 3rd quarter ESL invoice; this invoice included the adjustments for the finalised Rural Fire Service (RFS) budget. The state component of the RFS budget, i.e. the RFS Fire Fighting Fund, has recently been significantly increased to implement measures relating to the NSW Government response to the recommendations of the Victorian Bushfire Royal Commissions. Due to the RFS budget being approved late and with an 18.7% increase in the RFS Fire Fighting Fund, councils' invoices of the emergency service levy are significantly higher in the third and fourth quarter of the 10/11 year. Council's total ESL contributions in 09/10 were \$95,437,176 and in 10/11 have increased by 11.6% to \$106,516,622, where increases in council's rates are pegged at 2.6%. The Associations have also been advised that there are false rumours circulating that the Associations were consulted about and/or approved the increases. For the record the Associations have not agreed to nor approved the RFS budget and not consulted about new programs and associated cost relating to the NSW Government response to the recommendations of the Victorian Bushfire Royal Commissions. The Associations will continue to make representations opposing the ongoing practice of Emergency Service agencies of increasing their budgets drastically and unexpectedly, as well as announcing ESL estimates far too late in the financial year. The Associations continue to maintain their position that the Emergency Service's funding needs to be replaced with a transparent and equitable system, i.e. a broad based property levy.

10.44 INDUSTRIAL RELATIONS H5 (34159)

Granting of a local holiday on Wednesday 1st June 2011 within the Coonamble Shire Council area on the occasion of the Coonamble Annual Show.

10.45 SUTHERLAND SHIRE COUNCIL, MAYOR P BLIGHT L3-1 (34165)

Sending best wishes regarding the December floods, relaying Mayoral Minute presented by Mayor Blight and resolved inter-alia as follows:

1. That Council send messages of concern and support to the councils of the local government areas declared Natural Disaster Areas.
2. That should there be a flood victim appeal established for councils, the Mayor and General Manager be authorised under Section 377 of the Local Government Act to provide assistance.

10.46 NSW GOVERNMENT COMMUNITIES D5 (34048)

Introducing Communities NSW Regional Coordinator, Mark Harton. Position was created to underpin regional and state planning strategies in the Western Region.

10.47 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION F5 (34216)

Advising that in light of recent events concerning flooding over the summer, the President Genia McCaffrey, will be making representations to the Prime Minister and relevant Federal Ministers to seek appropriate federal assistance.

**10.48 CASTLEREAGH AREA LOCAL COMMAND
P5 (34145, 34067, 34170 Appx. E)**

Press releases for 12/12/10, 21/12/10 and 26/12/10 from NSW Police.

10.49 PLANNING E5-2 (34306)

Advising that the planning proposal to prepare a local Environmental Plan for Coonamble Local Government Area in the Standard Instrument Format should proceed subject to the conditions listed in the Gateway Determination. The changes relate to formatting, insertion of the latest model clauses and to ensure compliance with policy and planning best practice. To assist the Department has incorporated the required changes into an amended version of the draft LEP which should be placed on exhibition with the Planning Proposal, along with this letter. The Planning Proposal is to be finalised by 30 June 2011.

10.50 COONAMBLE COMMERCE FOR COONAMBLE S2-1 (34308)

Requesting information on the area coverage of Councils security cameras in particular Castlereagh Street and Aberford Street. Requesting a diagramme showing where the cameras sight to and the circumferences of where they see to. With this information shop owners hope to install lighting to help police identify any criminal activity.

(NOTE BY GENERAL MANAGER – It is anticipated that the Coonamble Commerce for Coonamble will request additional cameras throughout the main street and surrounds and that the DOE will provide a report to March Council meeting.)

JOHN J GRIFFITHS

General Manager
31 January 2011

**11. REPORT BY GENERAL MANAGER
COUNCIL MEETING WEDNESDAY, 9 FEBRUARY 2011**

Recommendation:

That the General Managers' report be received and dealt with.

11.1 DEVELOPMENT APPLICATIONS DETERMINED UNDER DELEGATED AUTHORITY

Background:

Council was instructed in the Promoting Better Practice Review to report all development applications approved under Delegated Authority to each monthly meeting.

Issues:

The list covering period since last Council Meeting is as follows:

DA No	Owner	Applicant	Proposed Use	Address of land	Approval Date
041/2010	P Cullen & R Dixon	P Cullen	Dwelling entitlement	known as "Milton", Coonamble	6/12/2010
045/2010	Coonamble Shire Council	Coonamble Shire Council	Closure of Bimble Street Lane	Closure of Bimble Street Lane	3/12/2010

CDC No	Owner	Applicant	Proposed Use	Address of land	Approval Date
051/2010	T Cullen	Picton Bros	Erection of patio	"Whittonbri", Coonamble	1/12/2010
053/2010	E Small	E Small	Erection of verandah	15 Caswell Street, Coonamble	6/12/2010

Sustainability/Legislative Provisions:

As stated in the Promoting Better Practice Review from the Department of Local Government.

Financial Considerations: NIL

Options: NIL

Recommendation:

That Council note that Development Applications #41/10 and #45/10 and Complying Development Certificates #51/10 and #53/10 issued for the month of November 2010 have been approved under delegated authority since the last Council meeting.

11.2 COMMUNITY BASED HERITAGE STUDY**(Appx. F)****Background:**

After consultation with the local community, the Heritage Advisor has submitted both the Heritage Study and a Thematic History for Council's consideration.

Issues:

The Heritage Study contains around 80 items considered to be of heritage significance. Some, such as the water hole at the Sir Edward Halstrom Bridge, seem out of place and Councillors are encouraged to carefully consider the wisdom of each and every item.

Letters have been sent to all owners of the items listed giving them the opportunity to object, comment or condone the potential listing as a Heritage item in the amending LEP, when it is being developed.

Sustainability/Legislative Provisions:

The Heritage Study was to be included in the Standard Instrument LEP currently underway but the late provision prevented this from occurring.

Financial Considerations:

Nil

Options:

1. Decline to amend the Heritage Listing in the LEP when the time arises.
2. Adopt the Heritage Study as presented.
3. Amend the Heritage Study as desired.
4. Advertise the Heritage Study for submissions after amending the contents as Council sees fit.

Recommendation:

That Council advertise the Heritage Study and call for submissions from the public for a period of 28 days and consider those submissions and comments from the owners of affected properties at the April meeting.

JOHN J GRIFFITHS

General Manager

31 January 2011

12. REPORT BY DIRECTOR OF CORPORATE SERVICES COUNCIL MEETING ON WEDNESDAY 9 FEBRUARY 2011

Recommendation:

That the Director of Corporate Services' report be received and dealt with.

12.1 RATE COLLECTIONS

R4

Total Combined Rate Collections to 31/01/2011 compared to 31/01/2010:

	31/01/2011	31/01/2010
Arrears 30 th June previous year	502,953.25	614,828.79
Plus 2010/2011 Combined Levy	4,947,732.47	4,820,875.24
Add Transfer from Postponed	1,349.15	5,179.83
GROSS LEVY	5,452,034.87	5,440,883.86
Less: Pensioner Concession (State)	(58,927.98)	(59,617.32)
Pensioner Concession (Council)	(48,216.13)	(48,780.28)
Transfer to Postponed	(231.15)	(590.20)
Abandoned	-	(112,788.41)
20% Farmland Rebate	-	(2,900.92)
NET TOTAL LEVY FOR YEAR	5,344,4659.61	5,216,206.73
Less Collections	(2,695,344.76)	(2,778,008.21)
Plus Refunds	3,000.00	16,393.88
NET TOTAL BALANCE	2,652,314.85	2,454,592.40
Plus Postponed	4,552.12	5,343.41
GROSS TOTAL BALANCE	2,656,866.97	2,459,935.81
Collection % of Total Receivable	50.37%	53.94%
Arrears % of Total Receivable	49.63%	47.06%

*Please note rate collections for second instalment for 29/11/10 and 30/11/10 were not available at time of report and so are not included.

Recommendation:

Submitted for Council's information.

12.2 LIST OF INVESTMENTS **15**

Date	Mature	Deposit Type	S&P Rating	Institution	Ref No	Terms (days)	Interest (%)	Amount (\$)
15/01/2011		Fixed	A1+	St George	14	90	5.50	1,000,000
21/01/2011		Fixed	A1+	CBA	17	58	5.45	2,000,000
17/02/2011		Fixed	A1+	CBA	22	62	5.45	2,000,000
19/02/2011		Fixed	A1+	NAB	23	60	5.70	2,000,000
21/02/2011		Fixed	A2	IMB	18	91	5.90	1,000,000
28/02/2011		Fixed	A1+	NAB	19	91	5.94	2,000,000
4/03/2011		Fixed	Unrated	Reliance C/U	10	180	6.00	500,000
29/03/2011		Fixed	A1+	CBA	20	120	5.90	1,000,000
13/04/2011		Fixed	A1	Suncorp	21	121	6.32	1,500,000
		At Call Fixed	A1+	CBA			4.50	1,000,000
Total								\$ 14,000,000

Financial Institution	S&P Rating	% of Investment	Max per Investment Policy	Amount
CBA	A1+	43%	50%	6,000,000
NAB	A1+	29%	50%	4,000,000
St George	A1+	7%	50%	1,000,000
Suncorp	A1	11%	40%	1,500,000
IMB	A2	7%	35%	1,000,000
Reliance C/U	Unrated	4%	10%	500,000
				\$ 14,000,000

Rating	% of Investment	Policy	Amount
A1+	75%	100%	11,000,000
A1	13%	80%	1,500,000
A2	8%	60%	1,000,000
Unrated	4%	30%	500,000
			\$ 14,000,000

2515-000	General Fund Investments	6,871,721
22503-000	Coonamble Sewerage Investment Funds	2,799,438
62503-000	Gulargambone Sewerage Investment Funds	- 25,320
52503-000	Coonamble Water Investment Funds	3,216,509
72503-000	Gulargambone Water Investment Funds	942,803
12503-000	Trust Investment Funds	194,849
		\$ 14,000,000

I, Rick Warren, Responsible Accounting Officer, certify that in accordance with the Local Government (General) Regulation 2005 s212 the investments have been made in accordance with the Local Government Act, the Ministerial Order and Councils Investment Policy.

Recommendation:
That the list of investments as at 30 November, 2010, be noted and it is also noted that Council’s investments comply with s625(2) of Local Government Act 1993 and Council’s Investment Policy.

12.3 STORES AND MATERIALS UNACCOUNTED FOR & STORES AND MATERIALS WRITTEN IN - PERIOD 1 JULY TO 31 DECEMBER 2010.

The stocktake of stores and materials has been completed and a list of store items requiring adjustment is set out below:

Items Unaccounted For:

Stores No.	Description	Qty.	Amount
50269	Inspect tee & Cap 150mm F&F	6	193.98
			193.98

Excess:

Stores No.	Description	Qty.	Amount
143	Diesel	152	187.81
50254	Junction 150X90 F&F	6	97.87
			285.68

Summary:

Items in Excess	285.68
Items Unaccounted For	193.98
Total S&M Written On	91.70

RECOMMENDATION:

That Council authorise the writing in of stores and materials in the sum of \$285.68 and the writing off of stores and materials in the sum of \$193.98 as shown above for the period ending 31 December 2010.

RICK WARREN

Director of Corporate Services
31 January 2010

**13. REPORT BY DIRECTOR OF ENGINEERING SERVICES
COUNCIL MEETING WEDNESDAY 9 FEBRUARY 2011**

Recommendation:

That the Director of Engineering Services' report be received and dealt with.

13.1 WORKS IN PROGRESS

a) Emergency Grading of Roads – Christmas Period:

SR1	SR2	SR3	SR4	SR6
SR7	SR9	SR10	SR12	SR14
SR15	SR16	SR18	SR19	SR20
SR21	SR24	SR29a	SR33	SR34
SR40	SR41	SR49	SR53	SR54
SR57	SR73	SR74	SR77	SR78
SR86	SR92	SR95	SR97	SR100
SR101	SR102	SR103	SR109	SR113
SR129b	SR46	SR25	SR11	SR93
SR119	MR202			

b) Flood Damage Repairs:

- SR30 Reloamed as per flood damage schedule. Sheeted first 800m with crusher dust.
- SR54 Reloamed – maintenance graded with rock placed in causeways.
- SR139 Reloamed and maintenance graded, rock to be placed in causeways.
- SR37/SR38 Maintenance graded – normal maintenance.
- SR2 Currently undergoing flood damage repairs.
- SR8 Currently undergoing flood damage repairs.
- SR26 Currently undergoing flood damage repairs – reloaming, correcting shape of causeways and carting rock for causeways.
- SR33 Currently undergoing flood damage, reshaping causeways and carting rock.
- SR92 Reshaped causeways and imported rock.
- SR97 Reshape causeway – maintenance grade.
- SR100 Reshape causeway.
- SR24 Currently undergoing flood damage repairs.
- SR113 Maintenance graded to ramp.
- Quarry Rd Graded.
- Weir Importing material to Weir for spreading on bitumen – work will be carried out as plant becomes available.
- Patching Patching truck has been working on most roads during the past month.

13.2 FLOOD DAMAGE**F5****Background:**

During the latter part of December 2010 Council was declared a 'Natural Disaster Area' following extensive flooding of the Shire. As a result of the flooding damage occurred on the road network, the Warrena Weir and the Coonamble Common. Submissions have been made to the Roads & Traffic Authority and the Land & Property Management Authority for funds to repair the damage.

Issues:

To enable Council to recoup the cost of repairs to damaged infrastructure it is necessary to submit detailed estimates to various Government Departments. These departments include the Roads & Traffic Authority and the Land & Property Management Authority who then assess the claims to ascertain their validity. Damage other than that caused by flood waters and attributed to vehicles does not qualify. Improvement type works do not qualify and all works are limited to restoration to pre-flood standard. Details of the grants sought are as follows:

a) LOCAL ROADS

Presently Council staff is involved in the repair of flood damage that resulted from the December 2010 floods. During the past two months Council plant and contractors have been active in trying to repair roads and make them useable for the haulage of grain to the local silos, as well as providing access to essential services.

Inspections of the flood damage roads has been 80% completed by the RTA in consultation with Council's staff. Indicative funding for the repair works is estimated at around \$1.5M which will consist of the unspent portion of the 2009 flood repairs not completed and additional damage resulting from the 2010 flood.

b) WARRENA WEIR

Following an on-site meeting with representatives of the Castlereagh Catchment Management Authority (CMA), a plan and submission to utilize CMA and Council funds to repair the Warrena Weir have been lodged. A submission has also been lodged with the Land & Property Management Authority to obtain additional funding to offset the cost of repairs to the eroded bank can channel.

Council is presently hauling clay fill to the area which will be used to backfill the eroded overflow channel and rockfill will be placed to form an overflow spillway, as well as additional scour protection in the overflow channel.

c) COONAMBLE COMMON

As a result of the 2010 flood repairs to fencing and infrastructure associated with the yards will have to be completed. The estimated cost is \$15,500 and an application has been forwarded to the Property Management for the cost of repairs.

Sustainability/Legislative Provisions:

The cost of repairs to roads and infrastructure following flooding is able to be recouped from State and Federal Governments if the Local Government Area is declared a “National Disaster Area”. The declaration was made by the relevant Minister and Council, therefore, qualifies to receive funding of an amount assessed by the Department responsible.

Financial Considerations:

The cost of repairing flood damage is often beyond the Local Government Authority’s budgeted allowance and is needed to carry out improvement works.

Council should adjust its 2010/2011 Management Plan to reflect the grants received for the December 2010 floods.

Options:

Nil

Recommendation:

That Council amend it’s 2010/2011 Management Plan to include the grants received for the December 2010 floods.

13.3 LEVEE INVESTIGATION

Background:

Council has engaged the NSW Department of Public Works to complete a Concept Design for upgrading the Coonamble levee to provide adequate protection to the eastern side of the urban area. The PWD was requested to consider two design options for several flood reoccurrence intervals. These were for a 100 year ARI in both the Castlereagh River and Warrena Creek and a 100 year ARI event for the Castlereagh River and a 50 year ARI in Warrena Creek.

Issues:

The study has resolved that there is little difference between the two flood events (0.07m) and the Concept Design has been based on the 100 year ARI in both the Castlereagh River and Warrena Creek.

An analysis of the freeboard required to prevent the overtopping of the levee when considering external influences that may occur when the design flood occurs has been completed. This provides a 1.0m increase in height above the 100 year ARI event in areas of extreme exposure and 0.8m in areas of low exposure.

A geotechnical analysis has revealed that a 2.0m deep cut-off wall foundation is required between chainages 373 and 950 to reduce seepage – (Namoi Street to between Gordon Street and Macquarie Street). The design proposal incorporates 4:1 Batters on the water side of the levee and lime stabilization of an outer armour protection of the levee. The Concept Design has noted a lack of information in some areas of the original survey and it is suggested that further information be obtained to allow detailed design to commence. Detailed survey is also recommended near structures and at roadways.

Council has forwarded copies of the report to NSW Department of Environment, Climate Change and Water for comment, but no response has been received at the time of writing this report.

Sustainability/Legislative Provisions:

To enable Council to proceed with the upgrade of the levee, it is necessary that the requirements of the NSW Department of Environment, Climate Change and Water be met. This will enable Council to obtain maximum funding from Government sources to not only complete the construction, but to ensure that all studies are completed to community expectations.

Financial Considerations:

It is important that Council access all sources of grant funding to minimize the impact that the construction of the levee will have on local residents. Once Council has an idea of the likely cost of the levee it should ensure that adequate

reserves are available to proceed with the levee's construction. Based on an estimate of \$5M - \$6M Council should have a reserve of \$1M.

Options:

1. Do nothing.
2. Staff continue to work with the NSW Department of Environment, Climate Change and Water to complete the Investigation & Design Phase.

Recommendation:

That Council liaise with the NSW Department of Environment, Climate Change and Water to complete the Investigation into the Design of the Coonamble Levee.

K N BRODBECK

Director of Engineering Services
31 January 2011

14. MANAGEMENT PLAN REVIEW AND QUARTERLY BUDGET
REVIEW TO 31 DECEMBER 2010
FOR COUNCIL MEETING WEDNESDAY 9th FEBRUARY 2011

Background:

In accordance with Section 407 of the Local Government Act 1993 and Section 203 of the Local Government (General) Regulation 2005 the General Manager must report to Council within two months of the end of each quarter the extent to which the performance targets of Council, set by the Management Plan, have been achieved and submit a review of the estimates of income and expenditure for Council's consideration – (attached A3 sheets).

Issues:

(i) MANAGEMENT PLAN:

A copy of the Management Plan is attached showing performance against the targets set by Council for the current year.

(ii) BUDGET REVIEW:

Council adopted the budget for the current year at its meeting of 10 June 2010. Given the advertising requirements of 28 days and the time taken to prepare the budget results in lengthy lead times. Consequently the budget is prepared without actual knowledge of the year end result which has an effect on the current budget and which has been adjusted to reflect such contingency.

The following is a list of major budget variations for Council's consideration:

1. Insurance Rebate (P2) – reduction of \$10,000 in anticipated income for return to Council from insurer.

Interest income increased \$49,625 due to interest rates increasing and Council having greater than anticipated investment amounts.

2. Engineering Salaries (P3) – reduction of \$21,000 off set by increase in overseer salary of \$20,000.

3. Diesel Fuel Rebate (P4) – additional \$40,000 income anticipated, offset by reduction in the additional transfer to plant reserve of \$20,000.

4. RFS Reimbursable Items (P5) - additional income and expenditure of \$241,800, and additional income of \$15,000 for Hazard Reduction.

5. Dwellings General M&R (P8) – additional expenditure of \$10,000 additional work required on Nash St and Townsend St.

Development Applications – additional \$5,000 income anticipated.

6. Coonamble Water Supply (P11) – additional income of \$30,000 anticipated from interest income.

7. Rodeo Arena/Sportsground (P16) – additional expenditure anticipated \$10,000.

8. Transport and Communication (P18) - Flood Damage Local Roads, anticipated expenditure of \$29,000, this is council's responsibility under the funding arrangements.

State Highways (P19) – Six additional works orders received, income and expenditure of \$395,889 including emergency flood damage work to State Highway.

Regional Roads (P19) - additional income and expenditure \$15,635 reflecting emergency flood damage work.

9. Tourism (P20) – marketing expense additional \$6,000, reflects the purchase of brochures for Coonamble and Gulargambone.

10. Farming (P21) – Transfer to farming reserve abandoned \$120,000, income from farming reduced by \$80,000 and transfer from farming reserve \$120,000 abandoned.

11. Capital Items (P22) – Sale of Furniture Gulargambone House income \$9,500, transferred to Premises Reserve \$9,500. Work undertaken on calf yards \$8310, and purchase of portable toilet block, \$15,654 funded by transfer from Showground Reserve.

Industrial Estate Stage 1 (P23) – anticipated expenditure of \$344,405 funded by grant funds of \$125,000 and transfer from reserve of \$219,405.

Meglo Sale to Graincorp – income of \$144,840 from sale transferred to Development Reserve.

Coonamble Water Supply – Fluoridation expenditure of \$187,301 incurred, income funded from anticipated grant funds \$187,301.

As Council's responsible accounting officer it is my opinion, having regard to the original estimate of income and expenditure and the quarterly review of these estimates at 31 December 2010, that Council is in a satisfactory financial position.

Sustainability/Legislative Provisions:

- | | | |
|------|--|-------------|
| (i) | <i>Management Plan</i> | |
| | Local Government Act 1993 | Section 407 |
| (ii) | <i>Quarterly Review of Budget</i> | |
| | Local Government (General) Regulation) | Section 203 |

Financial Considerations:

Consideration of attached Budget Review and list of budget variations.

Options:

N/A

Recommendation:

That Council:

- (1) Note the Management Plan Review;**
- (2) Approve the variations to votes as listed in the budget review documents;**
- (3) Note that in the opinion of the responsible accounting officer, Council is in a satisfactory financial position;**
- (4) Note the position of Council's estimated Reserves at 31 December 2010.**

14.1 COONAMBLE SHIRE COUNCIL RESERVES – 31 DECEMBER 2010 – BUDGETED

	Closing Balance 30/6/10	Transfer To	Transfer From	Closing Balance 30/6/11
Aerodrome	16,153.61			16,153.61
Bonds & Deposits (12xxx)	59,354.36			59,354.36
Common	27,956.20			27,956.20
Bore Baths Study	6,000.00			6,000.00
Caravan Park	6,423.00			6,423.00
Combara Hall	5,000.00			5,000.00
Corporate Visit		25,000.00	3,000.00	22,000.00
Dental Surgery Reserve	6,000.00	11,700.00		17,700.00
Development Fund	233,860.68	144,840.00		378,700.68
Depot Improvements	130,000.00			130,000.00
ELE	706,953.03		85,000.00	621,953.03
Farming Reserve	43,448.00			43,448.00
Industrial Land	425,218.00		219,405.00	205,813.00
Levee Reserve	500,000.00			500,000.00
Office Equip	302,996.04		146,000.00	156,996.04
Plant	1,779,828.42	981,608.00	1,982,000.00	779,436.42
Premises Refurbishment Fund	130,000.00	9,500.00		139,500.00
Quarry	270,592.82	96,596.00	30,600.00	336,588.82
Racecourse Contribution/Plant	6,000.00		3,240.00	2,760.00
Road Reloaming	200,000.00		100,000.00	100,000.00
Rural Fire Service	36,000.00			36,000.00
Saleyards	11,378.00	29,000.00		40,378.00
Street Lights	4,000.00			4,000.00
SIC	200,000.00			200,000.00
Urban Streets	362,000.00		300,000.00	62,000.00
Road Reserve (sealed)	200,000.00			200,000.00
Museum Advisor	6,000.00			6,000.00
Riverwalk Stage 2	5,000.00			5,000.00
Showground	103,615.14		48,964.00	54,651.14
Broome Park	8,000.00		8,000.00	-
LEP Preparation	70,000.00			70,000.00
Fin Ass Grant Advance	782,456.00		782,456.00	-
Garbage Depot		24,400.00		24,400.00
TOTAL	5,210,287.78	1,322,644.00	3,708,665.00	4,258,212.30

2,824,266.78

Recommendation:
That the Budgeted Reserves as at 31 December 2011 as listed be noted.

14.2 COONAMBLE SHIRE COUNCIL – OVERTIME REPORT

	1/07/2010 - 30/09/2010		01/10/2010 - 31/12/2010			
	Hours	\$	Hours	\$		
Depot/Workshop	112.75	4,355.11	132.5	5517.82		
On Call	0.00	0.00	0.00	0.00		
Impounding	30.50	1,219.52	18	764.54		
Housing/Property	4.00	188.12	2.00	83.75		
Street Cleaning	55.50	1,782.55	47	1652.46		
Cemetery	0.00	0.00	1.00	31.25		
Public Conveniences	42.00	1,421.16	40.75	1,392.31		
Flood Prevention	5.50	262.86	962.25	42526.7		
Flood Damage Council Roads			0.00	0.00	0.00	0.00
Flood Damage Regional Roads			0.00	0.00	0.00	0.00
Coonamble Pool	0.00	0.00	592.00	24,286.29		
Gular Pool	0.00	0.00	169.50	7,451.53		
Quambone Pool	0.00	0.00	27.50	977.02		
Parks & Gardens/Sportsground	161.50	6,265.60	159.50	5,902.97		
Quarry	681.50	25,611.34	546.00	20,683.82		
Aerodrome	11.50	411.24	21.00	864.34		
Regional Roads	64.00	2,196.00	194.50	7,064.35		
Farming/Common/Saleyards	8.00	420.60	4.50	204.78		
State Highways	315.00	12,444.16	748	30793.8		
Coonamble Sewer	100.50	4,101.02	187.00	8,693.29		
Quambone Water	7.00	335.76	5.50	220.82		
Sealed Local Roads	4.50	145.44	160.25	5,706.50		
Unsealed Local Roads	267.75	8,581.34	446.50	16,557.80		
Coonamble Water	70.50	2,946.29	76.00	2,984.94		
Gular Sewer	41.50	1,596.20	47.00	1,777.87		
Gular Water	18.50	690.06	20.00	753.77		
Total	2,002.00	74,974.37	4,608.25	186,892.72		

Recommendation:
That the overtime paid for periods listed above be noted.

RICK WARREN
 Director Corporate Services
 Responsible Accounting Officer
 1 February 2011

15. REPORTS FROM VARIOUS COMMITTEES
COUNCIL MEETING WEDNESDAY, 9 FEBRUARY 2011

**16. REPORT BY ECONOMIC DEVELOPMENT MANAGERS FOR COUNCIL MEETING
WEDNESDAY, 9 FEBRUARY 2011**

Recommendation:

That the report by the Economic Development Managers be received and dealt with.

1. Diversify Industry Base - Infrastructure, Tourism, New Enterprise

PROJECT	ACTIONS	STATUS/OUTCOMES
Solar Power	UNSW students considering inclusion of solar in roof design for indoor arena.	See below Indoor Arena.
Rail Line Upgrade	<ol style="list-style-type: none"> Project to improve access to rail loading at Coonamble included in information requested by RDA Orana. Contracted and briefed J L Kilby Pty Ltd to complete Rail Loading Infrastructure Preliminary Engineering Report 	<ol style="list-style-type: none"> Information sent to RDA Orana 19th January. Copy attached for information. Draft report received. Seeking comment from Councillors and other interested parties.
Indoor Arena	<ol style="list-style-type: none"> UNSW – co-ordinated first student visit to Coonamble 30 Nov - 3 Dec. Received Preliminary Conceptual Design Report and provided advice/feedback on feedback survey. Corporate partners – prepared and presented to a meeting between MPREC, Corporate Connect.Ab and various corporate executives in Sydney on Friday 26 Nov. Received request on 18th January from RDA 	<ol style="list-style-type: none"> Students met with user groups and attended various community functions. Visited AELEC (Tamworth). Second mid-January visit cancelled. Next visit approx 9-11 February 2011. For information: See students' report and on-line survey via link. http://coonamblerodeoarenaunsw.wikispaces.com/ Corporate Presentation well-received. Notes attached from meeting provided by Corporate Connect Ab on 10th December. Further meeting with MPREC attempted. Indoor Arena to be included in Projects/ Opportunities for RDA Orana discussions from information previously provided.

	<p>Orana for outlines of projects/opportunities to present to Federal Government.</p> <ul style="list-style-type: none"> ▪ Received report from hydrogeologist C Jewell 12th December. ▪ Visit by consultant Jenny Rand and Architect Ian Brewster on 21st December. Facilitated site visits. ▪ Received reviewed report from Jenny Rand. <p>Note: Next round of TQUAL Tourism Grants expected to open in first quarter of 2011. Focus program focuses on matched funding for product development initiatives.</p> <ul style="list-style-type: none"> ▪ Received file from J Griffiths 13th December. 	<ul style="list-style-type: none"> • Eco Spa Feasibility Assessment and Business Case is attached including Report from C Jewell Hydrogeologist • Final report on TQUAL Grant 2010 due on 9th Feb. • Information on Eco Spa Project/ Opportunity sent to RDA Orana on 19th January. See attached for information. • Awaiting advice on Council’s decision whether to participate.
<p>Progress Our Regional Towns & Shires (PORTS).</p>		
<p>2. Business Growth – Start-up/Expansion, Promotion, Education, Skill Development</p>		
<p>PROJECT</p>	<p>ACTIONS</p>	<p>STATUS/OUTCOMES</p>
<p>Information for Prospective Residents</p>	<ul style="list-style-type: none"> ▪ Responded to inquiries received via website and email. 	<p>2 Prospective residents packs sent. {Hunter Valley; South Australia}</p>
<p>Support new and existing business</p>	<ol style="list-style-type: none"> 1. Support Business Start-Ups: L O’Connor attended opening of Inland Petroleum automated 24-hr fuel outlet in Gulargambone on 22nd December. 2. Support Business Expansion: no action this month. 	<p>Discussed with owner the potential for signage on site for local business and community services.</p>
<p>Coonamble Regional Livestock Market</p>	<ol style="list-style-type: none"> 1. Business Plan - 2. Marketing – PGPR and Lisa Wheeler underway with marketing strategy supported by EDM. 3. Prepared and submitted grant acquittal to NSW Department of Industry & Innovation. 	<ol style="list-style-type: none"> 1. Business Plan review requires Council Committee to meet. 2. PGPR commenced stakeholder surveys. ‘Messaging session’ planned for early February. PGPR to prepare basic brief for logo design.

Employment Circle	<p>3. Funded project completed.</p> <p>Cr Karanouh, Cr Schieb and L O'Connor attended.</p> <p>Next Employment Circle meeting to be held 10am Tues 15th February.</p>
2010 Business Awards	<p>Assisted 4 local nominees for the Regional Awards (assistance offered to all category winners)</p>
Coonamble Chamber of Commerce	<p>1. 2010 Keep Coonamble Kicking Promotion. 83 participating businesses. \$1000 Coonamble Cash won by Stephanie Ryan.</p> <p>2. Date of training TBA.</p>
Railway Station Repairs/Restoration	<p>Project almost complete.</p> <p>CRTC has one report to submit.</p> <p>ARTC to lease site.</p>

3. Community Economic Development + Physical Amenity

PROJECT	ACTIONS	STATUS/OUTCOMES
Gulgambone Roundtable	<ul style="list-style-type: none"> ▪ GCS Native Garden – supplied information on NSW Better Futures and RAS funding opportunities. Provided budget information to complete RAS application. 	<ul style="list-style-type: none"> ▪ GCS SRC submitted application to RAS. ▪ Next Roundtable meeting to be held Tuesday 8th February.
Heritage activities	<ul style="list-style-type: none"> ▪ Finalised funding agreement and invoice for Museum Advisor Program 2010/2011. 	<p>Next Heritage Committee meeting to be held Wed 16th February.</p>
Keep Coonamble Kicking	<ul style="list-style-type: none"> ▪ Prepared grant acquittal for NSW Department of Industry & Innovation for campaign 2009/2010. 	<p>Funded project complete. Keep Coonamble Kicking to be continued in partnership with Coonamble Chamber</p>

Crime Prevention Plan	<ul style="list-style-type: none"> Sent required information to Crime Prevention Division contact. 	of Commerce. NSW Attorney General has endorsed the plan for three years as a Safer Community Compact. The endorsement order will be published in the Coonamble Times newspaper.
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4. Networking, Advocacy and Lobbying

ISSUE/ OPPORTUNITY	ACTIONS	STATUS/OUTCOMES
Orana EDO Network	Orana EDO Network meeting scheduled for 7 th December. Attended Orana Regional Business Awards, award Judging 27 th January	Meeting cancelled due to flooding. Award winner announced at regional dinner to be held in Narromine
Flood December 2010	Prepared and distributed press release for Mayor on flood impacts on local incomes and economy. Included call for grants in addition to low interest loans.	Grants to farmers and small business have been offered.

APPENDICES TO EDO REPORT:

- Appx. G: Notes from meeting with Corporate Leaders, Corporate Connect Ab, and MPREC in Sydney on 19th December.
- UNSW Students Coonamble Indoor Arena Preliminary Conceptual Design Report (see link above) **attachment not supplied** as it 229pg long
- Appx. H: Eco Spa Feasibility Assessment & Business Case – Final Report. Eco Spa Feasibility – Hydrogeological Report

Recommendation:
That Council adopt the report submitted by the Economic Development Manager for the months of December and January 2011.

Recommendation:

Rail Loading Infrastructure: That Council adopt the Preliminary Engineering Report but seek an industry partner/s as the developer and owner/operator of a Rail Loading Facility. Eco Spa Feasibility Assessment & Business Case: for Council's determination.

Amanda Glasson/Lee O'Connor
Economic Development Managers (Joint)
31 January 2011

16.1 REPORT ON COONAMBLE ECO SPA FEASIBILITY ASSESSMENT & BUSINESS CASE (Appx. H)**1. Background:**

For many years, Coonamble Shire residents have been calling for the re-establishment of a public bore baths complex. It remains a high priority in community consultation and planning and is seen as a step towards achieving some diversification of the local economy. In 2006/07 a local businessman approached Council's EDM seeking information on establishing a bore baths at a privately held site. In 2010, another local interest contacted the EDM to discuss whether their site would be suitable. Initial investigations revealed the complexity of establishing a bore bath facility that would satisfy increasingly stringent environmental and regulatory requirements. It was felt that expert opinion was needed so as to determine whether either a private or publicly-owned bore bath facility would be feasible in Coonamble. In mid 2010, Council commissioned a team co-ordinated by Jenny Rand & Associates to undertake a preliminary assessment of the feasibility of establishing an Eco Spa in Coonamble and to prepare a Business Case Study. The primary objective was to determine if the Eco Spa concept is potentially feasible and warrants further details investigation and analysis. **PLEASE REFER TO THE EXECUTIVE SUMMARY OF THE FINAL REPORT.**

2. Issues:**2.1 Technical, engineering & legal requirements**

There are a number of issues which will need further investigation or specific action to be addressed including water management [eg. Whether town bores can deliver additional water; retaining heat to the desired temperatures; whether an EPA licence is required to dispose of the volume of water required]. At this point, none of these issues seem to be insurmountable.

3. Sustainability/Legislative Provisions:

3.1 An Eco spa would need to be carefully planned and include 'best practice' principles of energy and water use to be sustainable.

3.2 Site Development & Ownership

The report outlines a number of potential opportunities for Council if the Caravan Park/Smith Park is accepted as the preferred site. These include:

- Offering the site as an investment opportunity for a private sector operator to build and operate the Spa and Caravan Park.
- A joint venture arrangement with a private operator, with Council providing some of the infrastructure in return for a share of the profit.
- Council to develop, own and operate the complex, paying a manager and retaining all profit.
- Council to develop and own the complex and lease it out at a commercial rate.

3.3 Markets and Competition

- Spa tourism is a growth market nationally and internationally. In Australia it is one of the fastest growing segments of the domestic market with growth expected to accelerate.
- Artesian Spas in NSW are concentrated in the north west region. Those currently open to the public are located in towns both larger and smaller than Coonamble, towns more and less remote, more and less picturesque, more and less disrupted by social problems. The majority of owners are continuing to invest heavily and develop their spa facilities. Each town has a different style and standard of pool, different pool temperatures and water disposal methods, and each has approached ownership and management in various ways. It is a diverse market with room for new product to easily find a unique position somewhere between the theme-park style and the basic bush style of hot artesian spa.

3.5 Establishment & Operating Costs

- The project would need to be staged with each component carefully considered. The eventual viability of the project hinges on ensuring highest possible standard of facilities and surrounds, as this has been identified as the key opportunity.

4. Financial Considerations:

The report recommends that Council proceed to the detailed assessment stage. This would involve:

- Engineering assessment and advice
- Preparation of architectural plans for both the Spa and Caravan Park.
- Detailed costing by a Quantity Surveyor
- Financial analysis – operating forecast, cash flow analysis and investment analysis.

The financial cost would be dependent upon how Council chooses to structure the development if a decision is made to take the next step. Please refer to the Executive Summary and the section entitled “Opportunity”.

5. Options:

5.1 Accept the report and do nothing.

5.2 Accept the report and obtain cost estimates on the next phase.

**Recommendations:
For Council’s determination.**

Economic Development Manager
1 February 2011

**17. REPORT BY TOURISM DEVELOPMENT MANAGER FOR COUNCIL MEETING
WEDNESDAY 9 FEBRUARY 2011**

Recommendation:

That the report by the Tourism Development Manager be received and dealt with.

Tourism Development

PROJECT	ACTIONS	OUTCOMES	DUE COMPLETION /STATUS
TQVAL Grants (Bore Baths Feasibility)	<ul style="list-style-type: none"> Provided feedback on draft report from consultant 	<ul style="list-style-type: none"> 	In progress
Tourism Development Strategy	<ul style="list-style-type: none"> Revised for 2011 with key projects No action this month Contacted coordinator to arrange meeting 	<ul style="list-style-type: none"> 	Complete
Tin Town Information Sign	<ul style="list-style-type: none"> No action this month Contacted coordinator to arrange meeting 	<ul style="list-style-type: none"> 	In-progress
Quambone-Primitive campground	<ul style="list-style-type: none"> Prepared project plan 	<ul style="list-style-type: none"> Site ready early 2011 	In-progress
Bore sign for Smith Park	<ul style="list-style-type: none"> Distributed final draft & sought feedback Sought quotes and confirmed company to produce/install 	<ul style="list-style-type: none"> 	Under construction

Visitor Services

PROJECT	ACTIONS	OUTCOMES	DUE COMPLETION /STATUS
Visitor Information Centre-Coonamble (CVIC)	<ul style="list-style-type: none"> Met with manager to discuss operations 	<ul style="list-style-type: none"> Figures for December/January not available at time of report 	Ongoing
Visitor Information Centre (GVIC) – Gulargambone	<ul style="list-style-type: none"> 	<ul style="list-style-type: none"> November 750 visitors + 14 international visitors 	Ongoing

Information Packs (via web site form)	<ul style="list-style-type: none"> Sent out 5 packs 	<ul style="list-style-type: none"> 	Complete
two eight two eight project	<ul style="list-style-type: none"> Assisted with promotion of art exhibition 	<ul style="list-style-type: none"> 	Next meeting February
Marketing, Promotion & Events			
PROJECT	ACTIONS	OUTCOMES	DUE COMPLETION /STATUS
Tourism Marketing Plan	<ul style="list-style-type: none"> Revised plan for 2011 	<ul style="list-style-type: none"> 	Complete
Web Site Promotion/Other events	<ul style="list-style-type: none"> Loaded over 7 events to the council event calendar Updated Council web site daily 	<ul style="list-style-type: none"> 	Complete
2011 Events Calendar	<ul style="list-style-type: none"> Met with other Shires Preparing draft for possible mid-year releases 	<ul style="list-style-type: none"> Due to other Tourism managers being on leave Calendar will now be 2011-2012 	Meeting in Coonabarabran February
Moorambilla Festival	<ul style="list-style-type: none"> Prepared audit of beds at each accommodation property 	<ul style="list-style-type: none"> 	Event held 23-25 September
State Tourism Data Warehouse (STDW)	<ul style="list-style-type: none"> Annual update of event and accomm. listings 	<ul style="list-style-type: none"> Products listed on www.visitnsw.com.au 	Complete
Tourism Signage			
PROJECT	ACTIONS	OUTCOMES	DUE COMPLETION /STATUS
Info Bay Signage-Quambone	<ul style="list-style-type: none"> New information bay signs ordered 	<ul style="list-style-type: none"> 	Awaiting delivery
Information Sign-Gulargambone-Castlereagh Highway	<ul style="list-style-type: none"> Contacted signage company. 	<ul style="list-style-type: none"> Sign complete awaiting installation 	Awaiting installation
Information Sign- Castlereagh Street	<ul style="list-style-type: none"> No action this month 	<ul style="list-style-type: none"> 	Awaiting DA approval

Visitor Information Sign-Gulargambone	<ul style="list-style-type: none"> Sought quotes for installation 	<ul style="list-style-type: none"> Signage delivered 	Sign to be installed February
Industry and Regional Partnerships			
PROJECT	ACTIONS	OUTCOMES	DUE COMPLETION /STATUS
Warrumbungle Cluster (Gilgandra, Coonamble, Narrabri and Warrumbungle Shires)	<ul style="list-style-type: none"> Met in Orange on 24th January Sought quotes and ordered material for Digital Marketing campaign 	<ul style="list-style-type: none"> Cluster working together on digital technology campaign 	Launch on 11 March in Sydney
Campbelltown City Council	<ul style="list-style-type: none"> No action this month 	<ul style="list-style-type: none"> 	Complete
Outback Arts	<ul style="list-style-type: none"> Assisted Outback Arts with web site, Business Plan and marketing sub committee 	<ul style="list-style-type: none"> 	Next Meeting February
Great Inland Way	<ul style="list-style-type: none"> No action this month 	<ul style="list-style-type: none"> New GIW brochure being developed 	Meeting February
QBATS (Quambone Business & Tourism Services)	<ul style="list-style-type: none"> No action this month 	<ul style="list-style-type: none"> 	Next meeting March 2011
Central NSW Tourism	<ul style="list-style-type: none"> Attended Special General meeting & workshop in Orange on 24 January 2011 	<ul style="list-style-type: none"> Assisting Board with process towards amalgamation as Inland NSW RTO 	In progress

RECOMMENDATION:
That Council adopt the report submitted by the Tourism Development Manager for the month of November 2010.

STEVEN BALDWIN
Tourism Development Manager
31 January 2011

**18. REPORT BY SALEYARD MANAGER
FOR COUNCIL MEETING WEDNESDAY, 9 FEBRUARY 2011**

Recommendation:
That the report by the Saleyard Manager be received and dealt with.

18.1 SALES

CATTLE:

Date	Type	Scale	Amount (\$)	VA	Amount (\$)	Total Cattle/ Sheep	Total Amount (\$)	No. of Yards
21.01.11	Fat	2062	10206.90	61	222.65	2123	10429.55	-
19.01.11	Store					1094	3993.10	-

Totals:	Scale	2062 head	\$10,206.90
	VA	61 head	\$ 222.65
	Store	1094 head	\$ 3993.10
	Yards	NIL each	\$ NIL
	NLIS Scanning	3352 head	<u>\$ 2346.40</u>
			\$16,769.05

18.2 CASUAL WEIGHING & CASUAL USE

B Bryan (Jerilderie)	\$ 150.00
	\$ 150.00

18.3 SALEYARDS ACCOUNT

Period to 30 NOVEMBER 2010	Income	\$94,620.13
	Expenditure	<u>\$79,567.66</u>
	Surplus/(Deficit)	<u>\$ 15,052.47</u>

Recommendation:
That the report be noted and adopted.

GREG ROBINSON
Saleyards Manager
31 January 2011

**19. REPORT BY CONTRACT RANGER
COUNCIL MEETING WEDNESDAY, 9 FEBRUARY 2011**

Recommendation:

That the report by the Contract Ranger for the month of October 2010 and November 2010 be received and dealt with.

19.1 REPORT BY CONTRACT RANGER – December 2010

Dear Sir

I submit my report for the month of December 2010.

Threats of Physical Assault

Council’s Ranger was again threatened with physical assault by two members of the same family this month. The matter was in relation to the same dog wandering that was cautioned last month, however on this occasion the Ranger seized and impounded two dogs wandering unattended in the street. The matter was again reported to police and further action is being taken against the dog owners.

STATISTICS:

	<u>December</u> <u>2010</u>	<u>2010/2011</u> <u>Total</u>	<u>December</u> <u>2009</u>
Official Correspondence	7	39	3
Infringements (Animals)	0	14	0
Infringements (Other)	0	5	0
Microchipped dogs	1	14	3
Registrations	6	33	2
Nuisance dog declaration	0	2	0
Restricted dog declaration	0	1	0
Dangerous dog declaration	0	0	0
Total Animals Impounded	22	146	29
Motor Vehicle	0	0	0

	20. December 2010				21. Year to Date 2010/2011			
	Cble	Gular	Qbone	Total	Cble	Gular	Qbone	Total
Dogs seized	13	2		15	65	5		70
Dogs surrendered	5			5	28	11	2	41
Dogs destroyed	10	2		12	62	14	2	78
Dogs rehoused					3			3
Dogs released	5			5	22	2		24
Dogs died	3			3	3			3
Dogs escaped								
In pound								
Cats seized					22	1		23
Cats surrendered	2			2	10	1		11
Cats destroyed	2			2	32	2		34
Cats rehoused								
Cats escaped								
In pound								
Cattle								
Goat					1			1
Horse								

19.2 REPORT BY CONTRACT RANGER – January 2011

Dear Sir

I submit my report for the month of January 2011.

Apprehended Violence Orders (AVO)

Coonamble Police have issued two AVO’s against the persons who threatened Council’s Ranger with physical assault last month. One AVO was ratified by Coonamble Local Court this month with the other AVO still pending and awaiting service.

Court Election

A dog owner has elected to have a penalty infringement notice issued in August 2010 heard in Local Court. The infringement notice was in relation to a declared Restricted dog (Pitbull Terrier cross). Council’s Ranger prepared a brief of evidence. The matter was adjourned until February 2011.

STATISTICS:

	<u>January</u> <u>2011</u>	<u>2010/2011</u> <u>Total</u>	<u>January</u> <u>2010</u>
Official Correspondence	10	49	12
Infringements (Animals)	6	20	4
Infringements (Other)	0	5	0
Microchipped dogs	0	14	3
Registrations	0	33	5
Nuisance dog declaration	0	2	0
Restricted dog declaration	0	1	0
Dangerous dog declaration	0	0	0
Total Animals Impounded	18	164	23
Motor Vehicle	0	0	0

	22. January 2011				23. Year to Date 2010/2011			
	Cble	Gular	Qbone	Total	Cble	Gular	Qbone	Total
Dogs seized	3	2		5	68	7		75
Dogs surrendered	3	4	1	8	31	15	3	49
Dogs destroyed	9	6	1	16	71	20	3	94
Dogs rehoused					3			3
Dogs released					22	2		24
Dogs died					3			3
Dogs escaped								
In pound								
Cats seized	1			1	23	1		24
Cats surrendered	4			4	14	1		15
Cats destroyed	5			5	37	2		39
Cats rehoused								
Cats escaped								
In pound								
Cattle								
Goat					1			1
Horse								

Recommendation:
That the reports for December and January be noted and adopted.

CASSANDRA BOYCE
 Contract Ranger
 30 November 2010

20. QUESTIONS WITH NOTICE
COUNCIL MEETING WEDNESDAY 9 FEBRUARY 2011

NIL

21.GENERAL BUSINESS
COUNCIL MEETING WEDNESDAY 9 FEBRUARY 2011

**22. APPENDIX A – DLG COUNCILLORS ACCESS TO
INFORMATION WEDNESDAY, 9 FEBRUARY 2011**

23. APPENDIX B – LGSA BALLINA APPLICATION FOR LEGAL ASSISTANCE COUNCIL MEETING WEDNESDAY, 9 FEBRUARY 2011

24. APPENDIX C - PROVISIONAL FLOOD INNUNDATION & HAZARD MAPPING WEDNESDAY, 9 FEBRUARY 2011

**25. APPENDIX D – DLG AMENDMENTS TO ALCOHOL
PROHIBITED AREAS WEDNESDAY, 9 FEBRUARY 2011**

26. APPENDIX E – CASTLEREAGH LOCAL AREA COMMAND
MEDIA RELEASES WEDNESDAY, 9 FEBRUARY 2011

27. APPENDIX F – COMMUNITY BASED HERITAGE STUDY
WEDNESDAY, 9 FEBRUARY 2011

28. APPENDIX G – MINUTES FROM VARIOUS COMMITTEES
WEDNESDAY, 9 FEBRUARY 2011

**29. APPENDIX H – COONAMBLE ECO SPA PRELIMINARY
FEASIBILITY STUDY WEDNESDAY, 9 FEBRUARY 2011**

30. APPENDIX I – RAIL LOADING INFRASTRUCTURE
PRELIMINARY REPORT WEDNESDAY, 9 FEBRUARY 2011